

**RECORD OF PROCEEDINGS  
FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS  
March 28, 2016**

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, March 28, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Bob McWilliams, Chris Ceretto, Shannon Rhoda and Zoe Stieber. Also present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Finance Director Leann Perino and Chief Ken Poncelow.

**PERSON TO ADDRESS COUNCIL**

No one signed up to address Council.

**APPROVAL OF AGENDA**

It was moved by Zoe Stieber and seconded by Chris Ceretto to approve the agenda as presented. Motion carried unanimously by a voice vote.

**REVIEW OF MARCH 28, 2016 PAYABLES**

Council reviewed the March 28, 2016 payables. There were no questions or comments.

**CONSENT AGENDA**

It was moved by David Crespin and seconded by Zoe Stieber to approve the Consent Agenda as presented with the following items: 03072016, City Council Meeting Minutes, Appointment of Chief Poncelow to the Weld County 911 Advisory Committee (AM 2016-036), Approval for Signature of a Transportation Safety Mini Grant from Colorado Department of Transportation (AM 2016-037), Approving Resolution 2016R009, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR HWY 85/52 BEAUTIFICATION FOR AN AMOUNT OF \$200,000.00 (AM 2016-040), Approve Resolution 2016R010, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SIDEWALK REPAIRS/REPLACEMENT FOR AN AMOUNT OF \$200,000.00 (AM 2016-041), Approve Resolution 2016R011, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON AUTHORIZING THE SUBMITTAL OF AN ENERGY AND MINERAL IMPACT ASSISTANCE GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS FOR SOUTH DENVER AVENUE IMPROVEMENTS FOR AN AMOUNT OF \$1,500,000.00 (AM 2016-044), Approve Resolution 2016R012, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE APPOINTMENT OF LUCAS MARONE BY THE MAYOR TO SERVE AS A MEMBER ON THE PLANNING COMMISSION (AM 2016-047), and Approve Resolution

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2016R013, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON RATIFYING THE MAYOR'S APPOINTMENT OF THE ATTACHED LIST OF CANDIDATES (EXHIBIT "A") TO THE CORRESPONDING ADVISORY COMMITTEES FOR A TERM BEGINNING MARCH 28, 2016 AND ENDING DECEMBER 31, 2017 OR DECEMBER 31, 2019 (AM 2016-053).

Motion carried unanimously by a roll call vote.

**PUBLIC HEARING**

**Adopting an Ordinance for the Fulton Village Annexation and Initial Zoning to Planned Unit Development (PUD) and Annexation Agreement**

Mayor Holton opened the Public Hearing at 7:05 p.m. and indicated to the audience this portion of the public hearing was the annexation and zoning; testimony for the sketch plan will be held during that public hearing. Mayor Holton stated everyone will be allowed three (3) minutes of comments and if another citizen has stated your comment, please confirm by saying "ditto". Prior to testimony given, Councilmember Zoe Stieber expressed her concern about having a conflict of interest. She stated that she is the executor to her Dad's estate and the family does have property near this proposal. Ms. Stieber removed herself from the room until the public hearings are closed and motions are given.

Planner Todd Hodges informed Council and the audience the details regarding the annexation. The project is for an annexation and initial zoning as well as a sketch plan with the adjacent property already in the City. The subdivision process is a three step process. The sketch plan being presented is not a vesting project but rather a direction. It is not a public hearing it's a public meeting because the applicants are receiving direction. The Planning Commission will be reviewing the annexation and initial zoning and provide a recommendation of the sketch plan to City Council with comments. If successful, there will be another public hearing for a preliminary and final PUD plan. The process would then start again. If the multifamily portion of this project is successful then it must go through the site plan review process that will be reviewed before the Planning Commission and City Council. The main item for this project is annexation and zoning. This is an infill project where services surrounding the property are available and would raise property values. The property is owned by Fulton Village LLC, with the Weld County zoning as R-2. The Lambert property is currently in the City limits; however, a small strip of land on this property along S. McKinley Avenue was not originally annexed in. The current zoning of the Lambert property is R-1A. If this project proceeds, the next step would be the preliminary plat followed by the final plat for a PUD. All referral comments have been reviewed with comments in the resolution. After staff reviewed the project, a meeting was held with Aaron Thompson, the representative for Fulton Village to discuss and review several items. The concept that will be presented tonight is an updated concept based on staff's direction. The updated concept that was presented is attached to these minutes. The sketch plan is not a vesting concept but it is appropriate to comment on the project. The annexation is a clear boundary of the proposal with the unplatted portion that is already part of the City. Peaceful Acres is located on the east and is zoned R2, with Lone Pine Estates as single family to the west. The general layout fits within the purview of the area. Residential is

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needed in the city, with diversity near the school. A park and trail area are being proposed as part of the Plan. The applicants are present and have provided a presentation.

Aaron Thompson with Aperio Property Consultants LLC, representative for Fulton Village LLC, presented a PowerPoint on the project. Mr. Thompson stated that Fulton Village is a 14 acre site that includes a piece of property that was not annexed by the City during the first annexation of the Lambert property. Of the 14 acres, about 3 acres will be dedicated right of way. The proposed project is residential with single family and multi-family dwellings as well as a proposed park that includes a regional trail that is keeping with the City's parks and trails master plan. Mr. Thompson continued that the project site is bordered by S. Fulton Avenue on the west; Kahil Street on the north; Lone Pine Street on the south; and S. McKinley Avenue on the east. Lone Pine Estates Subdivision is across the street to the west; Country Day Estates Subdivision to the south; Peaceful Acres Subdivision to the east; and the school to the north. He also noted that Lone Pine Street and S. McKinley Avenue are mainly in the county. He indicated the revised lay out of the plan is still in the concept stage. The concept being developed includes many different product types; multi-family, single family, as well as a park. On 12 acres it is difficult to get too many types of uses on the space efficiently. The proposed design is for three different residential housing types. The revisions from the original plan eliminated the need for cul-de-sacs. The Fire Marshall did not want the cul-de-sacs. Also, Mr. Hodges had talked about S. Hoover Avenue connecting all the way through to Kahil, but there are a few reasons for not connecting. First, traffic in and out of this subdivision doesn't need to use Lone Pine Street. The width of Lone Pine Street is about thirty feet wide. Also, we feel that most of the traffic goes to S. Fulton Avenue and onto Highway 52. A through street from S. Fulton Avenue to S. Hoover Avenue would cause traffic issues, particularly with the trail. The concept for the apartments has changed to a more efficient layout and more segregation of traffic versus the traffic for residential. The trail will start at Kahil Street and go through the park to end at Lone Pine Street. The park will consist of a playground. The smaller lots are much like the homes in a project called Parkview in Golden, Colorado. Homes in the subdivision are age restricted to fifty-five plus but this is not being proposed here. The alleyway on the plan consists of garage doors that are front loaded doors. Front doors and garages are accessed from the front. The alley that is being proposed will be thirty feet wide. The proposed homes are to be about 1500 to 1800 square feet with the possibility of a basement. The prices would range between high \$200,000 and the low \$300,000.

***The following is a synopsis of the public hearing. The recording of the hearing was inaudible. The minutes reflect the citizens comments in general.***

Mary Anne Merritt resides at 920 S. Fulton Avenue. Concerns about her property rights and value. What about future development for sewer/water for Pleasant Acres? Wants to work together.

Christine Long resides at 725 South Fulton. Concerns: drainage issues.

Jeremy Campbell resides at 865 South Fulton. Concerns: zoning issues; R-1, Single residential, and R-3, Multi-Family. Like the apartment complex. The area needs to be cleaned up. Needs assistant living units and places to walk to the market.

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Mary Anne Merritt resides at 920 South Fulton. Concerns: the developer needs to pay their own way. Sidewalks and curbs needs to be part of the project.

Diane Jewel resides at 740 South Broadway. Concerns: How can the City annex additional property and they can't maintain what is already in the City. Pot holes in the streets need to be repaired.

Theodore Herrick resides at 950 South Hoover. Concerns: is against the multi-family portion of the project, however is in favor of the single family portion.

Glenn Cook resides at 200 Kahill. Concerns: the septic and water situations.

Charles Emery resides at 880 South Fulton. Concerns: look-a-like homes. Retired in 1969 and moved to Fort Lupton. Like the area, needs more commercial.

Penny DeMille resides at 856 McKinley. Concerns: the multi-family portion of the project. Would the residents in Apple Farms want apartments part of their development? She also doesn't want patio homes; to small of lots.

James & Linda Jones reside at 855 South McKinley. Concerns: this project has a 25% higher density than other subdivision in the City limits. The traffic will become an issue; it is already and issues. There are bottlenecks at Lone Pine and Fulton.

Sandi Harman resides at 940 South Fulton. Concerns: The traffic at this location without the development is a huge concern. Doesn't like the multi-family portion of the project. Speeding can be an issue also.

Ethel Geary resides at 615 South Fulton. Concerns: this development will lower her property values. Not happy about the multi-family portion of the project.

There being no further comments or questions, Mayor closed the public hearing at 7:25 p.m.

It was moved by Chris Ceretto and seconded by Bob McWilliams to adopt Ordinance 2016-998, ADOPT ORDINANCE 2016-998 ANNEXING AND ZONING LAND LEGALLY DESCRIBED IN EXHIBIT "A" KNOWN AS THE FULTON VILLAGE ANNEXATION AND INITIAL ZONING TO PUD PLANNED UNIT DEVELOPMENT WITH R-1, R-1A, R-2 AND R-3 USES PERMITTED AND APPROVING THE ANNEXATION AGREEMENT. Motion carried unanimously by a roll call vote. Councilmember Zoe Stieber had recused herself from the meeting, so she was not part of the motion.

**AM 2016-045, Approve A Resolution for the Fulton Village Subdivision Sketch PUD Plan**

Mayor Holton opened the Fulton Village Subdivision Sketch PUD Plan public hearing at 7:28 p.m. Mayor Holton stated this portion of the meeting was for testimony regarding the Sketch

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PUD Plan. This is a Sketch PUD Plan, the applicant will listen to the testimony and then may make changes to their plan.

Christine Long resides at 725 South Fulton. Concerns: the multi-family portion of the project.

Mary Anne Merritt resides at 920 South Fulton. Concerns: The city can't keep up with the maintenance of street already and they to add additional roads won't help the situation. She had complained about a street sign and it was never repaired.

Luke Johnson resides at 871 South Hoover. Concerns: traffic, lower property values, adding 230 additional homes within the proposed area, drainage, water, to small of a proposed park and wants no multi-family homes in this area.

Leo and Beverly Andrews resides at 930 South Hoover. Concerns: over developed for this area, apartments bring ghetto concerns, drainage issues, effects to the school (to many additional students), traffic and density. Also there is never any police presence in this area.

Richard Struck resides at 281 Kahill Place. Concerns: street cleaning during snow storms, maintenance of streets, parking will impact the adjacent property owners, alleys are too small, the dead end street within the development, effects to the traffic coming into town on Highway 52 and is ok with single family dwelling, not to multi-family apartments.

Mike McCammon resides at 835 South Boardway. Concerns: additional parking required for the project; taking parking away from adjacent property owners.

Greg Salyer resides at 450 Barry Street. Concerns: parking issues, trash and debris from the apartment complex, consider changes prior to final plat.

Larry Leis resides at 865 South Hoover. Concerns: Drainage issues – flash flooding already in this area. Lots of homes have their basements flooded when rain storms. No to the multi-family, possibly yes to the single family portion of the project.

Penny DeMille resides at 856 South McKinley. Concerns: traffic, consider removing the apartment portion of the project. Drainage.

Gary Merritt resides at 920 Fulton. Concerns: Drainage, safety for the children to play. Maintenance issues for the multi-family units.

Rosalie McMillian resides at 715 Fulton. Concerns: love the field, no development. Concerned about the traffic, quality of life for all involved. Need to have a traffic engineer develop a plan and parking for adjacent property owners will be a problem. Loves the community, police need a raise.

Connie Herrick resides at 950 South Hoover. Concerns: no to the apartments, traffic issues at Highway 52 and Highway 85.

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Luke Johnson resides at 871 Hoover. Concerns: there are already 48 homes for sale in the community and now we want to add more homes. The proposed lots are smaller than other subdivisions within the community.

Staff addressed some of the concerns discussed in the public hearing; the city will complete a valid drainage design, will look at the traffic flows and address any sewer and storm sewer issues.

Councilmember Shannon Rhoda, feels the drainage issues need to be addressed. She is not for the apartments and feels this needs to be addressed.

Councilmember Chris Cross understood this was a sketch plan, however; he would like the developer and staff to address the concerns brought up during the public hearing.

Councilmember Bob McWilliams would like the developer and staff to address the drainage issues, traffic issues and no apartments.

There being no further questions or comments, the public hearing was closed at 8:32 p.m.

It was moved by Chris Ceretto and seconded by David Crespin to approve Resolution 2016R014, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE FULTON VILLAGE SKETCH PUD PLAN FOR A PLANNED UNIT DEVELOPMENT LOCATED EAST AND ADJACENT TO S. FULTON AVENUE AND BETWEEN LONE PINE STREET AND KAHIL STREET IN A PORTION OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 1 NORTH, RANGE 66 WEST OF THE 6TH P.M., COUNTY OF WELD, STATE OF COLORADO. Motion carried unanimously. Councilmember Zoe Stieber had recused herself from the meeting, so she was not part of the motion.

Mayor Holton requested a fifteen (15) minutes recess. The recess lasted for thirty (30) minutes and the meeting resumed at 9:02 p.m.

**AM 2016-054, Approve Water and Sewer Rate Increase**

Mayor Holton opened the public hearing at 9:03 p.m.

Leann Perino, Finance Director stated staff and the Finance/Utility Committee worked on the utility rate plan and recommends a rate increase on the water usage. The proposed rate increase for a household who uses 12,000 gallons of potable water for a month would only experience an increase of \$1.99 to their water charges each month. Based on the 2015 water usage the revenue in the Utility Fund would increase \$67,943 in water usage and \$19,304 in utility usage.

This public hearing is one of two required by the Fort Lupton Municipal Code. The proposed Resolution will be considered at the second hearing to be held on April 4, 2016.

There being no comments or questions, Mayor Holton closed the public hearing at 9:04 p.m.

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**ACTION AGENDA**

**AM 2016-034, Approval of 2016 Windy Gap Assessment for an Amount not to Exceed \$114,386.88**

Annually the City is required to remit to Northern Colorado Water Conservation District funds to cover the City's cost per share for three (3) units of Windy Gap allotment. The assessment for 2016 is \$114,386.88 allocated from the Utility Fund.

It was moved by Chris Cross and seconded by Bob McWilliams to approve the Northern Colorado Water Conservation District Windy Gap assessment for an amount not to exceed \$114,386.88 allocated from the Utility Fund. Motion carried unanimously by a roll call vote.

**AM 2016-039, Award Engineering Design Contract for Highway 85/52 Beautification to J & T Consulting for an Amount not to Exceed \$30,730**

Roy Vestal, Public Works Director stated the proposed engineering request is from JT Consulting for preliminary information gathering and project design for the Highway 85/52 Beautification. The proposal received includes geotechnical investigation, survey of the intersection/bridge area, structural design, specifications, construction drawings and bidding services. The total engineering fees is not to exceed \$30,730.

It was moved by Zoe Stieber and seconded by Chris Ceretto awarding the engineering design contract to J&T Consulting for the Highway 85/52 Beautification Project for an amount not to exceed \$30,730, allocated from the Street Sales Tax Fund. Motion carried unanimously by a roll call vote.

**AM 2016-042, Award Contract to Utility Services Company, Inc. for \$100,000, From Utility Fund, Water Lines, Capital Project.**

Public Works has been chasing a black substance that shows up in the tap water of several residences in the Appel Subdivision and Coyote Creek Subdivision. The source of the substance has previously been ruled out as originating from the treatment plant and storage tank. Previous efforts to flush the lines in this area have not eliminated the substance.

Staff suspects the source may be a buildup within the water mains in this area. The appearance of the material began following the addition of the water pump operations for the high pressure zone. The added pressure, velocity in the pipes and resulting turbulence may be dislodging the material from a buildup in the pipes.

The ice pigging operations is a safe and efficient way to clean the pipes with minimal disruption to service. Valve exercising is an important annual maintenance requirement that has not been met in many years. We will additionally receive location coordinates and data for use in our GIS system.

A proposal of services was solicited from Utility Services Company, Inc. to provide ice pigging and valve exercising. The proposed company is the only contractor who does this type of service.

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Utility Services Company has limited assets to perform this kind of work and provides service nationwide. They currently have assets in the area and can schedule the City's project within the next couple of months.

It was moved by Chris Cross and seconded by Zoe Stieber to award the contract to Utility Services Company for an amount of \$100,000, allocated from the Utility Fund, for the Water Lines Capital Project. Motion carried unanimously by a roll call vote.

**AM 2016-043, Redesignate Street Sales Tax Fund Budget Item 57500 Engineering 5<sup>th</sup> and Hoover to Engineering Denver Avenue South**

This request is to redesignate Sales Tax Fund Budget item from Engineering (\$60,000) for 5<sup>th</sup> and Hoover to Denver Ave South is requested to provide funding for the design of the full depth reclamation rehabilitation of Denver Avenue South to apply for DOLA funding grant for the project. Additional funding of \$41,917.00 is required for complete design services for this project

Roy Vestal, Public Works Director would like to have the time to get to know all of the streets and evaluate current conditions prior to continuing with the previous plan of overlaying the Hoover area. Staff feels there are other areas in town that are in worse condition than the Hoover Street area. Proper planning is required to ensure all anticipated utility work is complete and priorities are given to all areas in town to develop a comprehensive pavement management plan for Fort Lupton.

The Denver Avenue South project is required to provide a safe and functional travel way for the south developing area. Traffic counts can be expected to increase due to current development plans being processed by the city.

The City is submitting an application for a Tier II DOLA project funding in April 2016 as this is potentially the last year for a while with maximum funds available from the oil industry.

It was moved by Shannon Rhoda and seconded by Zoe Stieber to redesignate Street Sales Tax Fund Budget item 57500 from 5<sup>th</sup> Street and Hoover Avenue to engineering for South Denver Avenue and to award the professional services to Wohnrade Civil Engineers, Inc. and CTL Thompson and American West Surveying for an amount not to exceed \$101,917 and proceeding with the design portion of the project. Motion carried unanimously by a roll call vote.

**AM 2016-048, Authorize Payment to the Northern Colorado Water Conservancy District for Pipeline Operations and Maintenance for an Amount not to Exceed \$78,240**

Annually, the City is required to remit to Northern Colorado Water Conservancy District funds to cover our share of the operation and maintenance for the Southern Water Supply Pipeline. The share cost is estimated to be \$73,162.86.

It was moved by David Crespin and seconded by Chris Ceretto approving the payment of \$73,163 to Northern Colorado Water Conservancy District operations for the 2016 Southern Supply Pipeline Operation Assessment. Motion carried unanimously by a roll call vote.

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**AM 2016-049, Coyote Creek Pavilion Upgrade**

Tyler Tarpley, Golf Pro, stated Coyote Creek uses the Pavilion to host large events. The interior of the Pavilion is unfinished and is essentially a garage. The Pavilion is a multi-use building which also houses the golf carts when not in use. The interior consists of beams and studs with very little electrical work and lighting as well as no way of cooling the interior temperature.

Hosting tournaments is by far the biggest revenue generator for the golf course. The condition of the Pavilion makes selling tournaments to prospective customers a very difficult sell.

The bid includes a contractor sealing all windows, providing sufficient electrical work for outlets and installing lighting, installing a swamp cooler with proper duct work to cool the interior, as well as finishing the walls and ceiling for better atmosphere.

City staff will need to run a connection to water from Clubhouse Drive to supply water to the building and will purchase the necessary light fixtures to be installed by the contractor separately to keep costs down. Staff will also work to purchase and install necessary A/V equipment for the building.

It was moved by Bob McWilliams and seconded by Chris Ceretto to approve Bruce K. Chain Construction Company to complete the interior portion of the golf course pavilion as described in the Request for Proposal. Motion carried unanimously by a roll call vote.

**AM 2016-050, North Lift Station PLC Replacement**

Staff indicated the PLC at the North Lift Station needs to be replaced. This will allow remote access and control an upgrade to a more current PLC. The replacement will allow for better control of the lift station, as well as providing a base for future equipment additions and upgrade.

The old PLC is outdated and can no longer be upgraded, if the unit fails there would be no remote access to the lift station and there is also the possibility staff couldn't be contacted.

The 2016 Budget 25,000 was budgeted for the Capital Purchasing Budget under the utility fund for the purchase of the North Lift Station PLC.

It was moved by Zoe Stieber and seconded by Chris Cross to authorizing the purchase of two replacement samplers from Alpine Controls of Brighton, for a cost not to exceed \$4,430. Motion carried unanimously by a roll call vote.

**AM 2016-051, Addition of a UV Organics Probe and a PH Probe for the Headworks of Wastewater Treatment Plant to Monitor Influent Constituents**

Staff indicated by adding this instrumentation it would allow the plant personnel to monitor for illegal discharges and to better control the process. In addition, the information gathered with this equipment will assist in the future upgrades of the facility by providing loading data to the engineer who is selected for the upgrade process.

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In the 2016 Budget \$25,000 was approved for this project.

It was moved by Bob McWilliams and seconded by Zoe Stieber to approve the purchase of a UV Organics probe and a PH Probe from Hach Company of Loveland for an amount not to exceed \$21,237, allocated from the Utility Fund. Motion carried unanimously by a roll call vote.

**AM 2016-052, Authorize the Purchase of TY-1000 from Chemquest, Inc. for the City of Fort Lupton Water System for an Estimated Amount of \$72,037.50**

As part of the treatment process for Corrosion Control in the City of Fort Lupton Water System an addition of a proprietary chemical is being used as the means of obtaining this corrosion control treatment. The proposed product reduces the amount of lead and copper that reaches our customers taps. This purchase is necessary to continue reducing lead and copper levels and to help our water system continue to meet our approved water treatment plan.

In order to supply the necessary additive to the City of Fort Lupton water system, it is necessary to purchase the product, RY-1000 from Chemquest, Inc., the supplier for this proprietary chemical. This is a Zinc Polyphosphate blend that the city selected as the best option to obtain the necessary corrosion control within the city water distribution system.

Corrosion Control is a part of the Lead & Copper Rule and is mandated by both the Colorado Dept of Health & Environment and USEPA Region 8. This rule concerns lead and copper levels in customer homes and the water system's requirement to provide no corrosive water to our customers, in an effort to minimize lead or copper leaching out of plumbing lines that exist in each residence.

In the 2016 Budget \$73,000 was allocated in the Utility Fund.

It was moved by Zoe Stieber and seconded by Chris Ceretto to approve the purchase of RY-1000, from Chemquest, Inc. for an amount not to exceed \$72,037.50, allocated from the Utility Fund. Motion carried unanimously by a roll call vote.

**STAFF REPORTS**

**City Administrator** Claud Hanes stated the 14<sup>th</sup> Street underground storm drainage should be completed sometime in May of 2016. There has been set backs because of weather.

**Ken Poncelow** Chief of Police invited the Council to attend the Chamber Business After Hours event, to be held on May 6, 2016. The night will be filled with lots of events, such as felony traffic stops, and building security.

**Planner** Todd Hodges stated the Planning Department will be working on the Request for Proposal process for the Comprehensive Plan document. It has been several years since the plan has been reviewed.

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**MAYOR/COUNCIL REPORTS**

No reports.

**FUTURE CITY EVENTS**

April 13, 2016 Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.

April 27, 2016 Town Hall Meeting – City Hall, 130 S McKinley Avenue- 6:30-7:30 P.M.

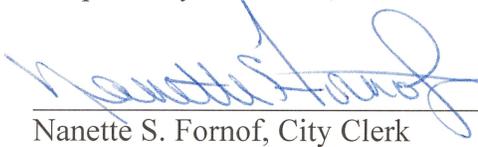
April 23, 2016 City of Fort Lupton Clean Up Day – Public Works Shop, 800 12<sup>th</sup> Street- 8:00a.m. -  
12:00 p.m. - See Website for details

**ADJOURNMENT**

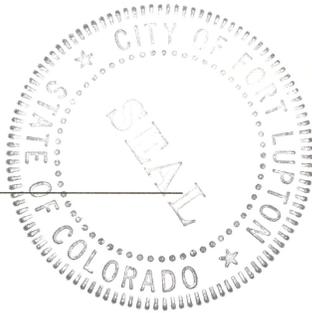
It was moved by David Crespin and seconded by Shannon Rhoda to adjourn the March 28, 2016, at 9:35 p.m.

Motion carried on voice vote.

Respectfully submitted,



Nanette S. Fornof, City Clerk



Approved by City Council



Tommy Holton, Mayor