

**City of Fort Lupton**  
**City Council Agenda**  
**Regular Meeting**  
**7:00 p.m.**  
**130 South McKinley Avenue**  
**September 19, 2016**

**Pledge Of Allegiance**

**Call To Order - Roll Call**

**Persons To Address Council**

This portion of the Agenda is provided to allow members of the audience to present comments to the City Council. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement or your question may be directed to the appropriate staff member for follow-up. Please limit the time of your comments to five (5) minutes - Mayor Holton

**Approval Of Agenda**

**Review Of Accounts Payables**

**a. 09192016, Accounts Payables**

Documents:

[09192016 Accounts Payables.pdf](#)

**Consent Agenda**

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Councilmember so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Consent Agenda.

**a. 09062016, City Council Meeting Minutes**

Documents:

[09062016 City Council Meeting Minutes.pdf](#)

**b. AM 2016-126, Approve Payment For The 2017 Colorado Big**

## **Thompson Assessment For An Amount Not To Exceed \$131,138**

Documents:

[AM 2016-126, Approve 2017 CBT Assessment From The Utility Fund - 131,138.Pdf](#)

- c. **AM 2016-127, Approve The Acceptance Of An Agreement With American Specialty Health To Provide The Silver & Fit Program**

Documents:

[AM 2016-127, Approve The Agreement With American Specialty Health - Silver And Fit Program.pdf](#)

- d. **AM 2016-130, Approve An Intergovernmental Agreement With Weld County For Funding Of The 16th Street Project For An Amount Of \$100,000**

Documents:

[AM 2016-130, Approve IGA With WC For 16th Street Funding - 100,000.Pdf](#)

- e. **AM 2016-132, Accepting The 2017 Workers' Compensation Preliminary Contribution Quotation From CIRSA Estimated At \$111,503**

Documents:

[AM 2016-132, Accepting The 2017 Workers Compensation Preliminary Quotation - 111,503.Pdf](#)

- f. **AM 2016-133, Ratifying The Mayor's Signature For A Contract Agreement With CDOT For State Highway Maintenance**

Documents:

[AM 2016-133, Contract Agreement With CDOT For State Highway Maintenance.pdf](#)

- g. **AM 2016-135, Accepting A Proposal From Clifton Larson Allen LLP To Audit The 2017-2018 Financial Statements Per The Identified Fee Schedule**

Documents:

[AM 2016-135, Accepting Proposal From Clifton Larson Allen LLP 2017-2018 Audit.pdf](#)

## Public Hearing

- a. **Kerr-McGee Oil And Gas Onshore, LLP -Continuance Of Public Hearing**

Documents:

[Kerr-McGee Oil And Gas Onshore, LP Continuance Of Public Hearing.pdf](#)

## Action Memorandum

- a. **AM 2016-125, Approve Rocky Mountain Buildings, LLC For The Parks Storage Building For An Amount Not To Exceed \$25,000**

Documents:

[AM 2016-125, Rocky Mountain Buildings - Parks Storage Building - 25,000.Pdf](#)

- b. **AM 2016-128, Replacement Turbidimeters For The Water Treatment Plant**

Documents:

[AM 2016-128, Replacement Turbidimeters For The Water Treatment Plant.pdf](#)

- c. **AM 2016-129, Authorize The City Administrator To Execute A One Year Addendum Of The Windy Gap Lease For Five Units For An Amount Not To Exceed \$230,950**

Documents:

[AM 2016-129, Windy Gap Lease For 5 Units For 230,950.Pdf](#)

- d. **AM 2016-131, Tank Farm VFD Replacements**

Documents:

[AM 2016-131, Tank Farm VFD Replacements.pdf](#)

- e. **AM 2016-134, Mid-Year Allocation To Hire A Part-Time Records Assistant**

Documents:

[AM 2016-134, Mid-Year Allocation To Hire A Part-Time Records Assistant.pdf](#)

- f. **AM 2016-136, Approve Bid For Playground Equipment And Soft Surface Located At The Recreation Center Child Care Area From Churchich Recreation For An Amount Of \$23,337.76**

Documents:

[AM 2016-136, Bid For Playground Equipment Churchich - 23,338.Pdf](#)

- g. **AM 2016-137, Accepting The 2017 Property/Casualty Preliminary Contribution Quotation From CIRSA Estimated At \$184,480**

Documents:

[AM 2016-137, Accepting The 2017 Property Casualty Preliminary Contribution Quotation From CIRSA - 184,480.Pdf](#)

## **Staff Reports**

## **Mayor/Council Reports**

## **Future City Events**

- a. **09192016, Upcoming Events**

Documents:

[09192016 Upcoming Events.pdf](#)

## **Adjourn**

## Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "6000010100"."6082059040"

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
08/29/2016	81158	ACE HARDWARE OF FORT LUPTO	GOLF-CHARMIN, OIL	56276	21.97
Total 81158:					21.97
08/17/2016	81159	ACUSHNET COMPANY	GOLF-FJ SUPERLITE MENS	902976301	67.49
08/26/2016	81159	ACUSHNET COMPANY	GOLF-PINNACLE RUSH YELLOW	903017343	124.72
08/26/2016	81159	ACUSHNET COMPANY	GOLF-FREESTYLE MENS CLT SDL	903017354	72.68
08/31/2016	81159	ACUSHNET COMPANY	GOLF-14-WAY SB	903035419	130.96
Total 81159:					395.85
08/19/2016	81160	AGFINITY INC	GOLF-ETHANOL FUEL	116617	1,716.44
08/19/2016	81160	AGFINITY INC	GOLF-DYED DIESEL	116618	827.17
Total 81160:					2,543.61
08/29/2016	81161	AMERICAN EAGLE DISTRIBUTING	GOLF-CANNED BEERS	173712	375.40
09/06/2016	81161	AMERICAN EAGLE DISTRIBUTING	GOLF-CANNED BEERS	177494	522.10
Total 81161:					897.50
08/30/2016	81162	BEER BY DESIGN BREWERY LLC	GOLF-VARIOUS BEERS	712	195.00
Total 81162:					195.00
08/24/2016	81163	BLACK CLOVER ENTERPRISES LL	GOLF-CO HEATHER& CSU,PREM,VINTAGE	68197	578.27
Total 81163:					578.27
08/23/2016	81164	CALLAWAY GOLF SALES COMPAN	GOLF-CHRMS FOR PRO SHOP	927110987	195.18
Total 81164:					195.18
08/19/2016	81165	CENTURYLINK	GOLF-AUG//SEP16 PHONE SVCS	3038573945	48.53
Total 81165:					48.53
08/31/2016	81166	FUZION FIELD SERVICES, LLC	GOLF-TOILET CLEANING SERVICE	104939	170.00
Total 81166:					170.00
08/05/2016	81167	GOLDEN WEST INDUSTRIAL SUPP	GOLF-ARCTIC WRAP	2077229	244.26
Total 81167:					244.26
09/07/2016	81168	HIGH COUNTRY BEVERAGE CORP	GOLF-CANNED BEER	2780-265	126.00
08/30/2016	81168	HIGH COUNTRY BEVERAGE CORP	GOLF-VARIOUS CANNED BEERS	W-2411412	914.60
08/30/2016	81168	HIGH COUNTRY BEVERAGE CORP	GOLF-RETURN KEG	W-2411412	30.00-
09/07/2016	81168	HIGH COUNTRY BEVERAGE CORP	GOLF-CANNED BEERS	W-2415679	789.50

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
Total 81168:					1,800.10
08/25/2016	81169	JC GOLF ACCESSORIES	GOLF-HEX PENCILS	SI-127641	32.87
Total 81169:					32.87
08/23/2016	81170	LOCKETT REFRIGERATION, LLC	GOLF-ICE MACHINE REPAIRS	02338	126.89
Total 81170:					126.89
08/29/2016	81171	MASEK GOLF CAR OF COLORADO	GOLF-BAG STRAP FOR CART	01-30930	5.05
08/29/2016	81171	MASEK GOLF CAR OF COLORADO	GOLF- GOLF CART TIRE	01-30934	74.05
Total 81171:					79.10
04/13/2016	81172	OAKLEY INC	GOLF-RETURN PRODUCTS	1600000849	86.75-
08/16/2016	81172	OAKLEY INC	GOLF-VARIOUS POLOS	9000220748	764.40
08/16/2016	81172	OAKLEY INC	GOLF-APPAREL ITEMS	9000220749	92.58
Total 81172:					770.23
08/23/2016	81173	OFFICE DEPOT	GOLF-PAPER,PERM MARKERS	8593987440	53.77
Total 81173:					53.77
08/25/2016	81174	O'REILLY AUTO PARTS	GOLF-DRIVING KIT	4489-306713	19.99
Total 81174:					19.99
08/19/2016	81175	R&R PRODUCTS INC	GOLF-COUPLING,BEDKNIFE	CD2052282	376.83
Total 81175:					376.83
09/01/2016	81176	SAFE SYSTEMS INC	GOLF-OCT16 BURGLAR ALARM MONITOR	451942	36.23
09/01/2016	81176	SAFE SYSTEMS INC	GOLF-OCT16 FIRE/BURGLAR MONITORING	451943	72.46
Total 81176:					108.69
08/25/2016	81177	SHAMROCK FOODS COMPANY	GOLF-FRY OIL,MEAT,FRIES,BREAD,DESSERTS	18280109	461.64
08/25/2016	81177	SHAMROCK FOODS COMPANY	GOLF-SYRUP MIXES	18280109	41.72
08/25/2016	81177	SHAMROCK FOODS COMPANY	GOLF-COCOA,COFFEE,NUTS	18280109	172.13
09/01/2016	81177	SHAMROCK FOODS COMPANY	GOLF-SANITIZER	18291241	40.38
09/01/2016	81177	SHAMROCK FOODS COMPANY	GOLF-CONDIMENT,MEAT,BUNS,SWEETS,EGGS	18291241	519.66
09/01/2016	81177	SHAMROCK FOODS COMPANY	GOLF-TOMATO JUICE	18291241	21.36
09/01/2016	81177	SHAMROCK FOODS COMPANY	GOLF-CANDY BARS,CHIPS,SPRING WTR	18291241	66.68
Total 81177:					1,323.57
08/24/2016	81178	SOUTHERN GLAZER'S OF CO	GOLF-VARIOUS BOTTLED LIQUOR	1297204	200.10
Total 81178:					200.10
08/25/2016	81179	SPL INTERNATIONAL, INC	GOLF-Q-FIT,FAST TWIST CLEATS	50945	163.32

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq	Amount
Total 81179:						163.32
08/30/2016	81180	SWIRE COCA-COLA	GOLF-CANNED DRINKS,SPORTS,TEA,COLAS	3632096713		329.28
09/06/2016	81180	SWIRE COCA-COLA	GOLF-CAN DRINKS, SPORTS,TEA, ENERGY,COLAS	3632097109		345.35
09/06/2016	81180	SWIRE COCA-COLA	GOLF-CAN TEA	3632097109		11.28
Total 81180:						685.91
08/31/2016	81181	WAGNER WELDING SUPPLY CO	GOLF-OXYGEN,ACETYLENE	94345		34.72
Total 81181:						34.72
09/01/2016	81182	WESTERN DISTRIBUTING INC	GOLF-DOCK APRICOT LIQUOR	284718		154.00
Total 81182:						154.00
08/26/2016	81183	YAMAHA MOTOR CORP	GOLF-CART LEASE #4	588718		7,981.00
Total 81183:						7,981.00
09/12/2016	81184	COLORADO DEPART OF REVENUE	GOLF-AUG16 GOLF SALES TAX	AUG16 SAL		2,690.63
09/12/2016	81184	COLORADO DEPART OF REVENUE	GOLF-AUG16 GOLF SALES TAX (OVERAGE)	AUG16 SAL		89.63
Total 81184:						2,601.00
09/02/2016	81185	ACUSHNET COMPANY	GOLF-BULK BALLS	903043878		252.05
Total 81185:						252.05
09/07/2016	81186	AMERICAN EAGLE DISTRIBUTING	GOLF-BOTTLED BEER FOR TRAPPER DAYS	179200		126.00
09/12/2016	81186	AMERICAN EAGLE DISTRIBUTING	GOLF-VARIOUS CANNED BEERS	180614		649.20
Total 81186:						775.20
09/08/2016	81187	BREAKTHRU BEVERAGE GROUP	GOLF-VARIOUS LIQUORS	322911719		177.67
Total 81187:						177.67
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-COMCAST BUSN 8/15-09/14/16 PHONE SVCS	FIN2016208		210.61
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-7/27-8/26/16 VERIZON INVOICE	FIN2016209		263.61
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-SEP16 LTD-CARDER/TARPLEY	FIN2016211		25.23
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-SEP16 LI & AD&D-CARDER/TARPLEY	FIN2016211		19.19
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-SEP16 LTD-GUTHRIE,MCNAY,SHARRAI	FIN2016211		30.71
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-SEP16 LI& AD&D-GUTHRIE,MCNAY,SHARRAI	FIN2016211		23.37
09/09/2016	81188	CITY OF FORT LUPTON	GOLF-PAYROLL 08/13-08/26/16-PD 09/02/2016	FIN2016213		21,442.60
Total 81188:						22,015.32
09/06/2016	81189	COMCAST CABLE COMM, LLC	GOLF-09/06-10/05/16 INTERNET	6460120790		169.90
09/06/2016	81189	COMCAST CABLE COMM, LLC	GOLF-09/06-10/05/16 PHONE SVCS	6460120790		59.85
Total 81189:						229.75
09/06/2016	81190	ECCLES DESIGN, INC	GOLF-RECORD PLANS/GOLF DRAINAGE	09/06/16 DR		110.73

Invoice Date	Check No	Payee	Invoice Description	Invoice No	Seq Amount
Total 81190:					110.73
09/02/2016	81191	GOLF & SPORT SOLUTIONS, LLC	GOLF-BUNKER SAND	25767	419.36
Total 81191:					419.36
07/27/2016	81192	O'REILLY AUTO PARTS	GOLF-REPL TIPS,IMPACT SET	4489-299997	18.98
Total 81192:					18.98
09/07/2016	81193	REPUBLIC NATIONAL DISTRIBUTIN	GOLF-VARIOUS LIQUORS	3787247	87.12
09/07/2016	81193	REPUBLIC NATIONAL DISTRIBUTIN	GOLF-VARIOUS LIQUORS	3787247	34.95
Total 81193:					122.07
09/08/2016	81194	SHAMROCK FOODS COMPANY	GOLF-PLATES,FRIES,CAKE,CHEESE,MEAT,BREAD	18302093	1,189.11
09/08/2016	81194	SHAMROCK FOODS COMPANY	GOLF-CANDY,COFFEE,CHIPS,WATER,CREAMERS	18302093	250.95
Total 81194:					1,440.06
09/07/2016	81195	SOUTHERN GLAZER'S OF CO	GOLF-VARIOUS LIQUORS	1306086	232.82
Total 81195:					232.82
08/30/2016	81196	SULTAN ROYAL SERVICES LLC	GOLF-VENT HOOD CLEANING	1273	350.00
Total 81196:					350.00
08/25/2016	81197	WAXIE SANITARY SUPPLY	GOLF-TOWELS,CLEANERS,BAGS,URINAL TABS	76179916	303.83
Total 81197:					303.83
Grand Totals:					48,250.10

Report Criteria:

Report type: GL detail

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Report Criteria:

Report type: GL detail

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Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
10008	MURRAY DAHL KUECHENMEISTER	FLURA-AUG16 LEGAL SVCS	13265	1	125.00
Total 10008:					125.00
59866	AMERICAN SPRINKLER, INC	GF-SPRINKLER INSTALL-GOV BLDG	2265	1	995.00
Total 59866:					995.00
59867	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492342624	1	46.78
59867	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492342624	2	46.77
59867	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492342624	3	87.61
59867	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE-GOV BLDG	492342625	1	35.73
59867	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-PW	492342625	2	113.88
Total 59867:					330.77
59868	ASSOCIATED POOL BUILDERS, INC	REC-UV BULB INSTALL	0000039861	1	190.00
Total 59868:					190.00
59869	AUSMUS LAW FIRM PC	GF-AUG16 PROSECUTION-COURT	5386	1	1,200.00
Total 59869:					1,200.00
59870	C.E.M. SALES & SERVICE	REC-PROBE SHORT CABLE	141158	1	250.00
59870	C.E.M. SALES & SERVICE	REC-ACID MAGIC,TILE CLEANER	141158	2	207.00
59870	C.E.M. SALES & SERVICE	REC-MURIC ACID	141159	1	575.00
59870	C.E.M. SALES & SERVICE	REC-PULSAR TANK GROMMET	141318	1	141.22
Total 59870:					1,173.22
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT-CITY CLERK	75470	1	58.50
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT-COURT	75470	2	156.00
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT-HR	75470	3	175.50
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT-FINANCE	75470	4	1,092.00
59871	CASELLE, INC.	UF-OCT16 CLARITY SUPPORT-UTIL BILL	75470	5	390.00
59871	CASELLE, INC.	CEM-OCT16 CLARITY SUPPORT	75470	6	78.00
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT	75470	7	1,950.00-
59871	CASELLE, INC.	GF-OCT16 CLARITY SUPPORT-IT	75470	8	1,950.00
Total 59871:					1,950.00
59872	CENTERPOINT ENERGY SERVICES	REC-JUL16 GAS USAGE	2349984	1	1,129.03
Total 59872:					1,129.03
59873	CHEMATOX LABORATORY INC	GF-CLIENT TESTING/16-06434-PD	21071	1	10.00
Total 59873:					10.00
59874	COLORADO INSPECTION	GF-16-333 TO 16-421 INSPECTIONS	AUG16 INSP	1	22,247.19

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 59874:					22,247.19
59875	COMCAST CABLE COMM, LLC	REC-08/14-09/13/16 CABLE/MUSIC	6460117309	1	268.05
59875	COMCAST CABLE COMM, LLC	REC-08/14-09/13/16 FINANCE CHG	6460117309	2	9.50
59875	COMCAST CABLE COMM, LLC	CPR--08/25-09/24/16 CABLE	6460124495	1	141.65
Total 59875:					419.20
59876	DAVID LINDBERG	GF-MILEAGE TO ARAPAHOE CNTY/COMMAND SCHL-POLICE	MILEAGE A	1	442.80
Total 59876:					442.80
59877	E-470 PUBLIC HIGHWAY AUTHORIT	GF-E470 TOLL COMM SVCES	2024052559	1	5.00
59877	E-470 PUBLIC HIGHWAY AUTHORIT	GF-E470 TOLL PD	2024074868	1	24.55
Total 59877:					29.55
59878	FASTENAL COMPANY 01COFTL	UF-BRT COMMON 50#-WATERLINE	COFTL12423	1	34.06
59878	FASTENAL COMPANY 01COFTL	STORM-BRT COMMON 50#-SEWER	COFTL12423	2	34.06
59878	FASTENAL COMPANY 01COFTL	UF-BRT COMMON 50#-SEWERLINE	COFTL12423	3	34.07
59878	FASTENAL COMPANY 01COFTL	GF-GLOVES-B&G	COFTL88873	1	32.96
Total 59878:					135.15
59879	FIRST CLASS SECURITY SYSTEMS	REC-VIDEO SYSTEM SERVICE/CAMERA	94430	1	380.00
Total 59879:					380.00
59880	FORT LUPTON HIGH SCHOOL	GF-SALES FROM JULY 4TH CELEBRATION-LEGIST	07/04/16 SAL	1	432.73
Total 59880:					432.73
59882	FORT LUPTON PACKING & SHIPPIN	GF-3X5 BANNER/RAILROAD PK-B&G	15698	1	35.95
Total 59882:					35.95
59883	GARAGE DOORS 4 U	CPR-9X7 NON INSULATED GARAGE DOOR REPLACEMENT-COMCTR	7.27.16 REP	1	850.00
59883	GARAGE DOORS 4 U	CPR-INSTALLATION OF GARAGE DOOR-COMCTR	7.27.16 REP	2	250.00
Total 59883:					1,100.00
59884	ID EDGE INC	REC-CLEANING KIT FOR CARD PRINTER	75667	1	40.73
Total 59884:					40.73
59885	ITEDIUM, INC	GF-SEP16 COBRA ADMIN-HR	4901512	1	63.95
Total 59885:					63.95
59886	JOHN STINNET PLUMB & HTG, INC	UF-COPPER PIPE-WATERLINE	6107	1	39.84
Total 59886:					39.84
59887	KRISTINA JORDAN	GF-REIMBURSE COURT OVERPAYMENT	E0010106	1	20.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 59887:					20.00
59888	L.G. EVERIST, INC	UF-SQUEEGEE-WATERLINE	337469	1	49.46
Total 59888:					49.46
59889	LAWS	GF-2014 CHEV TAHOE GUN LOCKUP-POLICE	11496	1	220.50
Total 59889:					220.50
59890	LOUIS A GRESH	GF-ARRAIGNMENTS, TRIALS-COURTS	JULY 2016	1	1,500.00
Total 59890:					1,500.00
59891	NATIONAL METER &	UF-READCENTER MODULE-UTIL BILL	S1075385.00	1	840.00
59891	NATIONAL METER &	UF-ORION LAPTOP,SVCS AGREEMENT-UTIL BILL	S1075486.00	1	2,970.00
Total 59891:					3,810.00
59892	NEVE'S UNIFORMS & EQUIPMENT	GF-UNIFORMS PD	LN-339994	1	600.00
59892	NEVE'S UNIFORMS & EQUIPMENT	GF-BOOTS/PELTON-POLICE	LN-340376	1	154.94
Total 59892:					754.94
59893	NEXTRUST, INC	UF-AUG16 BILLING SERVICES-UTIL BILL	172947	1	1,658.98
Total 59893:					1,658.98
59894	NICKOLAS E STECKMAN	GF-MILEAGE TO CONFERENCE PD	8/15/2016	1	97.20
59894	NICKOLAS E STECKMAN	GF-MEAL REIMBURSEMENT PD	8/17/2016	1	39.23
Total 59894:					136.43
59895	NVAA	CPR-2016 VBALL/ 5 TEAMS FEES	2016 VOLLE	1	815.00
Total 59895:					815.00
59896	PEPSI-COLA COMPANY	REC-DRINKS FOR CENTER	24532509	1	554.60
Total 59896:					554.60
59897	RECREATION SUPPLY COMPANY	REC-ESCUTCHEON KEYHOLE STYLE	306712	1	193.96
59897	RECREATION SUPPLY COMPANY	REC-BUOY RING, THROW LINE, RING HOLDER, SPLASH & SLAM	306712	2	483.42
59897	RECREATION SUPPLY COMPANY	REC-POOL LADDER ANCHORS	306714	1	51.12
59897	RECREATION SUPPLY COMPANY	REC-SKIMMER PARTS	306774	1	415.84
59897	RECREATION SUPPLY COMPANY	REC-AQUATIC MATTING	306804	1	371.28
Total 59897:					1,515.62
59898	RENEWABLE FIBER INC	GF-MULCH FOR TREE-B&G	INV0586425	1	19.80
59898	RENEWABLE FIBER INC	GF-GRAY BREEZE FOR RAILROAD SOUTH	INV0589649	1	443.70
Total 59898:					463.50
59899	SHERWIN-WILLIAMS	GF-HOTLINE LTX PAINT-STREETETS	0371-1	1	600.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 59899:					600.00
59900	TERRIE L. ASAY	GF-TRAINING MILEAGE COMM SVCS	08/05/2016	1	38.88
59900	TERRIE L. ASAY	GF-WATER NATIONAL NIGHT OUT	08/26/2016	1	86.84
59900	TERRIE L. ASAY	GF-MILEAGE TO CBI COMM SVCS	8/22/2016	1	24.30
59900	TERRIE L. ASAY	GF-LEMONADE PD	8-26-16	1	6.21
Total 59900:					156.23
59901	THE ODD FELLOWS LODGE #100	GF-07/04/16 VOLUNTEERS BREAKFAST-LEGIST	07/04/16 VO	1	200.00
Total 59901:					200.00
59902	TODD HODGES DESIGN, LLC	GF-08/22-09/02/16 PLANNING SVCS	2906	1	6,953.75
59902	TODD HODGES DESIGN, LLC	GF-08/22-09/02/16 ECON DEV-PLANNING	2906	2	2,272.50
59902	TODD HODGES DESIGN, LLC	GF-08/22-09/02/16 MOUNTAIN SKY PPL2016-001	2906	3	237.50
59902	TODD HODGES DESIGN, LLC	GF-08/22-09/02/16 TRI-STATE SSP2016-001	2906	4	250.00
Total 59902:					9,713.75
59903	TYLER TECHNOLOGIES	GF-FINANCIAL/PLANNING SOFTWARE-IT	025-166601	1	343.75
Total 59903:					343.75
59904	UNIVERSITY OF COLORADO HEAL	GF-CLIENTS EMERG EXAM/CS 16-06146-POLICE	2016335283	1	825.40
Total 59904:					825.40
59905	UTILITY NOTIFICATION CENTER	STX-UTIL LINE LOCATES	216080395	1	283.14
Total 59905:					283.14
59906	VALLEY FIRE EXTINGUISHER	CPR-2016 ANNUAL EXTING INSPECT	122507	1	114.00
59906	VALLEY FIRE EXTINGUISHER	CEM-2016 ANNUAL INSPECT FIRE EXTG	122566	1	62.33
59906	VALLEY FIRE EXTINGUISHER	GF-2016 ANNUAL INSPECT FIRE EXTG-PW SHOPS	122566	2	62.34
59906	VALLEY FIRE EXTINGUISHER	UF-2016 ANNUAL INSPECT FIRE EXTG-SEWERLINE	122566	3	62.33
59906	VALLEY FIRE EXTINGUISHER	STORM-2016 ANNUAL INSPECT FIRE EXTG-SEWER	122566	4	62.33
59906	VALLEY FIRE EXTINGUISHER	UF-2016 ANNUAL INSPECT FIRE EXTG-WATER LINE	122566	5	62.33
59906	VALLEY FIRE EXTINGUISHER	GF-2016 ANNUAL INSPECT FIRE EXTG-STREETS	122566	6	62.34
Total 59906:					488.00
59907	VERIZON WIRELESS SVCS LLC	GOLF-07/27-08/26/16 WIRELESS	9771069244	1	263.61
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-LEGIST	9771069244	2	51.21
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-COURT	9771069244	3	51.21
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-CITY CLERK	9771069244	4	36.22
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-CITY ADMIN	9771069244	5	103.67
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-FINANCE	9771069244	6	52.46
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-HR	9771069244	7	36.22
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-IT	9771069244	8	46.22
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-POLICE	9771069244	9	774.88
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-PW SHOP	9771069244	10	413.61
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-B&G	9771069244	11	289.81
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-INSPECTIONS	9771069244	12	40.01

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-PLANNING	9771069244	13	183.66
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-CODE	9771069244	14	36.22
59907	VERIZON WIRELESS SVCS LLC	GF-07/27-08/26/16 WIRELESS-COMM SVCS	9771069244	15	36.22
59907	VERIZON WIRELESS SVCS LLC	CPR-07/27-08/26/16 WIRELESS	9771069244	16	14.64
59907	VERIZON WIRELESS SVCS LLC	UF-07/27-08/26/16 WIRELESS-WATERLINE	9771069244	17	29.28
59907	VERIZON WIRELESS SVCS LLC	REC-07/27-08/26/16 WIRELESS-WATERLINE	9771069244	18	14.64
Total 59907:					2,473.79
59908	VERIZON WIRELESS SVCS LLC	UF-07/29-08/28/16 WIRELESS-PERRY PIT	9771133610	1	26.90
Total 59908:					26.90
59909	WAXIE SANITARY SUPPLY	GF-PAPER TOWELS,BAGS,CLEANERS-GOV BLDG	76148123	1	381.79
59909	WAXIE SANITARY SUPPLY	REC-WIPES,SOAP,TOWELS,GREEN TOWELS	76148124	1	973.09
59909	WAXIE SANITARY SUPPLY	CPR-BAGS,TOWELS,FRESHNERS,BLUE WONDER	76148125	1	325.75
59909	WAXIE SANITARY SUPPLY	CPR-TOILET PAPER	76153642	1	86.60
59909	WAXIE SANITARY SUPPLY	CPR-AIR FRESHNERS	76180231	1	54.23
Total 59909:					1,821.46
59910	WELD COUNTY ACCTG DEPART	GF-AUG16 FUEL-POLICE	S0054868	1	23.09
59910	WELD COUNTY ACCTG DEPART	CEM-AUG16 FUEL	S0054868	2	69.31
59910	WELD COUNTY ACCTG DEPART	GF-AUG16 FUEL-STREETS	S0054868	3	182.01
59910	WELD COUNTY ACCTG DEPART	UF-AUG16 FUEL-WATERLINE	S0054868	4	182.01
59910	WELD COUNTY ACCTG DEPART	UF-AUG16 FUEL-SEWERLINE	S0054868	5	90.99
Total 59910:					547.41
59911	WELD COUNTY SCH DIST RE8	GF-REFUND ON RETIRED METER CHG	99.0580.01 R	1	157.50
Total 59911:					157.50
59912	XCEL ENERGY-GAS	CPR-JUL/AUG16 GAS SERVICE	5320352370	1	70.70
59912	XCEL ENERGY-GAS	CPR-JUL/AUG16 GAS SERVICE-MUSEUM	5320352370	2	40.80
59912	XCEL ENERGY-GAS	GF-JUL/AUG16 GAS SERVICE-SHOP	5320352370	3	53.25
59912	XCEL ENERGY-GAS	GF-JUL/AUG16 GAS SERVICE-VERIZON BLDG	5320352370	4	39.30
Total 59912:					204.05
59913	ADVANTAGE DESIGN	CPR-VOLLEYBALL SHIRTS-ATHLETIC	2062	1	364.13
59913	ADVANTAGE DESIGN	CPR-VOLLEYBALL JERSEY-ATHLETIC	2063	1	810.90
Total 59913:					1,175.03
59914	AMERICAN DISPOSAL SERVICES	GF-08/25/16 ROLLOFF HAUL/HWY52-B&G	0005580841	1	216.80
59914	AMERICAN DISPOSAL SERVICES	GF-SEP16 RUBBISH PICKUP-GOV BLDG	0005590981	1	89.00
59914	AMERICAN DISPOSAL SERVICES	GF-SEP16 RUBBISH PICKUP-PW SHOP	0005590982	1	127.00
59914	AMERICAN DISPOSAL SERVICES	CPR-RUBBISH PICKUP-203 S HARRISON	0005590983	1	242.00
59914	AMERICAN DISPOSAL SERVICES	GF-SEP16 RUBBISH PICKUP-HWY 52	0005590985	1	74.25
Total 59914:					749.05
59915	ARAMARK UNIFORM SERVICES IN	CPR-DOOR MAT SERVICE	492345871	1	46.77
59915	ARAMARK UNIFORM SERVICES IN	REC-DOOR MAT SERVICE	492345871	2	46.78
59915	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-B&G	492345871	3	87.61

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
59915	ARAMARK UNIFORM SERVICES IN	GF-DOOR MAT SERVICE-GOV BLDG	492345872	1	35.73
59915	ARAMARK UNIFORM SERVICES IN	GF-UNIFORM SERVICE-PW SHOP	492345872	2	107.90
Total 59915:					324.79
59916	ASPHALT SPECIALTIES CO	STX-30.02 TON OF ASPHALT	2519883	1	1,455.97
59916	ASPHALT SPECIALTIES CO	STX-14.86 TON OF ASPHALT	2519978	1	676.13
59916	ASPHALT SPECIALTIES CO	STX-15.05 TONS OF ASPHALT	2520207	1	729.93
59916	ASPHALT SPECIALTIES CO	STX-8.49 TONS OF ASPHALT	2520212	1	411.77
Total 59916:					3,273.80
59917	BG'S JAPANESE DESIGNS	GF-11 EMBROID POLOS-LEGIST	5353	1	257.00
Total 59917:					257.00
59918	CH2MHILL OM SERVICES	UF-OCT 2016 OPERATIONS-WTR WELLS	64089	1	1,470.49
59918	CH2MHILL OM SERVICES	UF-OCT 2016 OPERATION-SEWER TRMT	64089	2	46,198.13
59918	CH2MHILL OM SERVICES	UF-OCT 2016 OPERATION-WTR TRMT	64089	3	23,527.91
59918	CH2MHILL OM SERVICES	UF-OCT 2016 OPERATION-PERRY PIT	64089	4	4,411.48
59918	CH2MHILL OM SERVICES	UF-OCT 2016 R&M-WTR WELLS	64089	5	166.67
59918	CH2MHILL OM SERVICES	UF-OCT 2016 R&M-SEWER TRMT	64089	6	5,000.00
59918	CH2MHILL OM SERVICES	UF-OCT 2016 R&M-WTR TRMT	64089	7	2,666.67
59918	CH2MHILL OM SERVICES	UF-OCT 2016 R&M-PERRY PIT	64089	8	500.00
Total 59918:					83,941.35
59919	CHAMBER OF COMMERCE	GF-SEP16 CHAMBER LUNCHEON-CITY ADMIN	2925	1	30.00
Total 59919:					30.00
59920	COLONIAL LIFE	GF-SEP16 SUPPLEMENTAL INS	7816820-090	1	176.34
59920	COLONIAL LIFE	CPR-SEP16 SUPPLEMENTAL INS	7816820-090	2	87.96
Total 59920:					264.30
59921	COMCAST BUSINESS	GF-9/1/16-9/30/16 INTERNET SVC-IT	45487648	1	1,512.65
59921	COMCAST BUSINESS	REC-9/1/16-9/30/16 INTERNET-REC	45487648	2	312.65
Total 59921:					1,825.30
59922	COMMERCE CITY PARKS &	CPR-BASEBALL TOURNMENTS 8 GAMES-ATHLETIC	2016 BASEB	1	85.00
Total 59922:					85.00
59923	CONNECTIONS TRAINING AND STA	GF-OCT16 FLAGGER CERT-B&G	FLAGGER T	1	425.00
59923	CONNECTIONS TRAINING AND STA	GF-OCT16 FLAGGER CERT TRAINING-STREETS	FLAGGER T	2	225.00
Total 59923:					650.00
59924	COUNTERTRADE PRODUCTS INC	GF-HP Z240 WORKSTATION-IT	342262	1	3,577.32
59924	COUNTERTRADE PRODUCTS INC	GF-8 GB MEMORY STICKS-IT	342262	2	372.00
59924	COUNTERTRADE PRODUCTS INC	GF-PRINTER HP LJ M604N-IT	342374	1	500.00
Total 59924:					4,449.32

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
59925	DANETTE LAGUNAS	GF-CS1199995 RESTITUTION PAYMENT	119995	1	100.00
Total 59925:					100.00
59926	DELTA DENTAL PLAN OF COLO	GF-OCT16 DENTAL INS PREMIUM	000012180 O	1	5,193.65
Total 59926:					5,193.65
59927	DR HORTON, INC	SSTX-COYOTE CREEK SIDEWALK REHAB-STREETS	62816	1	40,145.00
Total 59927:					40,145.00
59928	ERGO DEPOT NORTHWEST INC	GF-JARVIS ADJUSTABLE HEIGHT DESKS-IT	200063788	1	1,572.00
Total 59928:					1,572.00
59929	EXCEL DRIVER SERVICES	GF-DRIVER TRAINING-HR	16105	1	500.00
59929	EXCEL DRIVER SERVICES	GF-DRIVER TRAINING-STREETS	16105	2	500.00
59929	EXCEL DRIVER SERVICES	GF-DRIVER TRAINING-B&G	16105	3	500.00
59929	EXCEL DRIVER SERVICES	GF-DRIVER TRAINING-POLICE	16105	4	500.00
Total 59929:					2,000.00
59930	FORT LUPTON PACKING & SHIPPIN	GF-COLOR SOPIES,LAMINATING HANDICAP PARKING-LEGIST	14495	1	12.50
Total 59930:					12.50
59931	FRED PRYOR SEMINARS	UF-BASIC SUPERVISION/FUENTES-WATERLINE	20-26083860	1	24.75
59931	FRED PRYOR SEMINARS	GF-BASIC SUPERVISION/FUENTES-STREETS	20-26083860	2	24.75
59931	FRED PRYOR SEMINARS	UF-BASIC SUPERVISION/FUENTES-SEWERLINE	20-26083860	3	24.75
59931	FRED PRYOR SEMINARS	CEM-BASIC SUPERVISION/FUENTES	20-26083860	4	24.75
Total 59931:					99.00
59932	GOODYEAR COMMERCIAL TIRE	GF-GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	1	1,680.00
59932	GOODYEAR COMMERCIAL TIRE	GF-M&D GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	2	210.00
59932	GOODYEAR COMMERCIAL TIRE	GF-VALVE STEMS GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	3	90.00
59932	GOODYEAR COMMERCIAL TIRE	GF-DISPOSAL OF OLD TIRES FOR SWEEPER-STREETS	175-1110941	4	60.00
59932	GOODYEAR COMMERCIAL TIRE	GF-STATE FEE GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	5	9.00
59932	GOODYEAR COMMERCIAL TIRE	GF-SERVICE CALL GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	6	85.00
59932	GOODYEAR COMMERCIAL TIRE	GF-BALANCE GOODYEAR TIRES FOR SWEEPER-STREETS	175-1110941	7	108.00
Total 59932:					2,242.00
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-LEGIST	7900011002	1	16.92
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-COURT	7900011002	2	33.63
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-CITY ADMIN	7900011002	3	.47
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-FINANCE	7900011002	4	107.10
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-POLICE	7900011002	5	79.10
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-PW SHOP	7900011002	6	9.77
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-PLANNING	7900011002	7	85.68
59933	HASLER-MAILROOM FINANCE, INC	GF-AUG16 POSTAGE-HR	7900011002	8	2.04

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
59933	HASLER-MAILROOM FINANCE, INC	UF-AUG16 POSTAGE-UTIL BILL	7900011002	9	3.72
59933	HASLER-MAILROOM FINANCE, INC	GOLF-AUG16 POSTAGE	7900011002	10	31.62
59933	HASLER-MAILROOM FINANCE, INC	LIB-AUG16 POSTAGE	7900011002	11	13.95
Total 59933:					384.00
59934	HD SUPPLY WATERWORKS, LTD	UF-TUBING,CPLG,WASHER,BALL CRUB-WATERLINE	G041269	1	969.62
59934	HD SUPPLY WATERWORKS, LTD	UF-BALL CURB TURN CHK-WATERLINE	G044502	1	734.04
59934	HD SUPPLY WATERWORKS, LTD	UF-BALL CURB TURN CHK-WATERLINE	G051031	1	564.20
Total 59934:					2,267.86
59935	HOUSEAL LAVIGNE ASSOCIATES	GF-AM 2016-099 COMPREHENSIVE PLAN-PLANNING	3192	1	10,190.00
Total 59935:					10,190.00
59936	J & T CONSULTING INC	SSTX-AM2016-039 HWY 85/52 BEAUTIFICATION ENGINEERING-STREETS	1901	1	10,279.25
59936	J & T CONSULTING INC	UF-JUL/AUG16 WATER ENGINEERING	1903	1	2,885.30
59936	J & T CONSULTING INC	UF-AM2016-112 CEMETERY WATERLINE EXTENSION-WLINES	1906	1	4,875.10
Total 59936:					18,039.65
59937	JEFF W DILL	GF-1304 6TH ST/MOW & CLEAN UP-CODE	3977	1	45.00
Total 59937:					45.00
59938	LAURA HOWE	GF-2016 BENEFIT & LEGAL CONF-HR	2016 LEGAL	1	75.00
Total 59938:					75.00
59939	LEANN PERINO	GF-BERTHOUD MEETING-FINANCE	SEP16 MILE	1	32.72
Total 59939:					32.72
59940	MARIA CHAVEZ	REC-SHELTER DEPOSIT RENTAL REFUND	2005452.001	1	35.00
Total 59940:					35.00
59941	METROWEST NEWSPAPERS	GF-BUDGET NOTICE-FINANCE	25401951 08	1	9.24
59941	METROWEST NEWSPAPERS	GF-PUB HEAR HZ WELLS-AR	25401951 08	2	14.08
59941	METROWEST NEWSPAPERS	GF-PUB HEAR SKYLAKE-AR	25401951 09	1	14.08
59941	METROWEST NEWSPAPERS	GF-ORD 2016-1003,1004,1005 NOTICE-LEGIST	25-401951 0	1	47.52
Total 59941:					84.92
59942	MONA S SANDOVAL	GF-2016 TRAPPER DAY COORDINATOR SVCS	2016 TRAPP	1	10,000.00
Total 59942:					10,000.00
59943	NEXT GENERATION CONSTRUCTI	UF-HYDRANT METER DEPOSIT REFUND	1.065859 HY	1	1,500.00
Total 59943:					1,500.00
59944	NORTHERN COLO WATER	UF-2016 50 AFUS	1730 ASSES	1	1,795.00

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
59944	NORTHERN COLO WATER	UF-2017 3065 AFUS	1730 ASSES	2	129,343.00
Total 59944:					131,138.00
59945	O'REILLY AUTO PARTS	UF-BATTERY-SEWERLINE	4489-304888	1	238.54
59945	O'REILLY AUTO PARTS	GF-BATTERY RETURN-STREETS	4489-306641	1	44.00
Total 59945:					194.54
59946	PAYMASTER CHECKWRITER CO	GF-2016/17 CHECK SIGNER AND WARRANTY-FINANCE	161228	1	449.50
Total 59946:					449.50
59947	PETROCK & FENDEL PC	WST-AUG16 LEGAL FEES	26914	1	1,680.00
Total 59947:					1,680.00
59948	PETTY CASH-REC CTR	REC-MISC EXP ITEMS-DAY CAMP	JUL/AUG16	1	59.64
59948	PETTY CASH-REC CTR	REC-MISC EXP ITEMS-TEENS	JUL/AUG16	2	72.96
59948	PETTY CASH-REC CTR	CPR-MISC EXP ITEMS-SENIORS	JUL/AUG16	3	14.32
Total 59948:					146.92
59949	PRAIRIE MOUNTAIN PUBLISHING L	RC-FALL BROCHURE-REC	220774 FALL	1	1,919.00
Total 59949:					1,919.00
59950	PROTECTION ONE	REC-SEP/OCT16 SECURITY MONITOR	50576495 SE	1	42.39
59950	PROTECTION ONE	GF-SEP/OCT16 SECURITY MONITOR-VERZ BLDG	50576495 SE	2	46.15
Total 59950:					88.54
59951	RAQUEL FERSZT	GF-08/16/16 COURT DOCKET/INTREP SVCS	886192	1	68.75
Total 59951:					68.75
59952	SAFEWAY/ALBERTSONS	CPR-SUMMER BBQ EVENT-SENIORS	802398-0719	1	149.80
Total 59952:					149.80
59953	SHORT ELLIOTT HENDRICKSON IN	UF-AM 2016-096 WWTP STUDY-SPLANT	320253	1	24,232.65
Total 59953:					24,232.65
59954	THE CONSOLIDATED MUTUAL	UF-AUG16 ELECTRICAL PERRY PIT-WELL C	10442702 A	1	31.01
59954	THE CONSOLIDATED MUTUAL	UF-AUG16 ELECTRICAL PERRY PIT-WELL B	10443102 A	1	49.21
59954	THE CONSOLIDATED MUTUAL	UF-AUG16 ELECTRICAL PERRY PIT-DISCHARGE PUMP	17273902 A	1	1,575.21
Total 59954:					1,655.43
59955	TRUDILIGENCE LLC	GF-2 PREEMPLOYMENT TESTING-HR	19266	1	109.98
59955	TRUDILIGENCE LLC	GOLF-4 MVR CHECKS	19266	2	19.80
59955	TRUDILIGENCE LLC	LIB-EMPLOYEE CHECK	19266	3	48.49
59955	TRUDILIGENCE LLC	GF-8 MVR CHECKS-HR	19266	4	39.60

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
Total 59955:					217.87
59956	TYLER TECHNOLOGIES	GF-FINANCIAL SOFTWARE-IT	025-166970	1	125.00
59956	TYLER TECHNOLOGIES	GF-PLANNING SOFTWARE-IT	025-166970	2	750.00
Total 59956:					875.00
59957	UNITED POWER	GF-AUG'16 ELECTRIC-WCR8 SIGNAL	17149700-A	1	53.46
Total 59957:					53.46
59958	WELD CNTY CLERK/RECORDER	GF-INOUIYIS EASEMENT AGREE-AR	16-41909	1	26.00
Total 59958:					26.00
59959	WEST HUDSON ESTATES, LLC	GF-DEV DEP REFUND EAST LUPTON 80	REFUND DE	1	1,321.92
Total 59959:					1,321.92
59960	WILLIAMS AND WEISS CONSULTIN	WST-AUG16 WATER RESOURCE PLANNING	927	1	1,822.50
59960	WILLIAMS AND WEISS CONSULTIN	WST-AUG16 DECREE ACCOUNTING	927	2	1,890.00
Total 59960:					3,712.50
9001303	BANK OF COLORADO	UF-LOCKBOX FEES FOR AUGUST	8/31/2016	1	850.00 M
Total 9001303:					850.00
9001304	EMPS	REC-CREDIT CARD FEES FOR 08/16	CC FEES AU	1	34.70 M
9001304	EMPS	UF-CREDIT CARD FEES FOR 08/16-UTIL BILL	CC FEES AU	2	34.69 M
Total 9001304:					69.39
9001305	EMPS	REC-CREDIT CARD FEES FOR 08/16	CRDT CD FE	1	65.43 M
9001305	EMPS	UF-CREDIT CARD FEES FOR 08/16-UTIL BILL	CRDT CD FE	2	65.43 M
Total 9001305:					130.86
9001306	EMPS	REC-CREDIT CARD FEES FOR 08/16	C CARD FEE	1	1,129.46 M
9001306	EMPS	UF-CREDIT CARD FEES FOR 08/16-UTIL BILL	C CARD FEE	2	1,129.45 M
Total 9001306:					2,258.91
9001307	FIRE & POLICE PENSION ASC	GF-FPPA FOR 9/2/20-16 PAYROLL	111481147	1	922.36 M
Total 9001307:					922.36
9001308	PIVOTAL PAYMENTS	UF-CREDIT CARD FEE 08/16-UTIL BILLING	CRDT CD FE	1	915.27 M
Total 9001308:					915.27
9001309	COMDATA BUSINESSLINK	GOLF-AUG'16 PURCHASE CARDS TRAN	114045268	1	29,992.85 M
Total 9001309:					29,992.85

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
9001310	TRAPPERS DAYS	GF-REPLENISH TRAPPER DAY FUND	09.13.16 RE	1	2,000.00 M
Total 9001310:					2,000.00
9001311	TRAPPERS DAYS	GF-ANADARKO PETROL CORP DONATION	5016702.000	1	5,000.00 M
Total 9001311:					5,000.00
9001312	COLORADO DEPT OF REVENUE	REC-AUG16 SALES TAX	AUG16 REC	1	38.54 M
9001312	COLORADO DEPT OF REVENUE	REC-AUG16 SALES TAX (OVERAGE)	AUG16 REC	2	2.20- M
9001312	COLORADO DEPT OF REVENUE	REC-AUG16 SALES TAX (VENDING)	AUG16 REC	3	35.66 M
Total 9001312:					72.00
Grand Totals:					462,995.28

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "1000010100"-2082059075" ,"3000010100"-5082059090" ,"7000010100"-9999999999"

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Colorado Inspection Connection, Inc.  
2280 Birdie Way  
Milliken, CO 80543

August 2016

**POSTED**

Bill To:

**CITY OF FORT LUPTON  
130 S. MCKINLEY  
FORT LUPTON, CO 80621**

10400-53060

PERMIT #	ADDRESS	DESCRIPTION	AMOUNT
16-333	1624 CONESTOGA TRL	ROOF	54.60
16-334	622 BETH AVE	ROOF	122.40
16-335	1005 TRAPPER DR	ROOF	122.40
16-336	811 ROLLIE AVE	ROOF	109.20
16-329	1640 CONESTOGA TRL	SOLAR	74.40
16-338	1942 CHESTNUT ST	ROOF	67.80
16-340	140 FULTON AVE	CARPOR / CEMENT DRIVEWAY	61.20
16-327	580 COLUMBINE AVE	NEW SINGLE FAMILY	1522.44
16-347	1031 PACIFIC AVE	FURNACE	74.40
16-337	2273 SADDLEBACK CT	FENCE	18.00
16-349	1104 APPLEWOOD	ROOF	74.40
16-312	100 9 <sup>TH</sup> ST	FENCE	14.40
16-345	2200 COYOTE CREEK DR	FENCE	14.40
16-255	1733 HOMESTEAD DR	FENCE	14.40
16-254	1727 HOMESTED DR	FENCE	14.40
16-253	1723 HOMESTEAD DR	FENCE	36.00
16-341	1702 WAGONWHEEL DR	FENCE	36.00
16-343	1712 WAGONWHEEL DR	FENCE	14.40
16-344	2225 COYOTE CREEK DR	FENCE	14.40
16-342	1706 WAGONWHEEL DR	FENCE	14.40
16-346	1722 HOMESTEAD DR	FENCE	36.00
16-289	727 COPPER AVE	FURNACE/AC	61.20
16-351	2290 COYOTE CREEK DR	FENCE	48.00
16-368	930 GRAND AVE	ROOF	94.20
16-369	712 PARK AVE	ROOF	48.00
16-370	301 BIGHORN TERRACE	ROOF	54.60
16-372	1812 OAK ST	ROOF	74.40
16-350	161 KAHIL PL	SHED	67.80
16-366	321 CLUBHOUSE DR	ROOF	81.00
16-367	212 ELIZABETH CT	ROOF	140.40
16-371	130 MCKINLEY AVE S	REMODEL	COURTESY
16-377	905 ELM CT	ROOF	87.60
16-373	1781 OAK ST	ROOF	41.40
16-364	1932 SILVERADO LANE	FENCE	54.60
16-363	1774 SILVERADO LANE	FENCE	27.00

16-362	1764 SILVERADO LANE	FENCE	36.00
16-291	1724 SILVERADO LANE	NEW SINGLE FAMILY	2864.67
16-365	2005 HICKORY	ROOF	48.00
16-380	101 4 <sup>TH</sup> ST	ROOF	61.20
16-375	315 MOUNTAIN VIEW AVE	ROOF	94.20
16-378	174 HOMESTEAD DR	ROOF	107.40
16-376	2290 COYOTE CRED DR	SHED	48.00
16-390	508 4 <sup>TH</sup> ST	ROOF	67.80
16-388	904 GREENWOOD CT	ROOF	94.20
16-361	321 MUSTANG AVE	ROOF	61.20
16-396	1101 BEECH ST	ROOF	67.80
16-386	918 COTTONWOOD CT	FURNACE/AC	107.40
16-384	639 MCKINLEY AVE	ROOF	67.80
16-385	1157 COTTONWOOD AVE	ROOF	61.20
16-383	1751 OAK ST	ROOF	81.00
16-382	1762 OAK ST	ROOF	100.80
16-381	915 ELM ST	ROOF	54.60
16-360	1753 HOMESTEAD DR	NEW SINGLE FAMILY	1152.00
16-359	1767 HOMESTEAD DR	NEW SINGLE FAMILY	1299.00
16-355	1757 HOMESTEAD DR	NEW SINGLE FAMILY	1222.56
16-358	1773 HOMESTEAD DR	NEW SINGLE FAMILY	1422.48
16-354	1807 HOMESTEAD DR	NEW SINGLE FAMILY	1116.72
16-356	1763 HOMESTEAD DR	NEW SINGLE FAMILY	1498.92
16-353	2250 COYOTE CREEK DR	NEW SINGLE FAMILY	1446.00
16-252	2260 COYOTE CREEK DR	NEW SINGLE FAMILY	1257.84
16-357	1803 HOMESTEAD DR	NEW SINGLE FAMLY	1222.56
16-393	906 TRAPPER DR	ROOF	74.40
16-395	103 PARK AVE	TUB TO SHOWER CONVERSION	61.20
16-391	837 HOOVER AVE	FENCE	34.20
16-394	1165 BEECH ST	ROOF	67.80
16-392	621 HOOVER AVE	ROOF	74.40
16-374	1010 LANCASTER AVE	ROOF	61.20
16-389	906 DOGWOOD AVE	ROOF	48.00
16-398	1129 CHERRY CT	ROOF	61.20
16-397	1115 CHERRY CT	ROOF	67.80
16-400	815 BROADWAY S	ROOF	81.00
16-401	1121 BIRCH AVE	ROOF	74.40
16-314	532 COLUMBINE AVE	NEW SINGLE FAMILY	1416.60
16-408	909 FIR AVE	ROOF	61.20
16-417	91 DOGWOOD AVE	ROOF	32.40
16-418	2245 COYOTE CREEK DR	FENCE	32.40
16-379	1905 ASPEN ST	ROOF	54.60
16-419	1831 OAK ST	ROOF	61.20
16-399	1550 BELAIR CT	RV GARAGE	259.20
16-423	721 4 <sup>TH</sup> ST STE. D	CO INSPECTION	30.00
16-422	1303 PACIFIC CT	ROOF	74.40
16-426	905 GREENWOOD CT	ROOF	87.60
16-402	1862 MALIBU CT	ROOF	81.00

16-387	1083 DOGWOOD AVE	ROOF	67.80
16-433	621 HOOVER AVE	FURNACE	48.00
16-432	1811 IVYWOOD ST	ROOF	61.20
16-427	232 1 <sup>ST</sup> ST	ELECTRICAL	61.20
16-421	1158 COTTONWOOD AVE	ROOF	61.20

<b>BALANCE DUE</b>	<b>22,247.19</b>

*OK  
ack*

*OK  
EB*

2677

Melody Homes- *Pay DR Horton*

9555 S. Kingston Court, Suit 200  
Englewood, CO 80112  
303-488-0061

# INVOICE

DATE: 09/13/16  
INVOICE # 62816

FOR: Coyote Creek R&R  
Concrete ROW's

PO# 2982 *Roy V*

Bill To:  
Roy Vestal  
City of Fort Lupton  
130 South McKinley Avenue  
Fort Lupton, CO 80621

DESCRIPTION	AMOUNT
<p>Coyote Creek ROW Concrete Repairs</p> <p>See attached invoices from Colorado Concrete Construction for addresses and quantities included on this reimbursement request.</p> <p>- Invoice # 486</p>	<p>40,145.00</p>
<b>TOTAL</b>	<b>\$ 40,145.00</b>

**POSTED**

Make all checks payable to Melody Homes  
If you have any questions concerning this invoice, contact Name, Phone Number, E-mail

**THANK YOU FOR YOUR BUSINESS!**

Colorado Concrete Construction LLC

3305 Lonview Road  
 Erie, CO. 80516  
 Ph: 303-915-9681  
 Fax: 303-284-4612

# Invoice

Date	Invoice #
7/19/2016	486

Bill To
D R Horton 9555 S. Kingston Ct. Englewood, CO. 80112

Description	Qty	Rate	Amount
Coyote Creek Concrete Replacement			
Block 1			
Lot 15/196/17/18 207 LF Curbwalk	207	48.75	10,091.25
Lot 11 30LF Curbwalk	30	48.75	1,462.50
Lot 19 Handicap Ramp w/truncated domes	1	1,450.00	1,450.00
Block 2			
Lot 10/11 43 LF Curbwalk	43	48.75	2,096.25
Lot 11 Handicap Ramp w/truncated domes	1	1,450.00	1,450.00
Lot 12 21 LF Curbwalk	21	48.75	1,023.75
Lot 13 32 LF Curbwalk	32	48.75	1,560.00
Block 3			
Lot 6 21 LF Curbwalk	21	48.75	1,023.75
Lot 7 72 LF Curbwalk	72	48.75	3,510.00
Lot 8 11 LF Curbwalk	11	48.75	536.25
Lot 9 51 LF Curbwalk	51	48.75	2,486.25
Block 4			
Lot 8 10 LF Curbwalk	10	48.75	487.50
Lot 9 11 LF Curbwalk	11	48.75	536.25
Block 5			
Lot 1-2 106 LF Curbwalk	106	48.75	5,167.50
Lot 3-4 71 LF Curbwalk	71	48.75	3,461.25
Lot 5 20 LF Curbwalk	20	48.75	975.00
Lot 32 29 LF Curbwalk	29	48.75	1,413.75
Lot 33 24 LF Curbwalk	29	48.75	1,413.75

<b>Balance Due</b>	\$40,145.00
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2724

From **Houseal Lavigne Associates**  
 188 W. Randolph Street Suite 200  
 Chicago, IL 60601  
 (312) 372-1008  
 www.hlplanning.com

P.O. No. 3040

*[Handwritten Signature]* 9/12/16

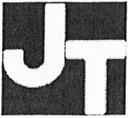
Invoice ID **3192**  
 Issue Date 09/02/2016  
 Due Date 10/02/2016 (Net 30)  
 Subject Professional Consulting Services

Invoice For **Fort Lupton, City of**  
 130 S. McKinley Ave  
 Fort Lupton, CO 80621

Item Type	Description	Quantity	Unit Price	Amount
Professional Services	Fort Lupton Comprehensive Plan: Daniel Tse (08/04/2016 - 08/30/2016)	0.50	\$100.00	\$50.00
Professional Services	Fort Lupton Comprehensive Plan: Devin Lavigne (08/04/2016 - 08/30/2016)	2.00	\$160.00	\$320.00
Professional Services	Fort Lupton Comprehensive Plan: Doug Hammel (08/04/2016 - 08/30/2016)	12.00	\$135.00	\$1,620.00
Professional Services	Fort Lupton Comprehensive Plan: Jaemi Jackson (08/04/2016 - 08/30/2016)	0.50	\$100.00	\$50.00
Professional Services	Fort Lupton Comprehensive Plan: John Houseal (08/04/2016 - 08/30/2016)	25.00	\$160.00	\$4,000.00
Professional Services	Fort Lupton Comprehensive Plan: Paul Finn (08/04/2016 - 08/30/2016)	30.50	\$100.00	\$3,050.00
Professional Services	Fort Lupton Comprehensive Plan: Trisha Stevens (08/04/2016 - 08/30/2016)	11.00	\$100.00	\$1,100.00

**Amount Due \$10,190.00**

**POSTED**



**J&T Consulting, Inc.**  
 305 Denver Avenue - Suite D  
 Fort Lupton, CO 80631  
 303-857-6222

1490

**Invoice #:** 1901

PO# 2955 *RoyV*

**Bill to:**

City of Fort Lupton  
 Attn: Roy Vestal, Public Works Director / City Engineer  
 130 South McKinley Avenue  
 Fort Lupton, CO 80621

Invoice Date: 9/2/2016  
 Date Due: 10/2/2016

**Project: 2016 Hwy 85 and Hwy 52 Entrance Feature Design Services**  
 Services Completed from June 15th to August 30th.

**JT Project # 16110**

Item Description				Amount
	Staff	Hours	Hourly Rate	
<b>Project Initiation, Coordination, and Field Investigations</b>				
Coordination with Cesare for geotechnical investigation, Geotechnical Report and Foundation Recommendations by Cesare, Coordination with steel fabricators and retaining wall subpliers on potential costs and materials.				
	JCY	8	\$ 105	\$840.00
	TPY	4	\$ 95	\$380.00
	Cesare	Lump Sum		\$4,500.00
				<i>Subtotal:</i> \$5,720.00
<b>Construction Drawings and Specifications</b>				
Proposed Retaining Wall Locations Map - Retaining Wall Layout at West Side of Existing Bridge, Foundation Locations for Overhead Sign, Overhead Sign Examples, Monument Sign Examples, Draft Opinion of Probable Cost				
	JCY	12	\$ 105	\$1,260.00
	TPY	20	\$ 95	\$1,900.00
	WS	16	\$ 85	\$1,360.00
				<i>Subtotal:</i> \$4,520.00
				<b>Total:</b> \$10,240.00

2031053000

**POSTED**

Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, copies, etc.)	65	\$0.05	\$3.25
Plots 11x17	16	\$2.25	\$36.00
<b>Total:</b>			<b>\$39.25</b>

**Invoice total: \$10,279.25**

Thank you for your business!

1490



**J&T Consulting, Inc.**  
305 Denver Avenue - Suite D  
Fort Lupton, CO 80631  
303-857-6222

**Invoice #:** 1903

**Bill to:**

City of Fort Lupton  
Attn: Claud Hanes, City Administrator  
130 South McKinley Avenue  
Fort Lupton, CO 80621

Invoice Date: 9/2/2016  
Date Due: 10/2/2016

**Project: 2016 Water Rights Engineering**  
Services in July/August 2016

**JT Project # 16121**

Item Description				Amount
Staff	Hours	Hourly Rate		
Water Resource Planning: Meetings/Correspondence - Meetings with Tri-State and City of Fort Lupton staff on agreements for pipeline, terminal storage, aug storage, aug station, etc. Coordination with Todd Williams on Perry Pit Pumping by NCC and Staff Gauge Readings. Meeting with City Staff, NCC, and Todd Williams regarding Perry Pit Operations for next year. Coordination with CMWC on Perry Pit Operations for next year.				
JCY	9	\$ 105		\$945.00
TPY	2	\$ 85		\$170.00
CS	0	\$ 75		\$0.00
WS	0	\$ 75		\$0.00
<b>Subtotal:</b>				<b>\$1,115.00</b>
Decree Accounting - Coyote Creek Flume Readings and Reporting - Section 3 Aug Station Readings and Reporting				
JCY	2	\$ 105		\$210.00
TPY	4	\$ 85		\$340.00
CS	16	\$ 75		\$1,200.00
<b>Subtotal:</b>				<b>\$1,750.00</b>
<b>Total:</b>				<b>\$2,865.00</b>

**POSTED**

Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, etc.)	46	\$0.05	\$2.30
Plots 11x17	8	\$2.25	\$18.00
<b>Total:</b>			<b>\$20.30</b>

**Invoice total: \$2,885.30**

Thank you for your business!

UF - Water Engineering

40-520-53100

\$ 2,885.30

9/7/2016

OK  
[Signature]

1490



**J&T Consulting, Inc.**  
305 Denver Avenue - Suite D  
Fort Lupton, CO 80631  
303-857-6222

**Invoice #:** 1906

PO# 3064

*Roy V*

**Bill to:**

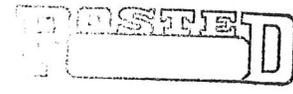
City of Fort Lupton  
Attn: Roy Vestal, Public Works Director / City Engineer  
130 South McKinley Avenue  
Fort Lupton, CO 80621

Invoice Date: 9/2/2016  
Date Due: 10/2/2016

**Project: 2016 Cemetery Water Line Extension**  
Services Completed in August

**JT Project # 16110**

Item Description				Amount
	Staff	Hours	Hourly Rate	
<b>Project Initiation, Coordination, and Field Investigations</b>				
Coordination with American West Land Surveying, Review of Survey Data.				
	JCY	2	\$ 105	\$210.00
	TPY	4	\$ 95	\$380.00
	American West Land Surveying		Lump Sum	\$2,600.00
				<b>Subtotal:</b> \$3,190.00
<b>Construction Drawings and Specifications</b>				
Existing Conditions Map, Waterline Plan and Profile Drawings				
	JCY	4	\$ 105	\$420.00
	TPY	6	\$ 95	\$570.00
	WS	8	\$ 85	\$680.00
				<b>Subtotal:</b> \$1,670.00
<b>Total:</b>				<b>\$4,860.00</b>



Expenses	Quantity	Rate	Amount
Copies (B&W - E-mails, copies, etc.)	32	\$0.05	\$1.60
Plots 11x17	6	\$2.25	\$13.50
<b>Total:</b>			<b>\$15.10</b>

**Invoice total: \$4,875.10**

Thank you for your business!

#617

RECEIVED  
SEP - 8 - 2016  
BY:

Petrock & Fendel, P.C.  
700 17th Street, Suite 1800  
Denver, CO 80202

DESCRIPTION WST- Augle legal Fees

ACCT NO 70-520-53120 \$ 1,680.00

Invoice submitted to:  
City of Fort Lupton  
130 S. McKinley  
Fort Lupton, CO 80621

ACCT NO \_\_\_\_\_ \$ \_\_\_\_\_

ACCT NO \_\_\_\_\_ \$ \_\_\_\_\_

APPROVED FOR PAYMENT BY: \_\_\_\_\_

REGISTER \_\_\_\_\_ DATE \_\_\_\_\_

September 01, 2016

DATE \_\_\_\_\_

DATE 9/9/2016

Invoice #26914

DATE 9/12/16

DATE \_\_\_\_\_

Professional Services

*Claud,*

*Please approve*

	Hours	Amount
8/2/2016 FAF Windy Gap agenda and mi	0.30	
8/5/2016 MSP Emails with Rick regarding	0.30	
8/8/2016 MSP Confer with Rick regarding	0.30	
8/9/2016 MSP Travel and attend Windy Gap meeting.	3.90	
8/15/2016 FAF Emails regarding Tri State case; review engineering and proposed decree.	2.50	
8/16/2016 FAF Attend Tri State telephone status conference.	0.40	
8/17/2016 FAF Emails with T. Williams regarding Tri State decree.	0.30	
8/18/2016 FAF Emails re comments on Tri State decree.	0.40	
For professional services rendered	8.40	\$1,680.00
Previous balance		\$1,687.00
Accounts receivable transactions		
8/22/2016 Payment from Fort Lupton- Thank You. Check No. 59765		(\$1,687.00)
Total payments and adjustments		(\$1,687.00)
Balance due		\$1,680.00

POSTED

1472

Todd Hodges Design, LLC  
 2412 Denby Court  
 Fort Collins, Colorado 80526  
 970-613-8556

# Invoice

Date	Invoice #
9/6/2016	2906

<b>Bill To</b>
City of Fort Lupton Attn: Claud Hanes 130 S. McKinley Avenue Fort Lupton, Colorado 80621

Terms	Project	Project Number
Due on receipt		Fort Lupton

Item	Description	Qty	Rate	Serviced	Amount
Consulting 1	consulting rate for Fort Lupton	77.71	125.00		9,713.75

Please remit to above address. Thank you for your business.	<b>Total</b>	\$9,713.75
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$9,713.75

Phone #
970-613-8556

## Todd Hodges

---

**From:** THDLLC <toddhodgesdesign@qwestoffice.net>  
**Sent:** Tuesday, September 06, 2016 11:03 AM  
**To:** toddhodgesdesign@qwestoffice.net  
**Subject:** Time tracking data export  
**Attachments:** CSVExport.csv; Untitled attachment 00004.txt; TotalsCSVExport.csv; Untitled attachment 00007.txt

Mon 8/22/16:

Fort Lupton, 7:50 AM to 5:00 PM (8.2h) at \$125.00/hour for \$1,025.00  
0.97h break, 12:15 PM to 1:13 PM

Site, staff items, updates, calls, site, property mtg

Total: 8.2h (\$1,025.00)

Tue 8/23/16:

Fort Lupton, 7:30 AM to 6:15 PM (10.75h) for \$1,343.75 (Emails, calls, updates, sites, staff items, code)  
Total: 10.75h (\$1,343.75)

Wed 8/24/16:

Economic dev, 9:19 AM to 11:45 AM (2.43h) for \$304.17 (Calls on projects, emails, mtg schedules ) Fort Lupton, 11:45 AM to 8:48 PM (8.05h) for \$1,006.25 1h break, 5:15 PM to 6:15 PM

Calls, staff, code, sites, schedules, budget, town hall

Total: 10.48h (\$1,310.42)

Thu 8/25/16:

Economic dev, 7:20 AM to 4:14 PM (8.15h) for \$1,018.75 0.75h break, 11:45 AM to 12:30 PM

Calls, updates, Preap mtg, site visits, code review

Fort Lupton, 4:38 PM to 5:10 PM (0.53h) for \$66.67 (Call to Andy, updates, projects )  
Total: 8.68h (\$1,085.42)

Fri 8/26/16:

Economic dev, 12:37 PM to 2:03 PM (1.43h) for \$179.17 (Review and correspondence for new projects )  
Total: 1.43h (\$179.17)

Sat 8/27/16:

Fort Lupton, 11:04 AM to 1:38 PM (2.57h) for \$320.83 (Emails, correspondence )  
Total: 2.57h (\$320.83)

Mon 8/29/16:

Fort Lupton, 7:23 AM to 4:44 PM (8.27h) for \$1,033.33 1.08h break, 2:30 PM to 3:35 PM

Site, code, schedules, mtgs, lunch staff mtg, updates, permits

Total: 8.27h (\$1,033.33)

Tue 8/30/16:

Fort Lupton, 7:20 AM to 1:51 PM (5.58h) for \$697.92 (Site, calls, staff, budget) 0.93h break, 12:16 PM to 1:12 PM

Mountain Sky PPL2016-001, 1:51 PM to 3:45 PM (1.9h) for \$237.50 (File review, drt mtg) Fort Lupton, 3:45 PM to 5:44 PM (1.98h) for \$247.92 (Calls, staff items, updates)

Total: 9.47h (\$1,183.33)

Wed 8/31/16:

Fort Lupton, 7:32 AM to 11:47 AM (4.25h) for \$531.25 (Calls, staff mtg, site, updates ) Tri State SSP2016-001, 12:50 PM to 2:50 PM (2h) for \$250.00 (Code review, noise statute, mtg) Economic dev, 2:50 PM to 5:54 PM (3.07h) for \$383.33 (Pre ap prep, calls on drainage project, pre-ap)

Total: 9.32h (\$1,164.58)

Thu 9/1/16:

Economic dev, 8:48 AM to 10:33 AM (1.75h) for \$218.75 (Calls, updates) Fort Lupton, 10:33 AM to 2:35 PM (4.03h) for \$504.17 (Code, budget, sites, walk in mtgs) Fort Lupton, 2:35 PM to 4:00 PM (1.42h) for \$177.08 (Calls, updates, budget )

Total: 7.2h (\$900.00)

Fri 9/2/16:

Economic dev, 12:27 PM to 1:48 PM (1.35h) for \$168.75 (Calls)

Total: 1.35h (\$168.75)

Grand Total: 77.72h (\$9,714.58)

Job	Clocked In	Clocked Out	Duration	Comment
Fort Lupton	8/22/2016 7:50	8/22/2016 17:00	8.2	Site, staff items, updates, calls, site, property mtg
Fort Lupton	8/23/2016 7:30	8/23/2016 18:15	10.75	Emails, calls, updates, sites, staff items, code
Economic dev	8/24/2016 9:19	8/24/2016 11:45	2.43	Calls on projects, emails, mtg schedules
Fort Lupton	8/24/2016 11:45	8/24/2016 20:48	8.05	Calls, staff, code, sites, schedules, budget, town hall
Economic dev	8/25/2016 7:20	8/25/2016 16:14	8.15	Calls, updates, Preap mtg, site visits, code review
Fort Lupton	8/25/2016 16:38	8/25/2016 17:10	0.53	Call to Andy, updates, projects
Economic dev	8/26/2016 12:37	8/26/2016 14:03	1.43	Review and correspondence for new projects
Fort Lupton	8/27/2016 11:04	8/27/2016 13:38	2.57	Emails, correspondence
Fort Lupton	8/29/2016 7:23	8/29/2016 16:44	8.27	Site, code, schedules, mtgs, lunch staff mtg, updates, permits
Fort Lupton	8/30/2016 7:20	8/30/2016 13:51	5.58	Site, calls, staff, budget
Mountain Sky PPL2016-001	8/30/2016 13:51	8/30/2016 15:45	1.9	File review, drt mtg
Fort Lupton	8/30/2016 15:45	8/30/2016 17:44	1.98	Calls, staff items, updates
Fort Lupton	8/31/2016 7:32	8/31/2016 11:47	4.25	Calls, staff mtg, site, updates
Tri State SSP2016-001	8/31/2016 12:50	8/31/2016 14:50	2	Code review, noise statute, mtg
Economic dev	8/31/2016 14:50	8/31/2016 17:54	3.07	Pre ap prep, calls on drainage project, pre-ap
Economic dev	9/1/2016 8:48	9/1/2016 10:33	1.75	Calls, updates
Fort Lupton	9/1/2016 10:33	9/1/2016 14:35	4.03	Code, budget, sites, walk in mtgs
Fort Lupton	9/1/2016 14:35	9/1/2016 16:00	1.42	Calls, updates, budget
Economic dev	9/2/2016 12:27	9/2/2016 13:48	1.35	Calls

total time:

77.71

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-EVERYDAY INDIVIDUAL CARDS-LEGIST	\$6.95
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-ROSE ARRANGEMENTS-LEGIST	\$25.99
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC CHG-LEGIST	\$2.26
7/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-GROUND PREPACKAGED COFFEE/HOT-ADMIN	\$4.99
7/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-FLAVORED CREAMER-ADMIN	\$2.49
7/18/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC CHG-ADMIN	\$1.85
7/8/2016	OFFICE DEPOT #1080	800-463-3768	GF-CASE,CD/DVD SLM CSE,50 PK-POLICE	\$15.83
7/8/2016	ARROW OFFICE EQUIPMENT	03034470500	GF-CARD STOCK-PLANNING	\$16.79
			GF-STAPLES-ADMIN	\$5.70
			GF-BALLPOINT PENS-HR	\$1.90
			GF-SHARPIES-ADMIN	\$27.96
7/9/2016	OFFICE DEPOT #1080	800-463-3768	GF-TISSUE,PUFFS,FACIAL,WH-ADMIN	\$48.99
7/11/2016	OFFICE DEPOT #1080	800-463-3768	GF-SCISSORS,STRT,8",2/PK,BLK-POLICE	\$2.29
7/11/2016	OFFICE DEPOT #1080	800-463-3768	GF-END TAB FLDR STR LTR MAN REINF-RECORDS	\$57.72
7/12/2016	OFFICE DEPOT #1080	800-463-3768	GF-LABEL,LSR,ADDR,REMOVE,750CT-COURTS	\$16.49
7/12/2016	OFFICE DEPOT #1080	800-463-3768	GF-INK,HP 61XL,BLACK-COURT	\$63.74
7/12/2016	OFFICE DEPOT #1080	800-463-3768	GF-GUIDE,FILE,LETTER,A-Z-COURT	\$20.89
7/13/2016	OFFICE DEPOT #1080	800-463-3768	GF-BOOKCASE,2-SHF,30H,MOC CHERRY-PLANNING	\$119.99
7/25/2016	OFFICE DEPOT #2720	800-463-3768	GF-TRAY,LETTER,METAL,SJW,GOLD-COURT	\$19.98
7/26/2016	FAMILY DOLLAR #5949	FORT LUPTON	GF-TISSUES-ADMIN	\$10.00
7/26/2016	OFFICE DEPOT #1080	800-463-3768	GF-PLATE,COATED,9",120PK-ADMIN	\$7.06
7/26/2016	OFFICE DEPOT #1080	800-463-3768	GF-TRAY,LETTER,SJW,HERRBLU,GRN-COURT	\$13.98
7/27/2016	OFFICE DEPOT #1080	800-463-3768	GF-STAMP,SELF-INKING .50X1.37-COURT	\$17.99
			<b>TOTAL ADMIN &amp; CITY CLERK</b>	<b>\$511.83</b>
7/12/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-CABLE TIES RTN-WL	-\$12.99
7/12/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-CABLE TIES-WL	\$12.99
7/12/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-CABLE TIES-WL	\$12.99
7/18/2016	T J EXPRESS	FORT LUPTON	GF-UNL REG 86/87 OC-STREETS	\$45.73
7/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-KEROSENE CAN-SHOP	\$39.98
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	STORM-CONCRETE MIX	\$41.90
7/13/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-ROLLERS,FRAME-STREETS	\$50.51
7/1/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-VELCRO	\$7.98
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-CLAMPS,POLY INSERTS	\$37.20
7/14/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-POLY INSERTS	\$22.95
7/15/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-POLY INSERTS,TEE,CLAMPS	\$16.98
7/20/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-WIRE TIE,CLAMPS	\$12.65
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-NIPPLES,MARK PAINT,PIPE CUTTER-WL	\$70.74
6/30/2016	LITTLE CAESARS PIZZA	FORT LUPTON	UF-PIZZA FOR MEETING-WATERLINE	\$18.23
7/11/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-GALV CAPS-WATERLINE	\$6.49
7/14/2016	LITTLE CAESARS PIZZA	FORT LUPTON	GF-PIZZA FOR MEETING-STREETS	\$15.48
7/20/2016	ACE HARDWARE OF FORT L	FORT LUPTON	STORM-RTN PATCH CONCRETE,PURCH HYDR CEMT	-\$5.00
7/20/2016	ACE HARDWARE OF FORT L	FORT LUPTON	STORM-PATCH CONCRETE,BOND ADD,TROWEL	\$45.47
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-BATTERY-WL	\$5.99
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	UF-GALV PARTS-WL	\$122.40
7/29/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-STREETS	\$29.45
6/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CEM-GAS SAFETY CAN	\$99.98
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-TRIMMERS REPAIRS-STREETS	\$35.81
			GF-LIGHT,HOLSTER-SHOP	\$26.98
7/8/2016	AMAZON.COM	AMZN.COM/BILL	GF-FJC 6014 VACUUM PUMP ADAPTER-STREETS	\$5.81
7/8/2016	AMAZON.COM	AMZN.COM/BILL	GF-CAT LOAD PART FREIGHT-STREETS	\$6.86
7/8/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-HUSQVARNA CHAIN BRAKE SPG-STREETS	\$8.77
7/9/2016	PARTSTREE.COM	05122884355	CEM-PARTS FOR TORO MOWER	\$53.64
7/13/2016	PAYPAL *DWAYNESMOWE	4029357733	GF-CHAIN SAW PARTS/INTAKE ADPT-STREETS	\$17.89
7/13/2016	PAYPAL *US SMALL EN	4029357733	GF-CARBURETOR FOR CHAIN SAW-STREETS	\$25.49
7/15/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-DRIVER,CLAMP,SDRIVER,PIPE-SHOP	\$33.78
7/19/2016	CST4076	DENVER	GF-UNL REG 86/87 OC-STREETS	\$17.60
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-POLY TUBE-SHOP	\$2.10
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-TUBE,UNION-SHOP	\$20.64
			<b>TOTAL PUBLIC WORKS</b>	<b>\$953.47</b>
6/30/2016	DX ENGINEERING 8000	800-777-0703	GF-RTN ITEM-IT	-\$407.70
7/2/2016	AMAZON.COM	AMZN.COM/BILL	GF-OTTERBOX COMMUTER CASE-IT	\$31.46
7/2/2016	AMAZON.COM AMZN.COM/BI	AMZN.COM/BILL	GF-KENSINGTON FS240 PRIVACY SCREEN-FINANCE	\$129.99
7/2/2016	UPS*2935R2AM71H	800-811-1648	GF-POSTAGE TO SHIP RTN PART-IT	\$7.00

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/13/2016	DRI*ASAP UTILITIES	952-3922584	GF-ASAP UTILITIES-FINANCE	\$97.50
7/13/2016	DRI*ASAP UTILITIES	952-3922584	GF-ASAP UTILITIES-FINANCE	\$13.95
7/19/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-MEDIABRIDGE CAT5E ETHERNET PATCH CA-IT	\$12.99
7/19/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-TP-LINK TL-WN725N WIRELESS N NANO U-IT	\$7.98
7/23/2016	AMAZON.COM	AMZN.COM/BILL	GF-HP OFFICEJET PRO 6978 WIRELESS ALL-HR	\$179.99
7/24/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-USA GEAR PROJECTOR TRAVEL CARRYING-IT	\$19.99
7/24/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-PORTABLE WIFI PROJECTOR, BLITZWOLF-IT	\$98.99
<b>TOTAL CITY ADIN/MAYOR</b>				<b>\$192.14</b>
7/8/2016	LOWES #01812*	GREELEY	GF-WHW IVYCHR/SPG DINNER-COURT	\$33.22
7/8/2016	LOWES #01812*	GREELEY	GF-WHW IVY ACCENT/SPG DINNER-COURT	\$24.72
7/8/2016	LOWES #01812*	GREELEY	GF-MISC CHG-COURT	\$1.68
7/20/2016	HJ COLLEGIATE APPAREL	08006371124	GF-SHIRTS TO EMBROID-COURT	\$222.00
<b>TOTAL COURT</b>				<b>\$281.62</b>
7/15/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/UT-FINANCE	\$6.47
7/5/2016	MULLIGAN JOE'S	FORT LUPTON	GF-STEERING COMM LUNCH-CITY ADMIN	\$68.58
7/12/2016	BENT FORK GRILL - LOVE	LOVELAND	GF-PRPA LUNCH-CITY ADMIN	\$61.69
7/14/2016	THE PARAGON RESTAURANT	GREELEY	GF-CDOT LUNCH-CITY ADMIN	\$40.11
7/11/2016	GOVERNMENT FINANCE	312-977-9700	GF-MISC ADJ/06/22-FINANCE	-\$70.00
7/19/2016	GOVTPROCUR7276140450	727-6140450	GF-GOV PROCUREMENT & MARKETING-MISC	\$599.00
<b>TOTAL FINANCE</b>				<b>\$705.85</b>
6/30/2016	CBI ONLINE	08008820757	GF-NEW EMPLOYEE CHECKS-HR	\$6.85
7/8/2016	CRAIGSLIST.ORG	04153995200	GF-PW MAINT WK JOB POSTINGS-HR	\$35.00
7/8/2016	CRAIGSLIST.ORG	04153995200	GF-PW MAINT WK JOB POSTINGS-HR	\$15.00
7/8/2016	CRAIGSLIST.ORG	04153995200	GF-PW MAINT WK JOB POSTINGS-HR	\$15.00
7/1/2016	WWW.NEWEGG.COM	800-390-1119	GF-PHONE HEADSET EGG PLANT 84004-01 R-HR	\$239.99
<b>TOTAL HR/ADMIN</b>				<b>\$311.84</b>
7/1/2016	SHOPLET.COM	08007573015	CPR-COLORED PAPER-ATHLETIC	\$150.85
7/11/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-BEE & WASP SPRAY-ATHLETIC	\$12.98
7/12/2016	ACTIVE SCREENING	TAMPA	CPR-COACH BACKGROUND CK-ATHLETIC	\$7.95
7/13/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	CPR-INDICATOR-BALLS-STRIKE-OUT-ATHLETIC	\$16.36
7/13/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	CPR-ROBIC MULTI USE DUAL TIMER-ATHLETIC	\$34.42
7/13/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	CPR-MAC HOME PLATE BRUSH-ATHLETIC	\$15.00
7/19/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-TURF FOOD/MARKING PAINT	\$57.58
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC CUTTING	\$11.98
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-3/4 PVC CAP	\$19.08
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	THE HOME DEPOT #1547	BRIGHTON	REC-PVC40 PEPIPE	\$2.86
7/20/2016	MICHAELS STORES 8790	BRIGHTON	REC-CAMO ITEMS,ROPE,DIAMOND PLATE	\$49.25
7/21/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-SPRAY PAINT	\$5.99
7/22/2016	SAFEGWAY STORE 00010454	FT LUPTON	CPR-BOTTLE WATER-ATHLETIC	\$18.09
7/22/2016	SAFEGWAY STORE 00010454	FT LUPTON	CPR-MISC CHG-ATHLETIC	\$4.41
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-BODY LOOP BAND 12" LIGHT	\$23.35
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-BODY LOOP BAND 12" MEDIUM	\$66.24
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-BODY LOOP BAND 12" HEAVY G	\$47.52
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-REACTOR RUBBER MEDICINE BA	\$50.00
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-REACTOR RUBBER MEDICINE BA	\$40.00
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-REACTOR RUBBER MEDICINE BA	\$38.00
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-REACTOR RUBBER MEDICINE BA	\$29.00
7/22/2016	BSN*SPORT SUPPLY GROUP	806-527-7510	REC-REACTOR RUBBER MEDICINE BA	\$25.00
7/6/2016	TBG SERVICE COMPANY	FORT LUPTON	GF-UNL REG 86/87 OC-B&G	\$39.90
7/13/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-ORTHO MIX-B&G	\$18.99
7/13/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-GARDEN SPRAYER,SHOVAL-B&G	\$50.97
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-MAX BATT C-B&G	\$8.99
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CAUTION TAPE,STAKES,BATTERIES-B&G	\$69.92
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PVC NIPPLE-B&G	\$9.90
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PLUGS,PVC PARTS-B&G	\$11.97

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
6/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-STAPLES-B&G	\$3.99
6/30/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PVC PARTS-B&G	\$1.49
6/30/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CLAMP HOSE-B&G	\$6.45
6/30/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-MENDER HOSE-B&G	\$11.45
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PVC ELBOW-B&G	\$1.79
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PVC PARTS-B&G	\$10.95
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-LAWN WEEDER-B&G	\$29.98
7/21/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-EXTRA HVY BAGS-B&G	\$40.34
7/25/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-RUBBER MALLET-B&G	\$7.99
7/25/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-MAP GAS,BRUSH ACIDE-B&G	\$13.38
7/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-DUCT TAPE-B&G	\$2.49
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-MARKING PAINT-B&G	\$22.47
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-STAIN PKT-B&G	\$0.98
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-STAIN PKT-B&G	\$0.98
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-LOCKWASHER-B&G	\$0.51
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-CARGBLT1/4X3-B&G	\$0.60
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1/4HEXNUTUSS-B&G	\$0.18
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-3PKAPGLVS-B&G	\$9.88
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8" WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8" WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8" WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8" WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-9"WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-9"WHEEL-B&G	\$17.48
7/11/2016	THE HOME DEPOT #1547	BRIGHTON	GF-9"WHEEL-B&G	\$17.48
7/12/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-RISERS,NIPPLES-B&G	\$13.44
7/13/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-SPRINKLER PARTS,SUN SCREEN-B&G	\$65.15
7/14/2016	TBG SERVICE COMPANY	FORT LUPTON	GF-UNL REG 86/87 OC-B&G	\$26.80
7/15/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-SHOVAL,WEED CUTTER-B&G	\$57.96
7/19/2016	TBG SERVICE COMPANY	FORT LUPTON	GF-UNL PRM-90/91OC-B&G	\$40.90
7/21/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-BOLT,KNEE PADS,CONCRETE-B&G	\$59.09
7/22/2016	TBG SERVICE COMPANY	FORT LUPTON	GF-UNL REG 86/87 OC-B&G	\$24.35
7/22/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CHAIN PROOF, LINK CHAIN-B&G	\$41.08
7/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-HVY DUTY BAGS,ORANGE STANDARD-B&G	\$27.17
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PVC PRIMER,CEMENT,NIPPLES-B&G	\$30.22
6/30/2016	SAMS CLUB #4987	LONGMONT	REC-DU CB AL D1	\$29.44
			REC-BATH TOWELS	\$24.74
			REC-MUFFINS	\$15.92
7/1/2016	SAMS CLUB #4987	LONGMONT	REC-SANITIZER	\$27.92
7/11/2016	SAMS CLUB #4987	LONGMONT	REC-PUR PROTECTION	\$10.90
			REC-CARD STOCK,PACK TAPE	\$14.94
			REC-MUFFINS	\$71.86
7/12/2016	STAPLES DIRECT	800-3333330	REC-OFFICE PAPER 8 1	\$111.98
7/12/2016	STAPLES DIRECT	800-3333330	REC-BIC ROUND STIC BALLPOINT PENS	\$17.97
7/12/2016	STAPLES DIRECT	800-3333330	REC-DISCOUNT AMT	-\$59.97
7/13/2016	STAPLES DIRECT	800-3333330	REC-JAM PAPER BUTTONAND	\$15.98
7/13/2016	SAMS CLUB #4987	LONGMONT	CPR-TEA	\$11.58
			REC-CLOROX,ODOBAN,PINE-SOL	\$69.68
			REC-CUPS	\$9.36
7/15/2016	STAMPS.COM	855-608-2677	REC-POSTAGE SVCS	\$17.99
7/15/2016	FORT LUPTON PACK AN	FORT LUPTON	REC-MAY DAY RUN COPIES	\$22.50
7/18/2016	SAMS CLUB #4745	THORNTON	CPR-TRANS 120Z	\$6.17
			REC-SPOONS-DAY CAMP	\$4.98
			REC-SPOONS-PRE-SCHOOL	\$4.99
			REC-MUFFINS	\$27.86
7/21/2016	SAMS CLUB #4987	LONGMONT	REC-MUFFINS	\$15.92
7/24/2016	WM SUPERCENTER #905	LONGMONT	REC-PINK, YELLOW ETCETE-PRE SCHOOL	\$4.63
			CPR-STRIPE PITCH	\$6.00
7/27/2016	SAMSCLUB #4987	LONGMONT	REC-BROOMS	\$24.92
			REC-GUMMY BUNNYS-TEENS	\$16.96
			REC-MUFFINS	\$31.84
7/29/2016	BATTERY SOLUTIONS	248-4463001	REC-RECYCLE KIT	\$109.95
7/9/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-GLADE PLUGIN	\$10.97

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-BANANAS-SENIORS	\$1.11
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-DONUTS-SENIORS	\$13.98
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-DONUTS-SENIORS	\$0.69
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-FRESH FRUI-SENIORS	\$3.01
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	CPR-MISC FOOD CHG-SENIORS	\$1.99
7/20/2016	SPORTS AUTHORITY 0112	GREELEY	CPR-BASKETBALLS-ATHLETIC	\$19.90
7/26/2016	ARC*SERVICES/TRAINING	800-733-2767	REC-WSI INSTRUCTORS COURSE\JOHNKE	\$35.00
7/26/2016	ARC*SERVICES/TRAINING	800-733-2767	REC-WSI INSTRUCTORS COURSE\LOTVEDT	\$35.00
7/26/2016	ARC*SERVICES/TRAINING	800-733-2767	REC-WSI INSTRUCTORS COURSE\LAGUNAS	\$35.00
7/26/2016	ARC*SERVICES/TRAINING	800-733-2767	REC-WSI INSTRUCTORS COURSE\HANES	\$35.00
7/27/2016	SPORTS AUTHORITY 0120	BOULDER	CPR-BASKETBALL NETS-ATHLETIC	\$9.73
7/28/2016	HASTY AWARDS	OTTAWA	CPR-BASEBALL TROPHY	\$49.28
6/30/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-PINE SOL CLEANER	\$19.98
7/6/2016	BRIGHTON FORD	BRIGHTON	REC-LABOR/VEHICLE REPAIR	\$560.57
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-FILM AID	\$3.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-FILM AID-CITY HALL	\$3.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PRO TOOL KIT-CITY HALL	\$8.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-4" BATH FAUC	\$58.00
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-4" BATH FAUC-CITY HALL	\$58.00
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-SUPPLY LINE	\$6.58
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-SUPPLY LINE	\$6.58
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SUPPLY LINE-CITY HALL	\$6.58
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SUPPLY LINE-CITY HALL	\$6.58
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-OVAL LAV	\$39.00
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-OVAL LAV-CITY HALL	\$39.00
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-GLARE FILM	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-GLARE FILM	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-GLARE FILM-CITY HALL	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-GLARE FILM	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-GLARE FILM-CITY HALL	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-GLARE FILM-CITY HALL	\$19.97
7/6/2016	THE HOME DEPOT #1547	BRIGHTON	GF-TYLOENTRYAB-CITY HALL	\$13.87
7/11/2016	SAFEWAY FUEL 10010452	FORT LUPTON	CPR-UNL REG 86/87 OC	\$63.41
7/11/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-STENCIL,PAINT,ROLLER	\$32.53
7/14/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-LEVER HANDLE	\$9.49
7/14/2016	CITY ELECTRIC SUPPLY#4	BRIGHTON	GOLF-GLASS REFLECTOR,PHOTOCELL	\$643.00
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1"FNDWLSCW1 #-CITY HALL	\$6.47
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-REGISTERBOOT-CITY HALL	\$6.85
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-2X4-96 STUD-CITY HALL	\$29.76
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-NUTS&WSHRS-CITY HALL	\$1.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-NUTS&WSHRS-CITY HALL	\$1.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-AIR REG.-CITY HALL	\$7.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-STEEL BOX-CITY HALL	\$5.82
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-MC WIRE-CITY HALL	\$48.57
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-STEEL STUD-CITY HALL	\$18.12
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SHEET METAL-CITY HALL	\$4.97
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1G WP, IV-CITY HALL	\$0.89
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1G WP IV-CITY HALL	\$0.47
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-.22YLW LOAD-CITY HALL	\$6.96
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-BLACK TRACK-CITY HALL	\$5.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-TRIGGERSHOT-CITY HALL	\$49.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-6IN COLLAR-CITY HALL	\$4.28
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-STEEL TRACK-CITY HALL	\$31.20
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-THRDED ROD-CITY HALL	\$1.97
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-THRDED ROD-CITY HALL	\$1.97
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-THRDED ROD-CITY HALL	\$1.97
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-THRDED ROD-CITY HALL	\$1.97
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-THRDED ROD-CITY HALL	\$1.97

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SWITCH-CITY HALL	\$2.99
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-OUTLET-CITY HALL	\$1.99
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-ALMD WALLPLT-CITY HALL	\$0.47
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DOORLOCK-CITY HALL	\$15.87
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-CONNECTOR-CITY HALL	\$6.28
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SCREW-CITY HALL	\$5.98
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DIY SHIMS-CITY HALL	\$1.57
7/18/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DIY SHIMS-CITY HALL	\$1.57
7/20/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-STUD & FURRING STRIPS-CITY HALL	\$22.05
7/21/2016	SAFEGWAY FUEL 10010452	FORT LUPTON	CPR-UNL REG 86/87 OC	\$61.48
7/21/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-MOUSE TRAPS	\$15.98
7/22/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-3/8" CHAIN-ATHLETIC	\$15.00
7/22/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-DOOR GUARD-ATHLETIC	\$21.97
7/22/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-PADLOCK-ATHLETIC	\$11.49
7/22/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-36X80 PREHNG-ATHLETIC	\$167.00
7/22/2016	THE HOME DEPOT #1547	BRIGHTON	CPR-DIY SHIMS-ATHLETIC	\$1.57
7/22/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-DRILL BIT ,FASTENERS-ATHLETIC	\$24.71
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-JNT COMPOUND-CITY HALL	\$12.98
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$88.90
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-327 SIDE-CITY HALL	\$8.89
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-2FT TROFFER-CITY HALL	\$40.96
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-36X80PRHNG-CITY HALL	\$71.00
7/26/2016	THE HOME DEPOT #1547	BRIGHTON	GF-B&G OFFICE MISC-CITY HALL	-\$77.04
7/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CEIL HOOK,TWINE-CITY HALL	\$5.78
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-WOOD FIR STRIPS,PAINT-CITY HALL	\$66.27
6/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-CABLE TIES	\$23.97
6/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-PVC PIPE,PRIMER,UNION	\$95.81
6/29/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-MISC ADJUSTMENT	-\$0.71
6/30/2016	OREILLY AUTO 00044891	FORT LUPTON	CPR-LIGHT	\$7.19
7/19/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-FASTENERS-CITY HALL	\$28.56
7/19/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-PROTECT HEAD SETS-CITY HALL	\$46.97
7/21/2016	ANKMAR/PACE DOOR SERVI	0111111111	GF-HINGE-B&G	\$159.04
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-11/4FNDWSC1#-CITY HALL	\$6.47
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-+3W/DUSTCONT-CITY HALL	\$10.65
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-10IN KNIFE-CITY HALL	\$7.58
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8FT CRNRBD-CITY HALL	\$1.67
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8FT CRNRBD-CITY HALL	\$1.67
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-8FT CRNRBD-CITY HALL	\$1.67
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-2PDWSNDRESP-CITY HALL	\$4.97
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1/2 4X8 LROC-CITY HALL	\$120.78
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-FINISH TPE-CITY HALL	\$7.97
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-3M 2PK SNDSP-CITY HALL	\$4.14
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-3M 2PK SNDSP-CITY HALL	\$4.14
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-SND SCR N 120-CITY HALL	\$11.48
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-6" HMMRKNF-CITY HALL	\$8.97
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-ENDRB 5IN-CITY HALL	\$7.98
7/21/2016	THE HOME DEPOT #1547	BRIGHTON	GF-B&G OFFICE MISC-CITY HALL	-\$7.20
7/26/2016	SAFEGWAY FUEL 10010452	FORT LUPTON	CPR-UNL REG 86/87 OC	\$35.55
7/28/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-TAPE, CAULK,PAINT BRUSH-CITY HALL	\$67.92
6/30/2016	FT LUPTON 66	FORT LUPTON	GF-ETUNLSUP-92-94OC-B&G	\$41.36
7/6/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-HINGE/GATE-B&G	\$19.99
7/7/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-HINGE, NIPPLE,RISERTOOLS,CLAMPS,NOZZLE-B&G	\$103.90
7/20/2016	HOMEDEPOT.COM	800-430-3376	GF-LIGHT FOR BRIDGE-B&G	\$707.70
7/21/2016	IN *BRIGHTLINE DISTRIB	954-5884405	GF-WIPES,CASES OF PPG SUPPLIES-B&G	\$507.93
7/21/2016	CPS DISTRIBUTORS INC L	LONGMONT	GF-VARIOUS SPRINKLER PARTS/VBALL CT-B&G	\$270.64
7/21/2016	CPS DISTRIBUTORS INC L	LONGMONT	GF-PLASTIC NOZZLE/VBALL CT-B&G	\$33.50
7/21/2016	MAC EQUIPMENT INC (LON	LONGMONT	GF-TRIMMER REPAIRS-B&G	\$75.90
7/22/2016	HOMEDEPOT.COM	800-430-3376	GF-REPLACE BRIDGE LIGHTS-B&G	\$208.68
7/22/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-TOOLS,PADLOCK,KEYS,PRES HOSE.BAGS-B&G	\$309.84
7/22/2016	MAC EQUIPMENT INC (LOV	LOVELAND	GF-TRIMMER REPAIRS-B&G	\$147.26
7/25/2016	MAC EQUIPMENT INC (LOV	LOVELAND	GF-TRIMMER REPAIRS-B&G	\$4.32
7/26/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-SEAL TAPE-B&G	\$2.58
7/27/2016	THE HOME DEPOT #1547	BRIGHTON	GF-RENTAL EQUIP DEPOSIT-B&G	\$200.00

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-COUPPLINGS-B&G	\$7.67
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-NIPPLES-B&G	\$22.80
7/27/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-SPRINKLER PARTS-B&G	\$23.98
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$5.94
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$5.94
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$5.94
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$5.94
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$71.28
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-DWV PIPE-B&G	\$5.94
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1-1/2 CPLING-B&G	\$10.20
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1-1/2 TEE-B&G	\$26.52
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1-1/2 TEE-B&G	\$2.21
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-1-1/2 TEE-B&G	\$2.21
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PVC BUSHING-B&G	\$1.62
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PVC BUSHING-B&G	\$1.62
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PVC BUSHING-B&G	\$1.62
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PVC BUSHING-B&G	\$1.62
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-PVC BUSHING-B&G	\$16.20
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-ABS CUTTER-B&G	\$19.98
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-MISC CHG-B&G	-\$10.03
7/28/2016	THE HOME DEPOT #1547	BRIGHTON	GF-MISC ADJ-B&G	-\$56.79
7/29/2016	CLASSIC TURF	BRIGHTON	GF-BLUEGRASS/VBALL CT-B&G	\$280.80
7/29/2016	CLASSIC TURF	BRIGHTON	GF-BLUEGRASS/VBALL CT-B&G	\$280.80
6/30/2016	ACE HARDWARE OF FORT L	FORT LUPTON	CPR-FLOWER,DIRT,POTS-MUSEUM	\$51.76
7/9/2016	WM SUPERCENTER #5370	LONGMONT	CPR-VARIOUS OFFICE SUPPLIES-MUSEUM	\$64.24
7/11/2016	WAL-MART #5370	LONGMONT	CPR-PLANTS-MUSEUM	\$32.92
7/5/2016	USPS 07322203930329023	FORT LUPTON	CPR-STAMPS FOR NEWLETTERS-SENIORS	\$241.40
7/6/2016	KING SOOPERS #0105	FIRESTONE	CPR-DONUTS,FRUIT-SENIORS	\$13.00
7/14/2016	OLD CAPITOL GRILL	GOLDEN	CPR-DIRECTORS LUNCH-SENIORS	\$12.70
7/26/2016	WHITE FENCE FARM	LAKEWOOD	CPR-SENIOR TRIP-SENIORS	\$236.24
7/27/2016	CINZZETTIS ITALIAN MAR	NORTHGLENN	CPR-DIRECTORS LUNCH-SENIORS	\$13.02
7/27/2016	KING SOOPERS #0105	FIRESTONE	CPR-DONUTS,FRUIT-SENIORS	\$16.63
7/29/2016	TM *COLORADO ROCKIES	303-762-5491	CPR-ROCKIES SENIOR TRIP-SENIORS	\$110.00
7/1/2016	PGA MEMBER INFO SRVCS	08004742776	GOLF-PGA MEMBERS DUES	\$554.00
7/15/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-TECH ARMOR APPLE IPAD AIR 2 / IPAD	\$19.90
7/16/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-ZAGG FOLIO CASE WITH BACKLIT	\$37.99
7/25/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GOLF-NEIKO VALVE SPRING COMPRESSOR	\$66.98
6/30/2016	FAT CATS WESTMINSTER	WESTMINSTER	REC-FIELD TRIP-DAY CAMP	\$92.00
7/8/2016	USPS 07322203930329023	FORT LUPTON	REC-POSTAGE/ENVELOPE	\$2.30
7/13/2016	MID-AIR ADVENTURES	THORNTON	REC-EVENT ACTIVITY-DAY CAMP	\$94.50
7/14/2016	BOONDOCKS FUN CENTER	NORTHGLENN	REC-EVENT ACTIVITY-TEENS	\$125.65
7/15/2016	WAL-MART #1659	BRIGHTON	REC-CT LGT WOOD-DAY CAMP	\$11.28
7/18/2016	DOLLAR TREE	BRIGHTON	REC-SHAVE CREAM/GEL-DAY CAMP	\$20.00
7/21/2016	DENVER FIREFIGHTERS MU	DENVER	REC-EVENT ACTIVITY-DAY CAMP	\$49.00
7/27/2016	MICHAELS STORES 8790	BRIGHTON	REC-CANVAS&PAINT-DAY CAMP	\$32.48
7/27/2016	DICKS CLOTHING&SPORTIN	BRIGHTON	REC-TOP/FLITE-DAY CAMP	\$15.96
7/28/2016	ADM/SHOP DENVER MUSEUM	DENVER	REC-MISC ADJUSTMENT 06/16-DAY CAMP	-\$20.00
7/28/2016	WM SUPERCENTER #1659	BRIGHTON	REC-MASING TAPE-DAY CAMP	\$5.34
			REC-WALL CLOCK	\$4.33
7/20/2016	LONGS PEAK EQUIP CO	LONGMONT	GOLF-HYD QUICK	\$39.46
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-GREEN GRAPES	\$1.47
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-RED GRAPES	\$1.86
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-SPECIALTY CANTALOUPE	\$2.99
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-BUNCH BROCCOLI	\$4.37
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-CUCUMBERS	\$2.97
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-CAULIFLOWER	\$7.35
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-SHORT CUTS DRY PASTA	\$4.76
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-CARROTS	\$1.49
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-LUNCHEON MEAT	\$4.02
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-FRESH HERBS ORGANIC	\$4.98
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-BELL PEPPERS	\$4.99
6/30/2016	SAFEGWAY STORE 00010454	FT LUPTON	GOLF-MISC FOOD ITEM	\$5.34

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
7/3/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-EGGS	\$1.47
7/3/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-MISC FOOD ITEM	\$4.50
7/4/2016	FAMILY DOLLAR #5949	FORT LUPTON	GOLF-TABLECLOTHS	\$8.00
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-LEMONS	\$3.56
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-BOTTLED WATER	\$2.99
7/13/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-MISC FOOD ITEM	\$0.50
7/19/2016	STANDARD RESTAURANT-DE	DENVER	GOLF-FD STORAGE,BOWLS,TRAYS	\$76.42
7/20/2016	THE WEBSTAURANT STORE	717-392-7472	GOLF-TABLECRAFT 85 5 GAL	\$311.98
7/20/2016	THE WEBSTAURANT STORE	717-392-7472	GOLF-FREIGHT CHARGES	\$30.26
7/21/2016	THE WEBSTAURANT STORE	717-392-7472	GOLF-PROCTOR SILEX 24850	\$100.27
7/21/2016	THE WEBSTAURANT STORE	717-392-7472	GOLF-TABLECRAFT 85 5 GAL	\$155.99
7/21/2016	THE WEBSTAURANT STORE	717-392-7472	GOLF-FREIGHT CHARGES	\$17.57
7/22/2016	SAFEWAY STORE 00010454	FT LUPTON	GOLF-STABLE SALSA	\$24.95
7/1/2016	SQ *GO-LOCKSMITHS	FORT LUPTON	REC-FIX DOOR LOCK	\$265.00
7/15/2016	CEM SALES & SERVICE	ENGLEWOOD	REC-POOL CHEMICALS	\$420.00
7/19/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-CARPET CLEANER	\$25.98
7/21/2016	ACE HARDWARE OF FORT L	FORT LUPTON	REC-GROUND CLEAR	\$21.99
7/28/2016	DS SERVICES STANDARD C	800-4928377	REC-COFFE BREWER RENTAL	\$41.80
<b>TOTAL PARKS/RECREATION/GOLF</b>				<b>\$12,663.06</b>
7/23/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$22.20
7/2/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$13.92
7/2/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.98
7/8/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$10.43
7/8/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.59
7/9/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.36
7/15/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$12.18
7/16/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$0.11
7/16/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.32
7/20/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.86
7/21/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$17.08
7/23/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.97
7/28/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$13.79
7/29/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.89
7/14/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$44.79
7/18/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$35.29
7/21/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$28.07
6/30/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.77
7/1/2016	AMER ASSOC NOTARIESWE	713-644-2299	GF-NOTORY REGIST-POLICE	\$25.00
7/4/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.45
7/13/2016	SOS REGISTRATION FEE	03038942200	GF-NOTORY COURSE-POLICE	\$10.00
7/15/2016	AMER ASSOC NOTARIESWE	713-644-2299	GF-NOTORY SUPPLIES-POLICE	\$37.85
7/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.02
7/29/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.87
7/2/2016	BIG LOTS STORES - #457	BRIGHTON	GF-CANDYS/SNACKS FOR 07/4 VOL-POLICE	\$5.43
7/3/2016	KING SOOPERS #0101	THORNTON	GF-FRUIT FOR 07/4 VOLUNTEERS-POLICE	\$20.84
7/3/2016	WAL-MART #4567	BRIGHTON	GF-TRAIL MIX FOR 7/4 VOL WORKERS-POLICE	\$10.73
7/4/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-PINTO BEANS-POLICE	\$7.95
7/4/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC FOOD CHG-POLICE	\$0.31
7/4/2016	KING SOOPERS #81	BRIGHTON	GF-PINTO BEANS-POLICE	\$5.35
7/6/2016	KING SOOPERS #81	BRIGHTON	GF-FRUIT-POLICE	\$20.36
7/6/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE EVIDENCE-POLICE	\$10.75
7/7/2016	PERSONALIZATION MALL	630-910-6000	GF-PHOTO GLASS PLATTER/SPG DNV-COMM SVCS	\$49.39
7/8/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE VEHICLE IMP-POLICE	\$10.24
7/9/2016	HOBBY-LOBBY #0196	THORNTON	GF-CARDS,CRAFT-COMM SVCS	\$4.97
7/13/2016	FAMILY DOLLAR #5949	FORT LUPTON	GF-BOWS & GIFT BIRTHDAY BAG-COMM SVCS	\$5.78
7/14/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE-POLICE	\$2.45
7/15/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-COOKIES/SPG DINR-COMM SVCS	\$10.00
7/15/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-COOKIES/SPG DINR-COMM SVCS	\$10.00
7/15/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC FOOD ITEMS/SPG DIN-COMM SVCS	\$0.80
7/18/2016	BRIGHTONLOCKANDKEY	BRIGHTON	GF-DUPLICATE KEYS-POLICE	\$10.85
7/21/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/VEHICLE IMP-POLICE	\$30.72
7/21/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/VEHICLE IMP-POLICE	\$10.40
7/25/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/VEHICLE IMP-POLICE	\$10.24

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

Transaction Date	Merchant Name	Merchant City	Product Description	Net Cost
			GF-POSTAGE/EVIDENCE-POLICE	\$2.45
7/26/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/EVIDENCE-POLICE	\$6.80
7/27/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/VEHICLE IMP-POLICE	\$10.24
7/27/2016	WAL-MART #3867	WESTMINSTER	GF-BIKES FOR SCH SUPPLY DRIVE-COMM SVCS	\$15.57
7/28/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/EVIDENCE-POLICE	\$2.45
7/28/2016	BRIGHTONLOCKANDKEY	BRIGHTON	GF-DUPL KEYS/VET OFFICE-COMM SVCS	\$16.28
7/29/2016	USPS 07322203930329023	FORT LUPTON	GF-POSTAGE/EVIDENCE-POLICE	\$5.09
7/7/2016	IACP	800-843-4227	GF-DRE2016 CONFERENCE-POLICE	\$275.00
7/11/2016	CORNER STORE 4109	FT LUPTON	GF-UNL MID-88/89OC-POLICE	\$52.29
7/16/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-7" RIGID SEATBELT EXTENDER-POLICE	\$16.88
7/18/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-WEATHERTECH 440661 FRONT-POLICE	\$108.37
7/27/2016	AMAZON MKTPLACE PMTS	AMZN.COM/BILL	GF-MISC ADJ-POLICE	-\$10.24
6/30/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$10.46
7/4/2016	CORNER STORE 4109	FT LUPTON	GF-UNL MID-88/89OC-POLICE	\$33.68
7/5/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.84
7/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.15
7/13/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$20.33
7/14/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$26.16
7/18/2016	QDOBA MEXICAN GRILLQPS	DENVER	GF-TRAINING LUNCH-POLICE	\$21.92
7/19/2016	CORNER STORE 4109	FT LUPTON	GF-UNL REG 86/87 OC-POLICE	\$29.00
7/19/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$13.97
7/24/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$13.56
7/25/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$13.54
7/27/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.63
7/18/2016	CMI INC	270-685-6374	GF-DISP MOUTHPIECES-POLICE	\$114.37
7/3/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.94
7/6/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.16
7/11/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.65
7/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$8.98
7/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.02
7/25/2016	CORNER STORE 4109	FT LUPTON	GF-AUTOACCES-POLICE	\$3.49
7/25/2016	CORNER STORE 4109	FT LUPTON	GF-MISC CHG-POLICE	\$0.24
7/25/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.52
7/27/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.23
7/9/2016	AMER ASSOC NOTARIESWE	713-644-2299	GF-NOTORY REGIST-POLICE	\$25.00
7/10/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.13
7/17/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.09
7/23/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.44
7/8/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$12.98
7/11/2016	AMER ASSOC NOTARIESWE	713-644-2299	GF-NOTORY COURSE-POLICE	\$25.00
7/13/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$15.66
7/15/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$12.26
7/21/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$16.84
7/28/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$2.13
7/2/2016	AMER ASSOC NOTARIESWE	713-644-2299	GF-NOTORY TRAINING-POLICE	\$25.00
7/1/2016	REI 121 WESTMINSTER	WESTMINSTER	GF-DASH FOR BIKE PATROL-POLICE	\$103.90
7/1/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$14.28
7/7/2016	WAE FORT LUPTON	FORT LUPTON	GF-COMPRSD NATL GAS-POLICE	\$10.87
7/8/2016	QUICK SET AUTO GLASS	HENDERSON	GF-WINDSHIELD TINT/2013 YUKON-POLICE	\$180.00
7/11/2016	ACE HARDWARE OF FORT L	FORT LUPTON	GF-CLOROX WIPES-POLICE	\$12.98
7/26/2016	FASTENAL COMPANY01	FORT LUPTON	GF-EAR PLUGS-POLICE	\$44.94
7/2/2016	KING SOOPERS #0717 FUE	GREELEY	GF-UNL REG 86/87 OC-POLICE	\$49.52
7/3/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-BROTH-POLICE	\$11.88
7/3/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC CHG-POLICE	\$0.47
7/3/2016	BIMBO BAKERIES 9109	LOVELAND	GF-BUNS-POLICE	\$62.75
7/3/2016	SAMS CLUB #8147	LOVELAND	GF-APRONS,COOKING TOOLS	\$25.41
7/5/2016	SINCLAIR ONLINE MERC	SANDY	GF-PLUSH DINO-COMM SVCS	\$22.69
7/8/2016	SHELL OIL 57444289904	PLATTEVILLE	GF-UNL REG 86/87 OC-POLICE	\$53.25
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-CREAMER-POLICE	\$2.09
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-ORANGE JUICE-POLICE	\$2.69
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-ORANGE JUICE-POLICE	\$2.69
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-JUICE-POLICE	\$2.49
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MUFFINS/SCONES-POLICE	\$12.00

## PURCHASE CARDS TRANSACTION REPORT JULY 2016

<u>Transaction Date</u>	<u>Merchant Name</u>	<u>Merchant City</u>	<u>Product Description</u>	<u>Net Cost</u>
7/14/2016	SAFEWAY STORE 00010454	FT LUPTON	GF-MISC FOOD ITEMS-POLICE	\$1.78
7/17/2016	SAFEWAY FUEL 10026664	GREELEY	GF-UNL REG 86/87 OC-POLICE	\$48.13
<b>TOTAL POLICE</b>				<b>\$2,481.71</b>
6/29/2016	COST PLUS WLD #36	SAN DIEGO	GF-PERSONAL PURCH/PD CITY BACK-AR	\$20.35
6/29/2016	MOONSHINE/LUCKYS	SAN DIEGO	GF-CONF LUNCH-PLANNING	\$14.58
6/29/2016	HODADS	SAN DIEGO	GF-CONF DINNER-PLANNING	\$21.36
6/30/2016	SQ *RUSTIC MEATBALL	SAN DIEGO	GF-CONF LUNCH-PLANNING	\$12.96
7/1/2016	SQ *DUBAI TRANSPORTATI	EL CAJON	GF-TRAVEL SVCS-PLANNING	\$21.60
7/1/2016	HOTEL INDIGO	SAN DIEGO	GF-LODGING/SAN DIEGO-PLANNING	\$863.65
7/1/2016	BROKEN YOLK CAFE	SAN DIEGO	GF-CONF LUNCH-PLANNING	\$15.00
7/1/2016	THE DONUT BAR	SAN DIEGO	GF-CONF BREAKFAST-PLANNING	\$15.00
7/1/2016	MONA LISA	SAN DIEGO	GF-CONF DINNER-PLANNING	\$22.98
7/2/2016	EINSTEIN BAGELS SD	SAN DIEGO	GF-CONF DINNER-PLANNING	\$11.98
7/2/2016	HOTWIRE-SALES FINAL	866-468-9473	GF-LODGING/SAN DIEGO-PLANNING	\$121.87
7/3/2016	US AIRPORT PARKING	COMMERCE CITY	GF-PARKING-PLANNING	\$60.48
7/3/2016	SHERATON SAN DIEGO MAR	SAN DIEGO	GF-LODGING CHG/SAN DIEGO-PLANNING	\$21.41
7/7/2016	BURGERFI-DENVER	DENVER	GF-CONF LUNCH-PLANNING	\$11.75
7/7/2016	RPS DENVER-1221-SHEQPS	DENVER	GF-AIRPORT PARKING-PLANNING	\$12.00
7/22/2016	DOWNTOWN COLORADO INC	303-282-0625	GF-URA BOARD MEMBER TRAINING/FLURA-AR	\$150.00
7/22/2016	DOWNTOWN COLORADO INC	303-282-0625	GF-URA BOARD MEMBER TRAINING/FLURA-AR	\$450.00
7/5/2016	CLERK AND RECORDER WEL	9703046530	GF-JUL16 GIS SYSTEM-PLANNING	\$300.00
<b>TOTAL PLANNING</b>				<b>\$2,146.97</b>
<b>TOTAL JULY 2016 PURCHASE CARDS</b>				<b>\$20,248.49</b>

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**September 6, 2016**

The City Council of the City of Fort Lupton met in special session at the City Complex, 130 South McKinley Avenue, the regular meeting place of the City Council, on Monday, September 6, 2016. Mayor Tommy Holton called the meeting to order at 7:00 p.m. and invited everyone to join him in the Pledge of Allegiance.

**ROLL CALL**

City Clerk Nanette Fornof called the roll. Those present were Mayor Tommy Holton, Mayor Pro Tem Chris Cross, Councilmembers Chris Ceretto, Bob McWilliams, Shannon Rhoda, David Crespin and Zoe Stieber. Also, present were City Administrator Claud Hanes, City Clerk Nanette Fornof, Planner Alyssa Knutson and Finance Director Leann Perino.

**PERSON TO ADDRESS COUNCIL**

No one had signed up to address Council.

**APPROVAL OF AGENDA**

It was moved by Chris Ceretto and seconded by Bob McWilliams to approve the agenda as presented. Motion carried unanimously by a voice vote.

**REVIEW OF SEPTEMBER 6, 2016 PAYABLES**

Council reviewed the September 6, 2016 payables. There were no questions or comments.

**CONSENT AGENDA**

It was moved by Bob McWilliams and seconded by Zoe Stieber to approve the Consent Agenda as presented with the following items: 08152016, City Council Meeting Minutes, Approving Resolution 2016R035, A RESOLUTION OF THE CITY COUNCIL OF FORT LUPTON APPROVING THE APPOINTMENT OF TIMOTHY HOSKENS AS A MEMBER OF THE HISTORIC PRESERVATION BOARD FOR A THREE YEAR TERM BEGINNING SEPTEMBER 6, 2016 AND EXPIRING SEPTEMBER 5, 2019 (AM 2016-121), Second reading of Ordinance 2016-1003, AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO AMENDING CHAPTER 16, ARTICLE II, SECTION 16-32 OF THE FORT LUPTON MUNICIPAL CODE TO ALLOW FOR INDOOR AND OUTDOOR GUN RANGES AS A SPECIAL USE PERMIT IN THE "A" AGRICULTURAL DISTRICT, Second reading of Ordinance 2016-1004, AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO AMENDING CHAPTER 16, ARTICLE II, SECTIONS 16-40 THROUGH 16-43 OF THE FORT LUPTON MUNICIPAL CODE, and Second reading of Ordinance 2016-1005, AN ORDINANCE OF THE CITY OF FORT LUPTON, COLORADO AMENDING CHAPTER 10, ARTICLE X, SECTION 10-224 OF THE FORT LUPTON MUNICIPAL CODE TO ALLOW FOR THE DISCHARGE OF A FIREARMS WITHIN THE CITY OF FORT LUPTON AT ESTABLISHED GUN RANGES.

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**September 6, 2016**

Motion carried unanimously by a roll call vote.

**ACTION AGENDA**

**AM 2016-120, Award Contract for 2016 Street Paving Projects to Duran Excavating, Inc. for \$750,000 Allocated from the General Fund**

Roy Vestal, Public Works Director/City Engineer indicated Council directed staff to provide paving for Hoover Avenue from 6<sup>th</sup> Street to 9<sup>th</sup> Street, 6<sup>th</sup> Street for Fulton Avenue to McKinley Avenue, 3<sup>rd</sup> Street from Grand Avenue to Fulton Avenue and 2<sup>nd</sup> Street from Fulton Avenue to McKinley Avenue.

The request for proposal was advertised on August 22, 2016. Three contractors submitted proposals by the September 2, 2016 bid opening deadline. City staff reviewed proposals submitted. Duran Excavating was lowest bidder at \$581,066, J-2 Contracting came in at \$743,303.55 and Chavez Construction bid as \$858,129. The Council will be awarding the contract to Duran Excavating for a total of \$750,000, which allows additional paving to be completed at the unit rate. Council has indicated one million dollars can go to this project if needed. Staff will assess the project and if needed additional funding will be requested.

The monies for this project is being allocated from the General Fund, with the project beginning October 1, 2016 and completion December 1, 2016.

It was moved by Zoe Stieber and seconded by Chris Ceretto to award the paving contract to Duran Excavating, Inc., for an amount not to exceed \$750,000 allocated from the General Fund. Motion carried unanimously by a roll call vote.

**AM 2016-0123, Authorize the Mayor to Execute a Letter of Intent with Tri-State Generation and Transmission Association Inc for Multiple Projects**

Staff indicated Tri-State Generation and Transmission Association, Inc. is converting their water needs for power generation from the City's well system to Colorado Big Thompson (CBT) raw water and has acquired many shares of CBT as well as Fulton Ditch shares. This process requires the partnership on multiple projects the City is involved in. Tri-State is willing to fully fund portions for consideration on other projects. The proposed letter of intent outlines each of the projects and the joint responsibilities.

The project include the following: Southern Supply Pipeline, Terminal Storage Reservoir, Augmentation Storage Reservoir, Perry Pit Reservoir, Fulton Ditch Augmentation Station, Alluvial Well Water Supply, Interconnections, Water Treatment Services, Easements and Rights of Ways. The agreement included the City's funding schedule, miscellaneous items, and the termination provision.

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**September 6, 2016**

It was moved by David Crespin and seconded by Zoe Stieber to approve the Letter of Intent to collaborate on water systems, water use, water rights and related facilities projects. Motion carried unanimously.

**AM 2016-122, Approve Estimate from J & T Consulting, Inc. to Provide Design Engineering for a Terminal Storage Vessel on City Property at the Water Treatment Plant for an Amount of \$265,760 Funded by Tri- State Generation and Transmission**

One of the project specified in the Letter of Intent with Tri State Generation and Transmission (their obligation) is to design and build terminal storage at our water treatment plant for share use with the City. This request will allow J & T Consulting to begin working with comfort that their services will be paid by Tri State Generation and Transmission. Council inquired about the payment agreement; it was stated it is considered a “pass through”. Finance indicated a supplement resolution will be presented to Council to add the additional expenses of \$265,760 to offset the revenue from Tri-State Generation and Transmission.

It was moved by Chris Ceretto and seconded by Zoe Stieber to approve the contract with J & T Consulting, Inc. for design engineering for Terminal Storage Vessel for the Water Treatment Plant for an amount of \$265,760. Motion carried unanimously by a roll call vote.

**AM 2016-124, Truck Replacement**

This request is for the replacement of two trucks for Buildings and Grounds. The old trucks are F-150s, two-wheel drive and costing more in repairs than what they are worth. The overall condition of the vehicles are poor, the steering needs work and they are causing a safety concern. The new trucks are four-wheel drive and will help expedite snow removal. The department received five bids for the vehicles and Auto Nation Ford was the low bid for the two F-250 standard cabs. Auto Nation Ford sold one of the proposed trucks, however they did find another truck that will meet the specification and will honor the price as quoted. Auto Nation Ford’s bid was for \$56,472, which is lower than what was budgeted.

It was moved by Bob McWilliams and seconded by Zoe Stieber to approve the purchase of two F-250 pick-ups for an amount not to exceed \$56,472. Motion carried unanimously.

**STAFF REPORTS**

**Claud Hanes** City Administrator indicated this weekend is Trapper Days; the day will be filled with lots of activities, a parade and great food.

**MAYOR/COUNCIL REPORTS**

No reports

**RECORD OF PROCEEDINGS**  
**FORT LUPTON CITY COUNCIL/ENTERPRISE BOARDS**  
**September 6, 2016**

**FUTURE CITY EVENTS**

September 5, 2016	City Office Closed – Observation of Labor Day
September 7, 2016	Shooting Sports Complex Meeting – 203 South Harrison Ave – 6:30 p.m.
September 9-11, 2016	Trapper Days – Various Locations and Times
September 14, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
September 20, 2016	FLURA Meeting – 130 South McKinley Avenue – 6:30 p.m.
September 24, 2016	Fall Clean-Up Day – 800 12 <sup>th</sup> Street – 8:00 a.m. – Noon
September 28, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
October 1, 2016	Cemetery Walk – 13750 CR 12- Hillside Cemetery – 2:00 p.m.

**ADJOURNMENT**

It was moved by Zoe Stieber and seconded by Chris Ceretto to adjourn the August 15, 2016 at 7:30 p.m.

Motion carried on voice vote.

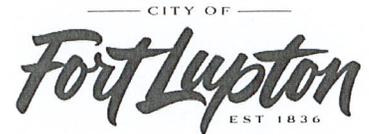
Respectfully submitted,

\_\_\_\_\_  
Nanette S. Fornof, City Clerk

Approved by City Council

\_\_\_\_\_  
Tommy Holton, Mayor

**CITY OF FORT LUPTON  
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-126**

**APPROVE PAYMENT THE 2017 COLORADO BIG THOMPSON (CBT) ASSESSMENT FROM THE UTILITY FUND FOR AN AMOUNT NOT TO EXCEED \$131,138**

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- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:** a. Northern Colorado Water Conservancy District Statement
  
- III. **Summary Statement:**

*The CBT annual assessment of \$131,138 for the 2017 water year, is due October 1, 2016 to Northern Colorado Water Conservancy District.*

---

IV. **Submitted by:** Lean Perino  
Finance Director

V. **Finance Reviewed** Lean Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

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VIII. **Certification of Council Approval:** \_\_\_\_\_ Date \_\_\_\_\_  
City Clerk

**IX. Detail of Issue/Request:**

*The CBT annual assessment of \$131,138 for the 2017 water year, is due October 1, 2016 to Northern Colorado Water Conservancy District.*

The charges are made up of 2 pieces a 2016 water year assessment of 50 acre-feet assessed at the 2016 rate of \$35.90 per acre-foot and a 2017 water year assessment of 3,065 acre-feet at the 2017 assessment rate of \$42.20 per acre-foot.

Water Year	Units (acre-foot)	Rate	Assessment
2016	50	\$ 35.90	\$ 1,795.00
2017	3,065	\$ 42.20	\$ 129,343.00
Total			\$ 131,138.00

For Comparison our 2016 Assessment were as follows

Water Year	Units (acre-foot)	Rate	Assessment
2015	50	\$ 30.50	\$ 1,525.00
2016	3,057	\$ 35.90	\$ 109,746.30
Total			\$ 111,271.30

**X. Legal/Political Considerations:**

*Payment of the assessment is a required by our water allotment contact with Northern Colorado Water Conservancy District.*

**XI. Alternatives/Options:**

*None*

**XII. Financial Considerations:**

*The 2016 assessment of \$1,795 will be charged in the current year's budget in the Utility fund. A total of \$198,884 is budgeted for CBT assessment, Fulton Ditch assessment, and CBT carry over. There is \$76,760 remaining to pay for the \$1,795 and the CBT carry over when it is billed at the end of the 2016.*

*The 2017 assessment will be accrued in 2016 and expenses against the 2017 budget at the beginning of the year.*

**XIII. Staff Recommendation:**

*Approve the payment of the 2016 and 2017 CBT assessment for an amount not to exceed \$131,138 in the Utility Fund.*



Northern Colorado Water Conservancy District

220 Water Avenue Berthoud, Colorado 80513  
Phone 1-800-369-7246 • Fax 1-877-851-0018  
www.northernwater.org

August 22, 2016

Claud Hanes  
City Administrator  
City of Fort Lupton  
130 S McKinley Ave  
Fort Lupton, CO 80621-0148

STATEMENT

Paragraph 4 of your Class B water allotment contract with the Northern Colorado Water Conservancy District provides for payment of assessment charges on 50 acre-foot units of Colorado-Big Thompson Project water as follows:

2016 Water Year: 50 AFUs @ \$35.90 = \$ 1,795.00

Paragraph 4 of your Section 131 water allotment contract with the Northern Colorado Water Conservancy District provides for payment of assessment charges on 3,065 acre-foot units of Colorado-Big Thompson Project water as follows:

2017 Water Year: 3,065 AFUs @ \$42.20 = \$129,343.00

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**Total Due \$131,138.00**

Payment is due on or before October 1, 2016. If you have any questions regarding this statement, please contact Sherri Rasmussen at (970) 622-2217.

Please return lower portion with your payment.

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Class "B" assessment for: **CITY OF FORT LUPTON – ID 1730**

Please make payment to: **NORTHERN WATER**

Amount Due: **\$131,138.00**

Due Date: **October 1, 2016**

Amount Enclosed: \_\_\_\_\_

NORTHERN WATER  
220 WATER AVENUE  
BERTHOUD, CO 80513

# CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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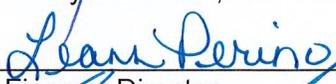
## AM 2016-127

TO APPROVE THE ACCEPTANCE OF AN AGREEMENT WITH AMERICAN SPECIALTY HEALTH TO PROVIDE THE SILVER & FIT PROGRAM.

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- I. **Agenda Date:** Council Meeting – September 19, 2016
- II. **Attachments:** a. ASH Fitness Program Application
- III. **Summary Statement:**

The FLRC has been approached by American Specialty Health to offer the Silver & Fit Program.

- 
- IV. **Submitted by:**   
Monty Schuman, Recreation Director
- V. **Finance Reviewed**   
Finance Director
- VI. **Approved for Presentation:**   
City Administrator
- VII. **Attorney Reviewed** \_\_\_\_\_ Approved

VIII. **Certification of Council Approval:** \_\_\_\_\_ Date \_\_\_\_\_  
City Clerk

**IX. Detail of Issue/Request:**

The FLRC has been approached by American Specialty Health to offer the Silver & Fit Program. Silver & Fit is offered to Medicare members who are at least 65 years of age or on social security for at least two years. Members who are eligible through their health plan or employer group would receive a standard membership to our facility at no cost. ASH would reimburse the FLRC for members that utilize our facility during the month (\$3.00 per visit up to 10 visits per month).

**X. Legal/Political Considerations:**

Legal counsel has reviewed the application and they have no concerns.

**XI. Alternatives/Options:**

To not offer the program.

**XII. Financial Considerations:**

Our current Silver Sneakers program has generated on average just over \$2000.00 per month. We feel that this program will also generate additional revenue. The number will be less depending on enrollment but that may change during the next Medicare open enrollment season.

**XIII. Staff Recommendation:**

Staff recommends approving the agreement with ash Fitness to provide a Silver & Fit program.

**Instructions**

This form should be typed or legibly printed in black ink. Please do not use correction fluid or corrective tape. If more space is needed, attach additional sheets and reference the question being answered. No section should be left blank. **Complete all areas on the application. If something does not apply, please write N/A.** Applicants have the right to review and correct information they submit in support of the application.

A current copy of your General Liability Insurance certificate must be submitted with this application.

Please return the original completed copy of this application form via EchoSign, fax or mail to:

**American Specialty Health Fitness, Inc.**  
Fitness Network Management  
PO Box 509001  
San Diego, CA 92150-9001  
Fax: 888.601.2746

**Primary Facility Information**

Indicate information on primary facility below. For additional facilities use the Additional Facility Information section or attach a list of the additional facilities.

Facility Name \_\_\_\_\_

Owner Name(s) \_\_\_\_\_

Contact Name(s) \_\_\_\_\_

Facility Address (Number, Street, Suite) \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Fax Number ( \_\_\_\_\_ ) \_\_\_\_\_

Facility E-Mail Address \_\_\_\_\_ Web Page Address \_\_\_\_\_

Mailing Address (Number, Street, Suite) if different from Facility address

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Payment Address (Number, Street, Suite) if different from Facility address  same as mailing address

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Federal Tax ID Number \_\_\_\_\_

Member Gender Type of Facility (check only one)  Coed  Female only  Male only

Does the facility provide handicap accessibility? Building  Yes  No Parking  Yes  No Restroom  Yes  No

**Primary Facility Amenities and Offerings**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Aquatic Exercise                                      | <input type="checkbox"/> Locker Facilities             | <input type="checkbox"/> Spa Services                  |
| <input type="checkbox"/> Basketball  | <input type="checkbox"/> Martial Arts                  | <input type="checkbox"/> Squash                        |
| <input type="checkbox"/> Boxing  | <input type="checkbox"/> Massage Therapy               | <input type="checkbox"/> Steam Room                    |
| <input type="checkbox"/> Cafe  | <input type="checkbox"/> Personal Training             | <input type="checkbox"/> Strength Training/Equipment   |
| <input type="checkbox"/> Cardiovascular Equipment/Training                     | <input type="checkbox"/> Physical Therapy              | <input type="checkbox"/> Swimming                      |
| <input type="checkbox"/> Childcare   | <input type="checkbox"/> Pilates                       | <input type="checkbox"/> Tai Chi                       |
| <input type="checkbox"/> Circuit Training                                      | <input type="checkbox"/> Pool - Indoor                 | <input type="checkbox"/> Tanning                       |
| <input type="checkbox"/> Climbing Wall   | <input type="checkbox"/> Pool - Outdoor                | <input type="checkbox"/> Tennis Classes                |
| <input type="checkbox"/> Competitive Sports Training                           | <input type="checkbox"/> Pro Shop                      | <input type="checkbox"/> Tennis Court - Outdoor        |
| <input type="checkbox"/> Cross Fit   | <input type="checkbox"/> Program for Children (0 - 12) | <input type="checkbox"/> Tennis Court - Indoor         |
| <input type="checkbox"/> Cycling Classes                                       | <input type="checkbox"/> Program for Juniors           | <input type="checkbox"/> Track - Indoor                |
| <input type="checkbox"/> Dance Fitness   | <input type="checkbox"/> Program for Older Adults      | <input type="checkbox"/> Track - Outdoor               |
| <input type="checkbox"/> Dietetic Counseling/Nutrition                         | <input type="checkbox"/> Qi-Gong                       | <input type="checkbox"/> Variable Resistance Equipment |
| <input type="checkbox"/> Flexibility Training                                  | <input type="checkbox"/> Racquetball                   | <input type="checkbox"/> Vibration Technology          |
| <input type="checkbox"/> Free Weights  | <input type="checkbox"/> Sauna                         | <input type="checkbox"/> Volleyball                    |
| <input type="checkbox"/> Group Exercise Room/Classes<br>(Space for 10 or more) | <input type="checkbox"/> Self-Defense Instruction      | <input type="checkbox"/> Walleyball                    |
| <input type="checkbox"/> Kickboxing  | <input type="checkbox"/> Shower Facilities             | <input type="checkbox"/> Whirlpool                     |
|  | <input type="checkbox"/> Snack/Juice Bar               | <input type="checkbox"/> Women's Only Section          |
|  | <input type="checkbox"/> Soccer                        | <input type="checkbox"/> Yoga                          |

## Primary Facility Name

### Primary Facility Exercise Class Offerings

For participation in the Silver&Fit Full program, please select the **older adult** oriented classes you elect to designate as Silver&Fit classes. See Attachment B of the Fitness Facility Services Agreement for important information.

(Fitness Facilities that offer varying types of classes one time a week will still be considered Silver&Fit Full)

Number of Classes per Week		Class Name	Organization Name
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Silver&Fit Signature Series	N/A
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Senior Dance	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Senior Yoga	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Tai Chi	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Strength/Cardio	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Aqua	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Fall Prevention	_____
<input type="radio"/> Yes	<input type="radio"/> No	Will your facility offer quarterly social activities/events for older adults within 30 days of approval of your application for the Silver&Fit Full program?	

### Primary Facility Personal Trainer Information

Do you provide Personal Trainer Services at this facility?  Yes  No

If Yes, please answer questions below:

1. How many personal trainers are at this facility? \_\_\_\_\_
2. Are the personal trainers certified through a NCCA (National Commission for Certifying Agencies) organization?  Yes  No

### General Information

- Yes  No
1. Has the facility(ies) had any Better Business Bureau complaints in the last 36 months?  
If Yes, please explain by attaching a separate sheet.
  2. Does the facility(ies) respond to and endeavor to resolve, within sixty (60) days, any consumer complaints made to the Better Business Bureau or state or local consumer protection agencies (or other such agencies)?
  3. Is the facility(ies) a member of IHRSA?
  4. Does the facility(ies) follow the guidelines set forth by the American College of Sports Medicine (ACSM)?
  5. If you operate multiple facilities will members have access to all participating facilities?

### General Liability Insurance Information

Name of General Liability Insurance Carrier (please do not list brokers or agents): \_\_\_\_\_

Years with Carrier \_\_\_\_\_

Policy Number \_\_\_\_\_ Policy Effective Date \_\_\_\_\_ Policy End Date: \_\_\_\_\_  
(mm/dd/yy) (mm/dd/yy)

### Facility Affirmation

Facility hereby affirms that the information submitted in this application and any addendum thereto is true to the best knowledge and belief of facility and is furnished in good faith. Facility understands that any omissions or misrepresentations may constitute cause for denial of any application or termination of my participation agreement. This attestation also applies to the additional facility information, if applicable.

A photocopy of this document shall be as effective as the original.

Facility's Authorized Agent's Name here \_\_\_\_\_

Facility's Authorized Agent's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Stamped signature is not accepted)

Facility's Authorized Agent's Position/Title \_\_\_\_\_

On Behalf of \_\_\_\_\_

Please return the completed application and all attachments per the instructions given on page 1 of this application.

American Specialty Health Fitness, Inc. Phone: 877.329.2746

# Primary Facility Name

## Additional Facility Information

If applicable, indicate information on additional facility below. For more facilities, make or request copies of pages 3 and 4.

Facility Name \_\_\_\_\_

Contact Name(s) \_\_\_\_\_

Facility Address (Number, Street, Suite) \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Fax Number ( \_\_\_\_\_ ) \_\_\_\_\_

Facility E-Mail Address \_\_\_\_\_ Web Page Address \_\_\_\_\_

Mailing Address (Number, Street, Suite) if different from Facility address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Payment Address (Number, Street, Suite) if different from Facility address  same as mailing address

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ ZIP+4 \_\_\_\_\_ - \_\_\_\_\_

Federal Tax ID Number \_\_\_\_\_

Member Gender Type of Facility (check only one)  Coed  Female only  Male only

Does the facility provide handicap accessibility? Building  Yes  No Parking  Yes  No Restroom  Yes  No

### Additional Facility Amenities and Offerings

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Aquatic Exercise                                      | <input type="checkbox"/> Locker Facilities             | <input type="checkbox"/> Spa Services                  |
| <input type="checkbox"/> Basketball  | <input type="checkbox"/> Martial Arts                  | <input type="checkbox"/> Squash                        |
| <input type="checkbox"/> Boxing  | <input type="checkbox"/> Massage Therapy               | <input type="checkbox"/> Steam Room                    |
| <input type="checkbox"/> Cafe  | <input type="checkbox"/> Personal Training             | <input type="checkbox"/> Strength Training/Equipment   |
| <input type="checkbox"/> Cardiovascular Equipment/Training                     | <input type="checkbox"/> Physical Therapy              | <input type="checkbox"/> Swimming                      |
| <input type="checkbox"/> Childcare   | <input type="checkbox"/> Pilates                       | <input type="checkbox"/> Tai Chi                       |
| <input type="checkbox"/> Circuit Training                                      | <input type="checkbox"/> Pool - Indoor                 | <input type="checkbox"/> Tanning                       |
| <input type="checkbox"/> Climbing Wall   | <input type="checkbox"/> Pool - Outdoor                | <input type="checkbox"/> Tennis Classes                |
| <input type="checkbox"/> Competitive Sports Training                           | <input type="checkbox"/> Pro Shop                      | <input type="checkbox"/> Tennis Court - Outdoor        |
| <input type="checkbox"/> CrossFit  | <input type="checkbox"/> Program for Children (0 - 12) | <input type="checkbox"/> Tennis Court - Indoor         |
| <input type="checkbox"/> Cycling Classes                                       | <input type="checkbox"/> Program for Juniors           | <input type="checkbox"/> Track - Indoor                |
| <input type="checkbox"/> Dance Fitness   | <input type="checkbox"/> Program for Older Adults      | <input type="checkbox"/> Track - Outdoor               |
| <input type="checkbox"/> Dietetic Counseling/Nutrition                         | <input type="checkbox"/> Qi-Gong                       | <input type="checkbox"/> Variable Resistance Equipment |
| <input type="checkbox"/> Flexibility Training                                  | <input type="checkbox"/> Racquetball                   | <input type="checkbox"/> Vibration Technology          |
| <input type="checkbox"/> Free Weights  | <input type="checkbox"/> Sauna                         | <input type="checkbox"/> Volleyball                    |
| <input type="checkbox"/> Group Exercise Room/Classes<br>(Space for 10 or more) | <input type="checkbox"/> Self-Defense Instruction      | <input type="checkbox"/> Walleyball                    |
| <input type="checkbox"/> Kickboxing  | <input type="checkbox"/> Shower Facilities             | <input type="checkbox"/> Whirlpool                     |
|  | <input type="checkbox"/> Snack/Juice Bar               | <input type="checkbox"/> Women's Only Section          |
|  | <input type="checkbox"/> Soccer                        | <input type="checkbox"/> Yoga                          |

## Primary Facility Name

---

### Additional Facility Exercise Class Offerings

For participation in the Silver&Fit Full program, please select the **older adult** oriented classes you elect to designate as Silver&Fit classes. See Attachment B of the Fitness Facility Services Agreement for important information.

(Fitness Facilities that offer varying types of classes one time a week will still be considered Silver&Fit Full)

Number of Classes Per Week		Class Name	Organization Name
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Silver&Fit Signature Series	N/A
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Senior Dance	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Senior Yoga	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Tai Chi	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Strength/Cardio	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Aqua	_____
<input type="checkbox"/> 1	<input type="checkbox"/> 2+	Fall Prevention	_____
<input type="radio"/> Yes	<input type="radio"/> No	Will your facility offer quarterly social activities/events for older adults within 30 days of approval of your application for the Silver&Fit Full program?	

### Additional Facility Personal Trainer Information

Do you provide Personal Trainer Services at this facility?  Yes  No

If Yes, please answer questions below:

- How many personal trainers are at this facility? \_\_\_\_\_
- Are the personal trainers certified through a NCCA (National Commission for Certifying Agencies) organization?  Yes  No

**ARTICLE 28 EFFECTIVE DATE OF AGREEMENT.**

ASH Fitness will provide Fitness Facility with notice of the Effective Date after Fitness Facility returns one original copy of this Agreement to ASH Fitness, and all pre-contractual requirements are fulfilled based upon a determination by ASH Fitness. Fitness Facility agrees to be bound by this Agreement as of the Effective Date as determined by ASH Fitness and indicated immediately below.

The Effective Date of this Agreement is \_\_\_\_\_.  
 [To be completed by ASH Fitness Only]

Fitness Facility agrees to participate in the following attachments, as indicated with a check in the attachment(s) box:

- Attachment A: Silver&Fit Basic Facility Attachment
- Attachment B: Silver&Fit Full Facility Attachment<sup>2</sup>
- Attachment C: FitnessCoach Attachment<sup>2</sup>
- Attachment D: Active&Fit Attachment
- Attachment E: Affinity Attachment<sup>3</sup>
- Attachment F: ExerciseRewards Network Attachment<sup>3</sup>
- Attachment H: Personal Trainer Attachment

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives as of the dates set forth below.

FITNESS FACILITY  
 (type or print clearly)

AMERICAN SPECIALTY HEALTH FITNESS, INC.  
 (To be filled out by ASH Fitness only)

\_\_\_\_\_  
 Fitness Facility Legal Name

\_\_\_\_\_  
 Name Signed

\_\_\_\_\_  
 d/b/a (if applicable)

\_\_\_\_\_  
 Name Printed

\_\_\_\_\_  
 Name Signed

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Name Printed

\_\_\_\_\_  
 Date of Signature

\_\_\_\_\_  
 Title

Mailing Address:  
 American Specialty Health Fitness, Inc.  
 P.O. Box 509117  
 San Diego, CA 92150-9001

\_\_\_\_\_  
 Date of Signature

Mailing Address:

Office Address:  
 American Specialty Health Fitness, Inc.  
 10221 Wateridge Circle  
 San Diego, CA 92121

\_\_\_\_\_  
 Office Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 City, State, Zip

<sup>2</sup> If Attachment B or Attachment C has been selected, Exhibit 1 to the attachment must be completed.

<sup>3</sup> If Attachment E or F has been selected, discount in Article 4 of the Attachment must be included.

**AMERICAN SPECIALTY HEALTH FITNESS, INC.  
FITNESS FACILITY SERVICES AGREEMENT**

**ATTACHMENT B – EXHIBIT 1 SILVER&FIT FULL FACILITY – FITNESS FACILITY ELECTION<sup>4</sup>**

Fitness Facility elects to designate one (1) or more older adult oriented exercise classes listed in Section 1.01 of Attachment B as a Designated Silver&Fit Exercise Class:

One (1) class per week

OR

Two (2) classes per week

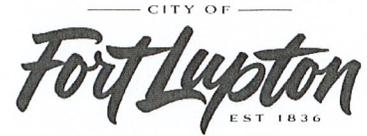
Fitness Facility elects to offer:

Quarterly Social Activities

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<sup>4</sup> Any election in this exhibit shall be for all Fitness Facility Participating Locations unless Fitness Facility notifies ASH Fitness otherwise.

# CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespino, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

COME PAINT YOUR FUTURE WITH US

## AM 2016-130

### APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH WELD COUNTY FOR FUNDING OF THE 16<sup>TH</sup> STREET PROJECT IN THE AMOUNT OF \$100,000

I. **Agenda Date:** Council Meeting – September 19, 2016

II. **Attachments:** a. Intergovernmental Agreement

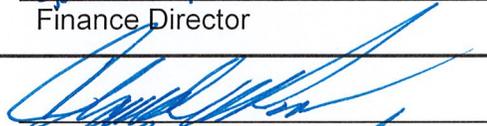
III. **Summary Statement:**

*The City applied for a Department of Local Affairs grant to install storm sewer, and paving of 16<sup>th</sup> street from highway 85 thru the railroad crossing. DOLA awarded the grant, however they wouldn't fund the CDOT portions of the reconstruction. The Mayor approached Weld County to assist in funding this project because of the county traffic on that roadway. The Board of County Commissioners gave temporary approval to fund \$100,000 towards this project.*

IV. **Fiscal Note:** \_\_\_\_\_  
\_\_\_\_\_

Finance Department Use Only

  
Finance Director

V. **Submitted by:**   
City Administrator

VI. **Approved for Presentation:**   
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk Date

**IX. Detail of Issue/Request:**

*The City applied for a Department of Local Affairs grant to install storm sewer, and paving of 16<sup>th</sup> street from highway 85 thru the railroad crossing. DOLA awarded the grant, however they wouldn't fund the CDOT portions of the reconstruction. The Mayor approached Weld County to assist in funding this project because of the county traffic on that roadway. The Board of County Commissioners gave temporary approval to fund \$100,000 towards this project.*

*The included Intergovernmental Agreement gives our acceptance of this contribution as well as authority for Weld County to fund the project.*

**X. Legal/Political Considerations:**

*None*

**XI. Alternatives/Options:**

*None*

**XII. Financial Considerations:**

*This action would assist in our matching portion of the 16<sup>th</sup> Street project, so the financial impact is positive.*

**XIII. Staff Recommendation:**

*Staff recommends authorizing the Mayor to sign the Intergovernmental Agreement with Weld County so they can provide \$100,000 funding towards the 16<sup>th</sup> street project.*

**INTERGOVERNMENTAL AGREEMENT**  
**FOR CONTRIBUTION FOR ROADWAY IMPROVEMENTS FOR**  
**WELD COUNTY ROAD 16, BETWEEN U.S. HIGHWAY 85 AND THE**  
**RAILROAD TRACKS**

THIS INTERGOVERNMENTAL AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the City of Fort Lupton, Colorado, a municipal corporation of the State of Colorado, whose address is 130 S. McKinley Avenue, Ft. Lupton, CO 80621, hereinafter referred to as "Ft. Lupton" and the County of Weld, State of Colorado, by and through the Board of County Commissioners of the County of Weld, Colorado whose address is P.O. Box 758, 1150 "O" Street, Greeley, Colorado 80632, hereinafter referred to as "Weld County."

WITNESSETH:

WHEREAS, Ft. Lupton has operational and maintenance jurisdiction of WCR 16, from U.S. Highway 85 heading east to the railroad tracks, hereinafter referred to as "WCR 16 FL," and

WHEREAS, Ft. Lupton wishes to make certain road improvements to WCR 16 FL as described and detailed herein, hereinafter referred to as the "Project," and

WHEREAS, although Ft. Lupton has operational and maintenance jurisdiction of WCR 16 FL and intends to construct the Project, Ft. Lupton desires to request contribution from Weld County to pay a portion of the costs of said construction, and Weld County agrees to said payment, because of the benefit of such Project to transportation in the area, and

WHEREAS, both parties to this Agreement are authorized to enter into said Agreement by C.R.S. Sec. 29-1-203 and the Colorado Constitution Article XIV, Sec. 18(2), for the purpose of achieving greater efficiencies for the provision of services to the public.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. TERM: The term of this Agreement shall be from the date first written above to and until such time as the Project described herein shall be completed.
2. DESCRIPTION OF IMPROVEMENTS: Generally, the Project's improvements shall consist of storm drainage and pavement.
3. CONTRIBUTION BY WELD COUNTY: Weld County agrees to pay to Ft. Lupton the sum of \$100,000 as a contribution to Project. County shall pay \$50,000 within 15 days of the signing of this Agreement, and the remaining \$50,000 within 15 days upon receipt by County of certification of completion of Project by Ft. Lupton.

4. ENTIRE AGREEMENT: This writing, together with the exhibits attached hereto, constitutes the entire Agreement between the parties hereto with respect to the subject matter herein, and shall be binding upon said parties, their officers, employees, agents and assigns and shall inure to the benefit of the respective survivors, heirs, personal representatives, successors and assigns of said parties.
5. NO THIRD PARTY BENEFICIARY ENFORCEMENT: It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in the Agreement. It is the express intention of the undersigned parties that any entity other than the undersigned parties receiving services or benefits under this Agreement shall be incidental beneficiary only.
6. SEVERABILITY: If any term or condition of this Intergovernmental Agreement shall be held to be invalid, illegal, or unenforceable, this Intergovernmental Agreement shall be construed and enforced without such provision to the extent that this Intergovernmental Agreement is then capable of execution within the original intent of the parties hereto.
7. MODIFICATION AND BREACH: This Intergovernmental Agreement contains the entire Intergovernmental Agreement and understanding between the parties to this Intergovernmental Agreement and supersedes any other Intergovernmental Agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, notation, renewal, or other alteration of or to this Intergovernmental Agreement shall be deemed valid or of any force or effect whatsoever, unless mutually agreed upon in writing by the undersigned parties. No breach of any term, provision, or clause of this Intergovernmental Agreement shall be deemed waived or excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party hereto, or waiver of, a breach by any other party, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.
8. NOTICES: All notices required herein shall be mailed via First Class Mail to the parties' representatives at the addresses set forth below:

FT. LUPTON:

Claud W. Hanes, City Administrator  
130 S. McKinley Avenue  
Ft. Lupton, CO 80621  
Phone: 720-466-6103

WELD COUNTY:

Jay McDonald, Director, Public Works  
P.O. Box 758, 1111 "O" Street  
Greeley, CO 80632  
Phone: 970-304-6496

10. NO WAIVER OF GOVERNMENTAL IMMUNITY: No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections or other provisions, of the Colorado Governmental Immunity Act §§24-10-101 et seq., as applicable now or hereafter amended.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate of the day and year first hereinabove written.

**ATTEST:**

**TOWN OF FT. LUPTON, COLORADO**

By: \_\_\_\_\_  
Nanette Fornof, Town Clerk

By: \_\_\_\_\_  
Tommy Holton, Mayor

**ATTEST:**  
**WELD COUNTY Clerk to the Board**

**BOARD OF COUNTY COMMISSIONERS**  
**WELD COUNTY, COLORADO**

By: \_\_\_\_\_  
(Deputy) Clerk to the Board

By: \_\_\_\_\_  
Mike Freeman, Chair

# CITY OF FORT LUPTON CITY COUNCIL



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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## AM 2016-132 ACCEPTING THE 2017 WORKERS' COMPENSATION PRELIMINARY CONTRIBUTION QUOTATION FROM CIRSA ESTIMATED AT \$111,503

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- I. **Agenda Date:** Council Meeting – September 19, 2016
- II. **Attachments:** a. 2017 Workers' Compensation Preliminary Contribution Quotation
- III. **Summary Statement:**

*CIRSA annually submits an estimated billing for the City Workers' Compensation Insurance coverage. The estimate for fiscal year 2017 is \$111,503. This will be billed on January 1, 2017. This should be compared to the billed cost of the 2016 year of \$129,435.*

---

IV. **Submitted by:** Leann Perino  
Leann Perino, Finance Director

V. **Finance Reviewed** Leann Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

---

VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk \_\_\_\_\_ Date \_\_\_\_\_

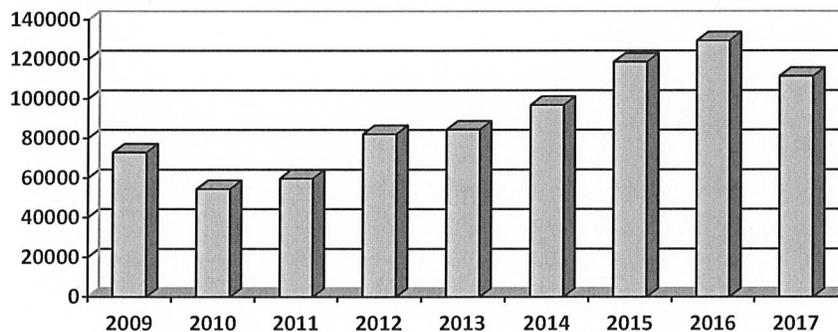
**IX. Detail of Issue/Request:**

*Based on the performance of the City during the year, we are provided a preliminary billing by CIRSA for our Workers' Compensation Insurance coverage for the following year. The City will not be billed for this payment until after January 1, 2017.*

*As a result of the City's claims history, contributions have changed over time as follows:*

2009	\$ 73,010	2014	\$ 96,868
2010	\$ 54,541	2015	\$ 118,752
2011	\$ 49,881	2016	\$ 129,435
2012	\$ 82,351	*2017	\$ 111,503
2013	\$ 84,551		

(\*Denotes the preliminary/estimated cost of contribution. This may increase due to actual costs at the end of the year).



*The Workers' Compensation rates are based on the job category, gross payroll associated with each category, and utilization rate.*

**X. Legal/Political Considerations:**

*The City must carry Workers' Compensation coverage for its employees as required by law.*

**XI. Alternatives/Options:**

- 1) *Renew current coverage with CIRSA.*
- 2) *Send out to bid to the commercial market for quotes.*
- 3) *Opting to be a Self-Insured municipality.*

**XII. Financial Considerations:**

*This amount will be included in the Budget for the year 2017.*

**XIII. Staff Recommendation:**

*Accept the 2017 Workers' Compensation Preliminary Contribution Quotation from CIRSA estimated at \$111,503.*



August 30, 2016

Leann Perino, Finance Director  
City of Fort Lupton  
130 South McKinley  
Fort Lupton, CO 80621

**RE: 2017 Workers' Compensation Preliminary Contribution Quotation**

Dear Leann:

Enclosed is the preliminary quotation for your 2017 contribution to the CIRSA Workers' Compensation Pool.

CIRSA continues its commitment to taking steps to lower our members' cost of risk. Following are the steps taken for the 2017 Renewal:

- Loss control credits are again being provided to those members that actively work to control their losses and comply with the CIRSA Loss Control Standards. Over \$573,800 is being made available between both the Property/Casualty and Workers' Compensation Pools for 2017.
- CIRSA individually experience rates each member. The effect of your entity's individual experience is shown on the attached quotation as the "Impact of Loss Experience." If you have been successful at using loss control techniques to control your losses this line will be a credit.
- CIRSA continues to provide relevant and effective services and training. A list of all the services CIRSA provides is available upon request.

The enclosed quotation sheet provides a preliminary quotation. Final invoices, e-mailed on January 1, 2017, will be adjusted for any changes made to your 2017 renewal application. Moreover, quoted contributions may also change if CIRSA membership changes significantly for 2017 and/or actual excess insurance premiums are not adequately funded by the budget established within your rate.

The quotation sheet provides information on your 2017 contribution, the amount of any available credits and optional payment plans. In addition, a general description of the types and monetary limits of the proposed coverages to be provided to 2017 CIRSA Workers' Compensation members is attached.

The acceptance form must be completed and returned to CIRSA by **Friday, September 30, 2016**. When completing your form, please make sure to initial the deductible option you want for 2017. If you have any available credits, you must write in the amount that you wish to use in the appropriate section of the *Credit Options* table. Also, at the top of page 2 of 2, please indicate which payment option you would like for 2017.

*2017 Workers' Compensation Preliminary Contribution Quotation  
August 30, 2016  
Page 2*

Please note that if you have requested quotations for any of the Optional Coverage Programs including Occupational Accidental Death & Dismemberment Plan, Sports Accident Medical Plan, Community Service Workers' Accident Medical Plan or Volunteer Accident Medical Plan coverage, they are not included in this mailing. The carriers that provide coverage for each program are unable to provide quotes until later this year. Quotations are generally mailed to members in October.

If you have any questions about your renewal quote, please don't hesitate to contact us. Courtney Fagan, Marketing Manager, is available to offer any further explanation of your quote that you may require. Courtney may be contacted via phone at (800) 228-7136 or via email at [courtneyf@cirsa.org](mailto:courtneyf@cirsa.org). We are also available to give presentations to your council or board of trustees upon request.

Thank you for your on-going support of CIRSA. We look forward to continuing our relationship with you in 2017.

Sincerely,

A handwritten signature in cursive script that reads "Chris Krall".

Chris Krall  
Executive Director

enc.

**CIRSA Workers' Compensation Pool  
Preliminary 2017 Contribution Quotation for:  
Fort Lupton**

To Continue This Deductible/SCP  
Option for 2017 Initial Here:

Current Deductible or SCP:

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$114,971  
 Reserve Fund Contribution: \$0  
 Impact of Loss Experience: (\$3,468)  
 Total 2017 Preliminary Quotation Before Credits: **\$111,503**

*Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.*

Credit WC Contribution	Deposit / Leave in Account	Send Check
\$0		
\$0		

2016 Loss Control (LC) Audit Credit: \$0  
 Balance Remaining from Prior Years' LC Credits: \$0

**Preliminary Quotation At Current Deductible  
With All Available Credits Applied: \$111,503**

Or, select a different deductible option:

Revised Quote      To Accept a New Deductible Option for 2017,  
 Deductible/SCP (Before Credits)      Initial Next to the Option (Choose Only One):

\$1,000	\$107,596
---------	-----------

DO NOT PAY THE AMOUNT SHOWN ON PAGE 1. AN INVOICE WILL BE SENT ON JANUARY 1, 2017.

The Board has established two options for payment of your 2017 Workers' Compensation Pool billing for 2017.

Please select one of the boxes below indicating how you would like to be billed:

Annual billing on January 1, 2017     Quarterly billing on January 1, April 1, July 1 and October 1, 2017

This preliminary quotation includes all exposures reported on your entity's 2017 Workers' Compensation Renewal Application.

**The undersigned is authorized to accept this preliminary quotation on behalf of the City of Fort Lupton.**

*We accept this preliminary quotation for January 1, 2017 to January 1, 2018. We understand our final invoice may increase or decrease depending upon the number of Workers' Compensation members for 2017, actual excess insurance premiums, and any changes made to our 2017 renewal application.*

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)**

**Both pages of this form must be returned by Friday, September 30, 2016.** A mailed, faxed or e-mailed copy is acceptable. Please return to:

Amanda Rick, Underwriting Administrative Assistant  
3665 Cherry Creek North Drive  
Denver, CO 80209  
Fax: (303) 757-8950 or (800) 850-8950  
E-Mail: AmandaR@cirsa.org

## **PROPOSED 2017 WORKERS' COMPENSATION COVERAGES**

The types and monetary limits of the proposed coverages to be provided to CIRSA Workers' Compensation members for the applicable coverage period of January 1, 2017 to January 1, 2018 are generally described below. The scope, terms, conditions, and limitations of the coverages are governed by the applicable excess and/or reinsurance policies, the CIRSA Bylaws and Intergovernmental Agreement, and other applicable documents.

### **I. TYPES OF COVERAGES (subject to the limit on CIRSA's liability as described in Section II below):**

- A. Workers' Compensation coverage
- B. Employer's Liability coverage

### **II. PROPOSED CIRSA LOSS FUND, AGGREGATE LIMITS, RETENTIONS, EXCESS INSURERS/REINSURERS**

For the coverages described in Section I, CIRSA is liable only for payment of the self-insured retentions and only to a total annual aggregate amount for CIRSA members as a whole of the amount of the applicable CIRSA loss fund for the coverage period. There is no aggregate excess coverage over any loss fund.

The CIRSA loss fund is as adopted or amended from time to time by the CIRSA Board of Directors based on the members in the Workers' Compensation Pool for the year and investment earnings on those amounts. Information on the current loss fund amounts is available from CIRSA's Chief Financial Officer.

CIRSA's proposed self-insured retention will be \$500,000 per claim/occurrence for all claims made by employees other than firefighters or police officers and \$750,000 for all claims made by firefighters or police officers. Coverages in excess of the retention (to statutory limits for Workers' Compensation coverage, and to \$1,000,000/accident for Employer's Liability coverage) are provided by the excess insurers and/or reinsurers in the applicable excess and/or reinsurance policies, and are payable only by those excess insurers and/or reinsurers.

### **III. 2017 PAYROLL AUDIT**

The payroll information in your 2017 renewal application is based on your estimated payroll for 2017. We will ask you to provide your actual 2017 payroll in January 2018 and your 2017 contribution will be adjusted to reflect the actual payroll amounts.

## **EXPLANATION OF CREDITS AVAILABLE AND ACCEPTANCE OR WITHDRAW PROCEDURES**

### **LOSS CONTROL AUDIT SCORE CREDIT**

CIRSA members who received a Loss Control Audit Score of 80 or higher in 2016, and renew their membership in 2017, are eligible for a Loss Control Audit Score Credit. This credit is offered to all members that take an active role in preventing or reducing their losses by complying with the CIRSA Loss Control Standards.

If you did not receive a credit for 2017 and would like to receive one in future years, please contact your Loss Control Representative.

### **LOSS CONTROL ACCOUNT**

The CIRSA Board of Directors has approved your use of any balance in the Loss Control Credit Account, except any Special Credit monies, to pay 2017 contributions. Your entity's balance in this account on August 19, 2016, if any, is shown on the quote letter.

### **ACCEPTANCE PROCEDURES**

Please complete the enclosed acceptance form indicating your decision for 2017, and return it to the CIRSA office *on or before Friday, September 30, 2016*. **Failure to return the form in time may result in the imposition of penalties under CIRSA Bylaw Article XIV upon withdrawal.**

### **WITHDRAWAL PROCEDURES (*if applicable*)**

The enclosed Article XIV of the CIRSA Bylaws describes withdrawal procedures from CIRSA. **Written notice of withdrawal must be received by CIRSA no later than Friday, September 30, 2016, for a withdrawal without penalty effective January 1, 2017.** No withdrawing member shall be eligible for the above-described credits.

Article XIV should be read in its entirety for any penalties which would otherwise apply. Withdrawing members who subsequently apply to rejoin CIRSA may be subject to such terms and conditions as established by the CIRSA Board of Directors.

**WITHDRAWAL NOTICE**

**MUST BE RECEIVED AT THE CIRSA OFFICE  
ON OR BEFORE FRIDAY, SEPTEMBER 30, 2016**

Sign and return this form if your entity has decided to **withdraw** from CIRSA effective January 1, 2017. Under CIRSA Bylaws, this form must be received by CIRSA *no later than Friday, September 30, 2016*, for a withdrawal without penalty effective January 1, 2017.

\*\*\*\*\*

**NOTICE OF WITHDRAWAL FROM CIRSA**

This is to notify the CIRSA Board of Directors that the City of Fort Lupton is withdrawing from CIRSA for purposes of Workers' Compensation coverage effective January 1, 2017. We understand the City of Fort Lupton remains obligated and will be billed for any amounts due CIRSA pursuant to the Bylaws and policies established by CIRSA.

The undersigned is authorized to provide this notice of withdrawal on behalf of the City of Fort Lupton.

**Signature must be that of the Mayor, Manager, Clerk, or equivalent (such as President of a Special District.)**

Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## ARTICLE XIV

### Withdrawal from Membership

(1) Any member may withdraw from CIRSA by giving prior notice in writing to the Board of Directors of the prospective effective date of its withdrawal.

(2) If the effective date of a member's withdrawal is a date other than a January 1, the withdrawing member shall not be entitled to receive any refund of contributions made for administrative costs for the claim year of withdrawal. The withdrawing member shall be entitled to receive within forty-five (45) days after the effective date of withdrawal, a proportionate return of its contribution to any loss fund.

(3) If the effective date of a member's withdrawal is January 1 but the member's written notice of withdrawal is received by CIRSA more than thirty (30) days after the date on which CIRSA mailed a preliminary quote of the contribution to be assessed the member for the year beginning on that January 1, the withdrawing member shall be obligated to pay its share of CIRSA's administrative costs for the year beginning on that January 1. However, if the preliminary quote is mailed by CIRSA prior to September 1, members shall not be obligated for future claim year administrative costs if the member's written notice of withdrawal is received by CIRSA on or before the October 1 preceding the January 1 renewal date.

(4) The members may, by a two-thirds (2/3) vote of the members present at a meeting, adopt or amend a policy establishing additional conditions applicable to members which withdraw.

**CITY OF FORT LUPTON  
CITY COUNCIL**



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-133**

**RATIFYING THE MAYOR'S SIGNATURE FOR CONTRACT AGREEMENT  
WITH CDOT FOR STATE HIGHWAY MAINTENANCE.**

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I. **Agenda Date:** Council Meeting – September 19, 2016

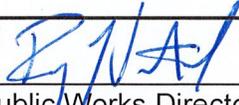
II. **Attachments:** a. CDOT Contract

III. **Summary Statement:**

*To ratify the Mayor's signature on the contract with CDOT for maintenance services on Hwy 52 and US 85B.*

---

IV. **Submitted by:**

  
Public Works Director

V. **Finance Reviewed**

  
Finance Director

VI. **Approved for Presentation:**

  
City Administrator

VII. **Attorney Reviewed**

\_\_\_\_\_ Approved

\_\_\_\_\_ Pending Approval

---

VIII. **Certification of Council Approval:**

\_\_\_\_\_ City Clerk

\_\_\_\_\_ Date

**IX. Detail of Issue/Request:**

*The State has the responsibility to maintain state highways and contracts with local agencies for assistance to maintain the roadways within the jurisdiction. The annual payment by the state to the city will initially be \$9,439.50 and is adjusted annually based on city limit lane miles and available state funding.*

*Contracted maintenance functions include:*

*Pavement patching / minor repairs,  
Crack sealing pavements  
Base stabilization and repair,  
Fence cleaning and maintenance,  
Sign post installation, maintenance and replacement,  
Delineator, reference post installation, maintenance and replacement,  
Guard rail maintenance, installation and replacement,  
Bridge / Structure painting,  
Snow removal and traction application.*

*City public works is capable of performing these maintenance activities and has done so in the past. The contract agreement period is for 5-years.*

**X. Legal/Political Considerations:**

*None.*

**XI. Alternatives/Options:**

*Acceptance and signing of the agreement is required to receive the funds.*

- 1. Ratify the Mayor's signature*
- 2. Not Ratify the Mayors signature*

**XII. Financial Considerations:**

*The City receives \$6,498.00 per year under the current CDOT maintenance contract. The General Fund budget for 2017 will include the increase to \$9,439.50.*

**XIII. Staff Recommendation:**

*Staff recommends Council ratify the Mayor's signature on the Contract Agreement with CDOT.*

(State SHWY Mtce)  
City of Fort Lupton (wma)

Rev 10/03  
Region: 4

### CONTRACT

**THIS AGREEMENT** is entered into by and between the **CITY OF FORT LUPTON** (hereinafter called the "Local Agency" or "Contractor"), and the **STATE OF COLORADO** acting by and through the Department of Transportation (hereinafter called the "State" or "CDOT").

#### **RECITALS**

1. Authority exists in the law and funds have been budgeted, appropriated and otherwise made available and a sufficient uncommitted balance thereof remains available for payment of project and Local Agency costs in Fund Number 400, Function: 2400 , GL Account: 4541000020, and Order: 1000045277 . (Contract Encumbrance Amount: \$9,439.50).
2. Required approval, clearance and coordination have been accomplished from and with appropriate agencies.
3. Section 43-2-135(1)(i) C.R.S., as amended, requires the State to install, operate, maintain and control, at State expense, all traffic control devices on the state highway system within cities and incorporated towns.
4. The parties desire to enter this Contract for the Contractor to provide some or all of the certain Highway maintenance services on state highways that are the responsibility of the State under applicable law, and for the State to pay the Contractor a reasonable negotiated fixed rate for such services.
5. The parties also intend that the Contractor shall remain responsible to perform any services and duties on state highways that are the responsibility of the Contractor under applicable law, at its own cost.
6. The State and the Contractor have the authority, as provided in Sections 29-1-203, 43-1-106, 43-2-103, 43-2-104, and 43-2-144 C.R.S., as amended, and in applicable ordinance or resolution duly passed and adopted by the Contractor, to enter into contract with the Contractor for the purpose of maintenance of traffic control devices on the state highway system as hereinafter set forth.
7. The Contractor has adequate facilities to perform the desired maintenance services on State highways within its jurisdiction.

#### **THE PARTIES NOW AGREE THAT:**

##### **Section 1. Scope of Work**

The Local Agency shall perform all Maintenance Services for the specified locations located within the Local Agency's jurisdiction and described in **Exhibit A**. Such services and highways are further detailed in **Section 5**.

##### **Section 2. Order of Precedence**

In the event of conflicts or inconsistencies between this Contract and its exhibits, such conflicts or inconsistencies shall be resolved by reference to the documents in the following order of priority:

1. Special Provisions contained in **Section 22** of this Contract
2. This Contract
3. **Exhibit A** (Scope of Work)
4. **Exhibit C** (Option Letter)
5. **Exhibit D** (Encumbrance Letter).

##### **Section 3. Term**

This contract shall be effective upon the date signed/approved by the State Controller, or designee, or on July 1, whichever is later. The term of this contract shall be for a **term of FIVE (5) years**. Provided, however, that the State's financial obligation for each subsequent, consecutive fiscal year of that term after the first fiscal year shall be subject to and contingent upon funds for each subsequent year being appropriated, budgeted, and otherwise made available therefor.

##### **Section 4. Project Funding and Payment Provisions**

- A. The Local Agency has estimated the total cost of the work and is prepared to accept the state funding for the work, as evidenced by an appropriate ordinance or resolution duly passed and adopted by the authorized representatives of the Local Agency, which expressly authorizes the Local Agency to enter into this contract and to complete the work under the project. A copy of this ordinance or resolution is attached hereto and incorporated herein as **Exhibit B**.

- B. Subject to the terms of this Contract, for the satisfactory performance of the Maintenance Services on the Highways, as described in **Section 5** and **Exhibit A**, the State shall pay the Local Agency upon receipt of the Local Agency's invoices provided. Local Agency will invoice the state for the full amount at the beginning of the performance period, with the understanding that the payment is to go through the end of the fiscal year (7/1 to 6/30). The lump sum payment shall be based solely on the rate negotiated by the parties per lane miles of the highways. The total of such payments during the Fiscal year shall not exceed the particular maximum amount determined by the formula of "rate X lane miles".
- C. The Local Agency will provide Maintenance Services as described in **Exhibit A**, for a **total maximum amount of \$9,439.50 per State fiscal year, and a maximum contract total shall not exceed the cumulative five-year total of \$47,197.50**. The negotiated rate per mile shall remain fixed for the full five-year term of the contract, unless this rate is renegotiated in accord with the procedure set forth herein in **Section 17**. The total payments to the Local Agency during the term of this contract shall not exceed that maximum amount, unless this contract is amended. The Local Agency will bill the State monthly and the State will pay such bills within 45 days.
- D. The State shall pay the Local Agency for the satisfactory operation and maintenance of traffic control devices under this agreement at the rates described in **Exhibit A**.
- E. The statements submitted by the Local Agency for which payment is requested shall contain an adequate description of the type(s) and the quantity(ies) of the Maintenance Services performed, the date(s) of that performance, and on which specific sections of the Highways such services were performed, in accord with standard Local Agency billing standards.
- F. If the Local Agency fails to satisfactorily perform the Maintenance Services or if the statement submitted by the Local Agency does not adequately document the payment requested, after notice thereof from the State, the State may deduct and retain a proportionate amount from the monthly payment, based on the above rate, for that segment or portion.

**Section 5: State & Local Agency Commitments:**

- A. The Local Agency shall perform the Maintenance Services for the certain State Highway System locations described herein. Such services and locations are detailed in **Exhibit A**.
- B. The Local Agency shall operate and maintain the highway miles as listed on **Exhibit A**. As used herein the term "maintenance services" shall mean only those maintenance services normally performed by the State to comply with its responsibility under §§43-2-102 and 43-2-135, C.R.S., as described in the State's then current "Maintenance Management Information Manual", as amended, which is incorporated herein by this reference. The Local Agency shall obtain a copy of that Manual from the State before it performs any Maintenance Services under this contract. Maintenance Services do not include reconstruction of portions of the highways destroyed by major disasters, fires, floods, or Acts of God. Provided, however, that the Local Agency shall give the State immediate notice of the existence of any such conditions on the Highways.)
  - 1. Maintenance Services to be performed by the Local Agency, at State expense, for the Highways under this contract shall include (without limitation) the following services:
    - a. Removal of snow, sanding and salting.
    - b. Patching, making safe, repairing, spot reconditioning, spot stabilization and spot seal coating, including shoulders, and damage caused by ordinary washouts.
    - c. Painting of bridges, of other structures, and of highway appurtenances.
    - d. Warning the State's representative of any "dangerous condition" (as defined in §24-10-103(1) C.R.S., as amended), and/or repairing that condition.
    - e. Inspecting State Highway signing and regulatory devices on the Highways at least weekly and notifying the State's Regional Transportation Director as soon as the Local Agency has notice of any State Highway signing and regulatory devices in need of repair.
  - 2. Local Agency shall also continue to perform, at its own expense, all activities/duties on the Highways that Local Agency is required to perform by §43-2-135 (1) (a) and (e), C.R.S., as amended, including, but not limited to: cutting weeds and grasses within the State's right of way; fence maintenance; cleaning of roadways, including storm sewer inlets and catch basins; cleaning of ditches; and repairing of drainage structures, excluding storm sewers.
- C. The Local Agency shall perform all Maintenance Services on an annual basis. The Local Agency's performance of such services shall comply with the same standards that are currently used by the State for the State's performance of such services, for similar type highways with similar use, in that year, as determined by the State. The State's Regional Transportation Director, or their representative, shall determine the then current applicable maintenance standards for the Maintenance Services. Any standards/directions provided by the State's

representative to the Local Agency concerning the Maintenance Services shall be in writing. The Local Agency shall contact the State Region office and obtain those standards before the Local Agency performs such services.

- D. The Local Agency shall perform the Maintenance Services in a satisfactory manner and in accordance with the terms of this contract. The State reserves the right to determine the proper quantity and quality of the Maintenance Services performed by the Local Agency, as well as the adequacy of such services, under this contract. The State may withhold payment, if necessary, until Local Agency performs the Maintenance Services to the State's satisfaction. The State will notify the Local Agency in writing of any deficiency in the Maintenance Services. The Local Agency shall commence corrective action within 24 hours of receiving actual or constructive notice of such deficiency: a) from the State; b) from its own observation; or c) by any other means. In the event the Local Agency, for any reason, does not or cannot correct the deficiency within 24 hours, the State reserves the right to correct the deficiency and to deduct the actual cost of such work from the subsequent payments to the Local Agency, or to bill the Local Agency for such work.

#### **Section 6. Record Keeping**

The Local Agency shall maintain a complete file of all records, documents, communications, and other written materials, which pertain to the costs incurred under this contract. The Local Agency shall maintain such records for a period of three (3) years after the date of termination of this contract or final payment hereunder, whichever is later, or for such further period as may be necessary to resolve any matters which may be pending. The Local Agency shall make such materials available for inspection at all reasonable times and shall permit duly authorized agents and employees of the State and FHWA to inspect the project and to inspect, review and audit the project records.

#### **Section 7. Termination Provisions**

This contract may be terminated as follows:

- A. This Contract may be terminated by either party, but only at the end of the State fiscal year (June 30), and only upon written notice thereof sent by registered, prepaid mail and received by the non-terminating party, not later than 30 calendar days before the end of that fiscal year. In that event, the State shall be responsible to pay the Local Agency only for that portion of the highway Maintenance Services actually and satisfactorily performed up to the effective date of that termination, and the Local Agency shall be responsible to provide such services up to that date, and the parties shall have no other obligations or liabilities resulting from that termination.

Notwithstanding subparagraph A above, this contract may also be terminated as follows:

- B. Termination for Convenience. The State may terminate this contract at any time the State determines that the purposes of the distribution of moneys under the contract would no longer be served by completion of the project. The State shall effect such termination by giving written notice of termination to the Local Agency and specifying the effective date thereof, at least twenty (20) days before the effective date of such termination.
- C. Termination for Cause. If, through any cause, the Local Agency shall fail to fulfill, in a timely and proper manner, its obligations under this contract, or if the Local Agency shall violate any of the covenants, agreements, or stipulations of this contract, the State shall thereupon have the right to terminate this contract for cause by giving written notice to the Local Agency of its intent to terminate and at least ten (10) days opportunity to cure the default or show cause why termination is otherwise not appropriate. In the event of termination, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports or other material prepared by the Local Agency under this contract shall, at the option of the State, become its property, and the Local Agency shall be entitled to receive just and equitable compensation for any services and supplies delivered and accepted. The Local Agency shall be obligated to return any payments advanced under the provisions of this contract.

Notwithstanding the above, the Local Agency shall not be relieved of liability to the State for any damages sustained by the State by virtue of any breach of the contract by the Local Agency, and the State may withhold payment to the Local Agency for the purposes of mitigating its damages until such time as the exact amount of damages due to the State from the Local Agency is determined.

If after such termination it is determined, for any reason, that the Local Agency was not in default or that the Local Agency's action/inaction was excusable, such termination shall be treated as a termination for convenience, and the rights and obligations of the parties shall be the same as if the contract had been terminated for convenience, as described herein.

- D. Termination Due to Loss of Funding. The parties hereto expressly recognize that the Local Agency is to be paid, reimbursed, or otherwise compensated with federal and/or State funds which are available to the State for the purposes of contracting for the Project provided for herein, and therefore, the Local Agency expressly understands and agrees that all its rights, demands and claims to compensation arising under this contract are contingent upon

availability of such funds to the State. In the event that such funds or any part thereof are not available to the State, the State may immediately terminate or amend this contract.

**Section 8. Legal Authority**

The Local Agency warrants that it possesses the legal authority to enter into this contract and that it has taken all actions required by its procedures, by-laws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this contract and to bind the Local Agency to its terms. The person(s) executing this contract on behalf of the Local Agency warrants that such person(s) has full authorization to execute this contract.

**Section 9. Representatives and Notice**

The State will provide liaison with the Local Agency through the State's Region Director, Region 4. Said Region Director will also be responsible for coordinating the State's activities under this contract and will also issue a "Notice to Proceed" to the Local Agency for commencement of the Work. All communications relating to the day-to-day activities for the work shall be exchanged between representatives of the State's Transportation Region 4 and the Local Agency. All communication, notices, and correspondence shall be addressed to the individuals identified below. Either party may from time to time designate in writing new or substitute representatives.

**If to State**

CDOT Region: 4  
Tim Miles  
Project Manager  
10601 West 10<sup>th</sup> Street  
Greeley, CO 80634  
970-350-2120  
tim.miles@state.co.us

**If to the Local Agency**

City of Fort Lupton  
Claud Hanes  
City Administrator  
130 South McKinley  
Fort Lupton, CO 80522  
303-857-6694  
chanes@fortlupton.org

**Section 10. Successors**

Except as herein otherwise provided, this contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

**Section 11. Third Party Beneficiaries**

It is expressly understood and agreed that the enforcement of the terms and conditions of this contract and all rights of action relating to such enforcement, shall be strictly reserved to the State and the Local Agency. Nothing contained in this contract shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the State and the Local Agency that any such person or entity, other than the State or the Local Agency receiving services or benefits under this contract shall be deemed an incidental beneficiary only.

**Section 12. Governmental Immunity**

Notwithstanding any other provision of this contract to the contrary, no term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, § 24-10-101, et seq., C.R.S., as now or hereafter amended. The parties understand and agree that liability for claims for injuries to persons or property arising out of negligence of the State of Colorado, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of § 24-10-101, et seq., C.R.S., as now or hereafter amended and the risk management statutes, §§ 24-30-1501, et seq., C.R.S., as now or hereafter amended.

**Section 13. Severability**

To the extent that this contract may be executed and performance of the obligations of the parties may be accomplished within the intent of the contract, the terms of this contract are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.

**Section 14. Waiver**

The waiver of any breach of a term, provision, or requirement of this contract shall not be construed or deemed as a waiver of any subsequent breach of such term, provision, or requirement, or of any other term, provision or requirement.

### Section 15. Entire Understanding

This contract is intended as the complete integration of all understandings between the parties. No prior or contemporaneous addition, deletion, or other amendment hereto shall have any force or effect whatsoever, unless embodied herein by writing. No subsequent novation, renewal, addition, deletion, or other amendment hereto shall have any force or effect unless embodied in a writing executed and approved pursuant to the State Fiscal Rules.

### Section 16. Survival of Contract Terms

Notwithstanding anything herein to the contrary, the parties understand and agree that all terms and conditions of this contract and the exhibits and attachments hereto which may require continued performance, compliance or effect beyond the termination date of the contract shall survive such termination date and shall be enforceable by the State as provided herein in the event of such failure to perform or comply by the Local Agency.

### Section 17. Modification and Amendment

This contract is subject to such modifications as may be required by changes in federal or State law, or their implementing regulations. Any such required modification shall automatically be incorporated into and be part of this contract on the effective date of such change as if fully set forth herein. Except as provided above, no modification of this contract shall be effective unless agreed to in writing by both parties in an amendment to this contract that is properly executed and approved in accordance with applicable law.

#### A. Amendment

Either party may suggest renegotiation of the terms of this contract, provided that the contract shall not be subject to renegotiation more often than annually, and that neither party shall be required to renegotiate. If the parties agree to change the provisions of this contract, the renegotiated terms shall not be effective until this Contract is amended/modified accordingly in writing. Provided, however, that the rates will be modified in accordance with applicable cost accounting principles and standards (including sections 24-107-101, et seq., C.R.S. and implementing regulations), and be based on an increase/decrease in the "allowable costs" of performing the Work. Any such proposed renegotiation shall not be effective unless agreed to in writing by both parties in an amendment to this contract that is properly executed and approved by the State Controller or delegee. Any such rate change will go into effect on the first day of the first month following the amendment execution date.

#### B. Option Letter

- a. The State may increase/decrease the quantity of goods/services described in **Exhibit A** at the same unit prices (rates) originally established in the contract. The State may exercise the option by written notice to the Local Agency in a form substantially equivalent to **Exhibit C**.
- b. As a result of increasing/decreasing the locations, the State may also unilaterally increase/decrease the maximum amount payable under this contract based upon the unit prices (rates) originally established in the contract and the schedule of services required, as set by the terms of this contract. The State may exercise the option by providing a fully executed option to the Local Agency, in a form substantially equivalent to **Exhibit C**, immediately upon signature of the State Controller or an authorized delegate. The Option Letter shall not be deemed valid until signed by the State Controller or an authorized delegate. Any such rate change will go into effect on the first day of the first month following the option letter execution date.

#### C. State Encumbrance Letter

The State may encumber the funds up to the maximum amount allowed during a given fiscal year by unilateral execution of an encumbrance letter in a form substantially equivalent to **Exhibit D**. The State shall provide a fully executed encumbrance letter to the Local Agency after execution. Delivery/performance of the goods/services shall continue at the same rate and under the same terms as established in the contract.

### Section 18. Disputes

Except as otherwise provided in this contract, any dispute concerning a question of fact arising under this contract, which is not disposed of by agreement, will be decided by the Chief Engineer of the Department of Transportation. The decision of the Chief Engineer will be final and conclusive unless, within 30 calendar days after the date of receipt of a copy of such written decision, the Local Agency mails or otherwise furnishes to the State a written appeal addressed to the Executive Director of the Department of Transportation. In connection with any appeal proceeding under this clause, the Local Agency shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final decision of a dispute hereunder, the Local Agency shall proceed diligently with the performance of the contract in accordance with the Chief Engineer's decision. The decision of the Executive Director or his duly authorized representative for the determination of such appeals will be final and conclusive and serve as final agency action. This dispute clause does not preclude consideration of questions of law in connection with

decisions provided for herein. Nothing in this contract, however, shall be construed as making final the decision of any administrative official, representative, or board on a question of law.

**Section 19. Does not supersede other agreements**

This contract is not intended to supersede or affect in any way any other agreement (if any) that is currently in effect between the State and the Local Agency for other "maintenance services" on State Highway rights-of-way within the jurisdiction of the Local Agency. Also, the Local Agency shall also continue to perform, at its own expense, all such activities/duties (if any) on such State Highway rights-of-ways that the Local Agency is required by applicable law to perform.

**Section 20. Subcontractors**

The Local Agency may subcontract for any part of the performance required under this contract, subject to the Local Agency first obtaining approval from the State for any particular subcontractor. The State understands that the Local Agency may intend to perform some or all of the services required under this contract through a subcontractor. The Local Agency agrees not to assign rights or delegate duties under this contract [or subcontract any part of the performance required under the contract] without the express, written consent of the State; which shall not be unreasonably withheld. Except as herein otherwise provided, this agreement shall inure to the benefit of and be binding only upon the parties hereto and their respective successors and assigns.

**Section 21. Statewide Contract Management System**

If the maximum amount payable to Local Agency under this contract is \$100,000 or greater, either on the Effective Date or at any time thereafter, this **§Statewide Contract Management System** applies.

Local Agency agrees to be governed, and to abide, by the provisions of CRS §24-102-205, §24-102-206, §24-103-601, §24-103.5-101 and §24-105-102 concerning the monitoring of Local Agency performance on state contracts and inclusion of contract performance information in a statewide contract management system.

Local Agency's performance shall be subject to Evaluation and Review in accordance with the terms and conditions of this contract, State law, including CRS §24-103.5-101, and State Fiscal Rules, Policies and Guidance. Evaluation and Review of Local Agency's performance shall be part of the normal contract administration process and Local Agency's performance will be systematically recorded in the statewide contract Management System. Areas of Evaluation and Review shall include, but shall not be limited to quality, cost and timeliness. Collection of information relevant to the performance of Local Agency's obligations under this contract shall be determined by the specific requirements of such obligations and shall include factors tailored to match the requirements of Local Agency's obligations. Such performance information shall be entered into the statewide Contract Management System at intervals established herein and a final Evaluation, Review and Rating shall be rendered within 30 days of the end of the contract term. Local Agency shall be notified following each performance Evaluation and Review, and shall address or correct any identified problem in a timely manner and maintain work progress.

Should the final performance Evaluation and Review determine that Local Agency demonstrated a gross failure to meet the performance measures established hereunder, the Executive Director of the Colorado Department of Personnel and Administration (Executive Director), upon request by the Department of Transportation, and showing of good cause, may debar Local Agency and prohibit Local Agency from bidding on future contracts. Local Agency may contest the final Evaluation, Review and Rating by: (a) filing rebuttal statements, which may result in either removal or correction of the evaluation (CRS §24-105-102(6)), or (b) under CRS §24-105-102(6), exercising the debarment protest and appeal rights provided in CRS §§24-109-106, 107, 201 or 202, which may result in the reversal of the debarment and reinstatement of Local Agency, by the Executive Director, upon showing of good cause.

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## Section 22. Special Provisions

These Special Provisions apply to all contracts except where noted in *italics*.

1. **CONTROLLER'S APPROVAL.** CRS §24-30-202(1). This Contract shall not be valid until it has been approved by the Colorado State Controller or designee.
2. **FUND AVAILABILITY.** CRS §24-30-202(5.5). Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.
3. **GOVERNMENTAL IMMUNITY.** No term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, of the Colorado Governmental Immunity Act, CRS §24-10-101 et seq., or the Federal Tort Claims Act, 28 U.S.C. §§1346(b) and 2671 et seq., as applicable now or hereafter amended.
4. **INDEPENDENT CONTRACTOR.** Contractor shall perform its duties hereunder as an independent contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the State. Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Unemployment insurance benefits will be available to Contractor and its employees and agents only if such coverage is made available by Contractor or a third party. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this contract. Contractor shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. Contractor shall (a) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (b) provide proof thereof when requested by the State, and (c) be solely responsible for its acts and those of its employees and agents.
5. **COMPLIANCE WITH LAW.** Contractor shall strictly comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.
6. **CHOICE OF LAW.** Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. Any provision incorporated herein by reference which purports to negate this or any other Special Provision in whole or in part shall not be valid or enforceable or available in any action at law, whether by way of complaint, defense, or otherwise. Any provision rendered null and void by the operation of this provision shall not invalidate the remainder of this contract, to the extent capable of execution.
7. **BINDING ARBITRATION PROHIBITED.** The State of Colorado does not agree to binding arbitration by any extra-judicial body or person. Any provision to the contrary in this contract or incorporated herein by reference shall be null and void.
8. **SOFTWARE PIRACY PROHIBITION.** Governor's Executive Order D 002 00. State or other public funds payable under this contract shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Contractor hereby certifies and warrants that, during the term of this contract and any extensions, Contractor has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Contractor is in violation of this provision, the State may exercise any remedy available at law or in equity or under this contract, including, without limitation, immediate termination of this contract and any remedy consistent with federal copyright laws or applicable licensing restrictions.
9. **EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST.** CRS §§24-18-201 and 24-50-507. The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor's services and Contractor shall not employ any person having such known interests.
10. **VENDOR OFFSET.** CRS §§24-30-202 (1) and 24-30-202.4. *[Not Applicable to intergovernmental agreements]* Subject to CRS §24-30-202.4 (3.5), the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: (a) unpaid child support debts or child support

arrearages; (b) unpaid balances of tax, accrued interest, or other charges specified in CRS §39-21-101, et seq.; (c) unpaid loans due to the Student Loan Division of the Department of Higher Education; (d) amounts required to be paid to the Unemployment Compensation Fund; and (e) other unpaid debts owing to the State as a result of final agency determination or judicial action.

- 11. PUBLIC CONTRACTS FOR SERVICES. CRS §8-17.5-101.** [Not Applicable to agreements relating to the offer, issuance, or sale of securities, investment advisory services or fund management services, sponsored projects, intergovernmental agreements, or information technology services or products and services] Contractor certifies, warrants, and agrees that it does not knowingly employ or contract with an illegal alien who will perform work under this contract and will confirm the employment eligibility of all employees who are newly hired for employment in the United States to perform work under this contract, through participation in the E-Verify Program or the Department program established pursuant to CRS §8-17.5-102(5)(c), Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract or enter into a contract with a subcontractor that fails to certify to Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract. Contractor (a) shall not use E-Verify Program or Department program procedures to undertake pre-employment screening of job applicants while this contract is being performed, (b) shall notify the subcontractor and the contracting State agency within three days if Contractor has actual knowledge that a subcontractor is employing or contracting with an illegal alien for work under this contract, (c) shall terminate the subcontract if a subcontractor does not stop employing or contracting with the illegal alien within three days of receiving the notice, and (d) shall comply with reasonable requests made in the course of an investigation, undertaken pursuant to CRS §8-17.5-102(5), by the Colorado Department of Labor and Employment. If Contractor participates in the Department program, Contractor shall deliver to the contracting State agency, Institution of Higher Education or political subdivision a written, notarized affirmation, affirming that Contractor has examined the legal work status of such employee, and shall comply with all of the other requirements of the Department program. If Contractor fails to comply with any requirement of this provision or CRS §8-17.5-101 et seq., the contracting State agency, institution of higher education or political subdivision may terminate this contract for breach and, if so terminated, Contractor shall be liable for damages.
- 12. PUBLIC CONTRACTS WITH NATURAL PERSONS. CRS §24-76.5-101.** Contractor, if a natural person eighteen (18) years of age or older, hereby swears and affirms under penalty of perjury that he or she (a) is a citizen or otherwise lawfully present in the United States pursuant to federal law, (b) shall comply with the provisions of CRS §24-76.5-101 et seq., and (c) has produced one form of identification required by CRS §24-76.5-103 prior to the effective date of this contract.

Revised 1-1-09

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**Section 23. SIGNATURE PAGE**

**THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT**

\* Persons signing for The Local Agency hereby swear and affirm that they are authorized to act on The Local Agency's behalf and acknowledge that the State is relying on their representations to that effect.

<p><b>THE LOCAL AGENCY</b> City of Fort Lupton</p> <p>Name: _____ (print name)</p> <p>Title: _____ (print title)</p> <p>_____ *Signature</p> <p>Date: _____</p>	<p><b>STATE OF COLORADO</b> John W. Hickenlooper Department of Transportation</p> <p>By _____ Joshua Laipply, P.E., Chief Engineer (For) Shailen P. Bhatt, Executive Director</p> <p>Date: _____</p>
<p><b>2nd Local Agency Signature if needed</b></p> <p>Name: _____ (print name)</p> <p>Title: _____ (print title)</p> <p>_____ *Signature</p> <p>Date: _____</p>	<p><b>STATE OF COLORADO</b> LEGAL REVIEW Cynthia H. Coffman, Attorney General</p> <p>By _____ Signature – Assistant Attorney General</p> <p>Date: _____</p>

**ALL AGREEMENTS REQUIRE APPROVAL BY THE STATE CONTROLLER**

CRS §24-30-202 requires the State Controller to approve all State Agreements. This Agreement is not valid until signed and dated below by the State Controller or delegate. The Local Agency is not authorized to begin performance until such time. If The Local Agency begins performing prior thereto, the State of Colorado is not obligated to pay The Local Agency for such performance or for any goods and/or services provided hereunder.

<p><b>STATE OF COLORADO</b> STATE CONTROLLER Robert Jaros, CPA, MBA, JD</p> <p>By: _____ Colorado Department of Transportation</p> <p>Date: _____</p>
---



**FLEXIBLE PAVEMENT PATCHING/ MINOR REPAIRS**

Patching small areas of bituminous roadway curb and ditch to correct abrupt depressions, potholes, edge failure or surface cracking, buckling, or spalling. Includes work with the small patch machine, curb machine and planning done with motor grader. All hand patching and minor curb and gutter repair of bituminous material to be shown under this activity.

**RIGID PAVEMENT PATCHING/ MINOR REPAIRS**

Patching small areas of concrete roadway, curb and ditch to correct abrupt depressions, potholes, edge failure or surface cracking, buckling, or spalling. Includes patching of P.C.C. pavement with bituminous concrete. All hand patching and minor curb and gutter repair of concrete material to be shown under this activity.

**CRACK SEALING FLEXIBLE PAVEMENT- HAND**

Deterioration of bituminous pavement due to excessive cracking and spalling. Cleaning and filling cracks in roadway surface with crack filler material to prevent spalling and entry of water and debris.

**CRACK & JOINT SEALING RIGID PAVEMENT-HAND**

Deterioration of concrete pavement due to excessive cracking, spalling and joint failure. Cleaning and filling cracks and joints in roadway surface with crack and joint filler material to prevent spalling and e of water and debris. Includes routing joints, and replacement of backer rods and joints.

**BASE STABILIZATION AND REPAIR**

Removal and replacement of base and surface material using premixed bituminous material and/or required base material to correct severe cracking, upheavals, and base failures. Includes raising and leveling concrete slabs by mud jacking.

**FENCE, GATE, CATTLEGUARD CLEANING & MAINTENANCE**

Repair, replace or install fence, cattle guards and gates located on or within the Right-of-Way limits. Clean dirt, vegetation or debris from fence line. Also includes any fence taken down and not replaced (with landowner consent, if applicable).

**SINGLE POST SIGN – INSTALLATION, MAINTENANCE & REPLACEMENT**

Install, replace or repair signs and signpost damaged by accident, vandalism or deterioration. Includes single-posted outdoor advertising sign, mailbox repair, and all breakaway features on signs. Report to this Activity when new signs are being installed where none previously existed or when removing single-posted outdoor advertising signs.

**MULTI POST SIGN - INSTALLATION, MAINTENANCE & REPLACEMENT**

Install, replace or repair signs and signpost damaged by accident, vandalism or deterioration. Includes two or more posted outdoor advertising sign, mailbox repair, and all breakaway features on signs. Report to this Activity when new signs are being installed where none previously existed or when removing multi-posted outdoor advertising signs.

**DELINEATOR, REFERENCE POST INSTALLATION, MAINTENANCE & REPLACEMENT**

Install, straighten, paint, clean or replace delineator posts, reflectors, or reference posts to maintain desired traffic control. Includes the posts for delineators and reference posts (mile marker posts) and guardrail and median barrier delineation.

**METAL GUARD RAIL MAINTENANCE, INSTALLATION, STRAIGHTENING**

New installation, repair, replace, clean or remove rail sections, SRT or Safety end treatments, post and hardware damaged by accident, vandalism or normal deterioration. Includes damaged metal guardrail with straightening machine.

**CONCRETE GUARDRAIL MAINTENANCE & INSTALLATION**

Repair, installation and maintenance of all concrete guardrail.

**BRIDGE / STRUCTURE PAINTING**

Painting of all structural members and railings to prevent deterioration. This will include the preparation for painting. Also includes painting done to cover graffiti.

**SNOW REMOVAL & TRACTION APPLICATION (SANDING, DEICERS)**

Removing snow, ice and slush from the roadway, shoulders and ramps; plowing or blading with trucks or graders to keep roads open and reduce weather related hazardous driving conditions, including the application of chemicals and abrasives to continuous sections of roadway or isolated spots.

**EXHIBIT C – OPTION LETTER**

**SAMPLE OPTION LETTER**

Date: \_\_\_\_\_ State Fiscal Year: \_\_\_\_\_ Option Letter No. \_\_\_\_\_

SUBJECT: [Amount of goods/Level of service change]

In accordance with Paragraph(s) \_\_\_\_\_ of contract routing number \_\_\_\_\_, [original Routing #], between the State of Colorado Department of Transportation and [Local Agency name] covering the period of [July 1, 20\_\_ through June 30, 20\_\_], the state hereby exercises the option for an additional one year's performance period at the cost/price specified in [Section, Paragraph or Exhibit], and a/an [increase/decrease] in the amount of goods/services at the same rate(s) as specified in [Section, Paragraph or Exhibit].

The amount of funds available and encumbered in this contract is [increased/decreased] by [\$ amount of change] to a new total funds available of [\$ \_\_\_\_\_] to satisfy services/goods ordered under the contract for the current fiscal year, [FY \_\_\_\_]. The first sentence in Paragraph \_\_\_\_\_ is hereby modified accordingly. The total contract value to include all previous amendments, option letters, encumbrance letters, etc... is [\$ \_\_\_\_\_].

**APPROVALS:**

State of Colorado:  
John W. Hickenlooper, Governor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
[for Executive Director, Colorado Department of Transportation]

**ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER**

CRS §24-30-202 requires the State Controller to approve all State Contracts. This Contract is not valid until signed and dated below by the State Controller or delegate. Contractor is not authorized to begin performance until such time. If Contractor begins performing prior thereto, the State of Colorado is not obligated to pay Contractor for such performance or for any goods and/or services provided hereunder.

**STATE CONTROLLER**  
**Robert Jaros, CPA, MBA, JD**

By: \_\_\_\_\_

Department of Transportation

Date: \_\_\_\_\_



**EXHIBIT D – ENCUMBRANCE LETTER**

**SAMPLE ENCUMBRANCE LETTER**

<b>Date:</b>	<b>State Fiscal Year:</b>	<b>Encumbrance Letter No.</b>	<b>Routing #</b>
--------------	---------------------------	-------------------------------	------------------

- 1) **Encumber fiscal year funding in the contract.**
- 2) **PROVISIONS:** In accordance with Section(s) \_\_\_\_\_ of the original Contract routing number \_\_\_\_\_ between the State of Colorado, Department of Transportation, and [*Contractor's Name*], covering the term [*Insert Orig start date*] through [*Insert Current ending date*], the State hereby encumbers funds for the goods/services specified in the contract for fiscal year \_\_\_\_\_.

The amount of the current Fiscal Year encumbrance is [*\$ amount of change*] bringing the total actual encumbrance for the contract to [*Insert New \$ Amt*] as consideration for services/goods ordered under the contract for the current fiscal year \_\_\_\_\_.

Requisition #	CDOT Document #	Doc Line #	WBS or Fund Center #	Change Amount

The total contract actual encumbered value including all previous amendments, option letters, encumbrance letters, etc. is [*Insert New \$ Amt*].

- 3) **EFFECTIVE DATE.** The effective date of this Encumbrance Letter is upon approval of the State Controller or July 1, 20 \_\_\_\_\_, whichever is later.

**STATE OF COLORADO**  
**John W. Hickenlooper, GOVERNOR**  
 Department of Transportation

By: \_\_\_\_\_  
 (For) Executive Director

Date: \_\_\_\_\_

**ALL CONTRACTS REQUIRE APPROVAL BY THE STATE CONTROLLER**

CRS §24-30-202 requires the State Controller to approve all State Contracts. This Contract is not valid until signed and dated below by the State Controller or delegate. Contractor is not authorized to begin performance until such time. If Contractor begins performing prior thereto, the State of Colorado is not obligated to pay Contractor for such performance or for any goods and/or services provided hereunder.

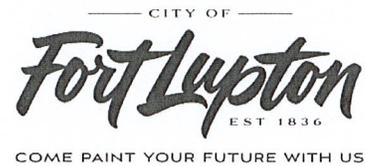
**STATE CONTROLLER**  
**Robert Jaros, CPA, MBA, JD**

By: \_\_\_\_\_  
 Department of Transportation

Date: \_\_\_\_\_



**CITY OF FORT LUPTON  
CITY COUNCIL**



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-135**

**ACCEPTING A PROPOSAL FROM CLIFTON LARSON ALLEN LLP TO AUDIT THE 2017-2018 FINANCIAL STATEMENTS PER THE IDENTIFIED FEE SCHEDULE IN SECTION XI.**

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- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:** a. Fee proposal
  
- III. **Summary Statement:**

The Finance Office recommends that the City accept the bid from Clifton Larson Allen LLP to audit the city's 2017-2018 financial statements.

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IV. **Submitted by:** Leann Perino  
Leann Perino, Finance Director

V. **Finance Reviewed** Leann Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

---

VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk \_\_\_\_\_ Date \_\_\_\_\_

**IX. Detail of Issue/Request:**

In 2013 we contracted with CliftonLarsonAllen, LLP (CLA) to audit the 2013 – 2016 financial statements. CLA is a national firm offering a wide range of services and expertise in accounting and auditing. They also offer many free continuing education and training opportunities.

There are only a few firms that do governmental auditing. In 2013 only two firms sent in proposals.

It would be a benefit to the City to keep CLA as our auditors for another three years.

**IX. Legal/Political Considerations:**

None

**X. Alternatives/Options:**

1. Accept proposal from Clifton Larson Allen LLP
2. Bid out auditing services

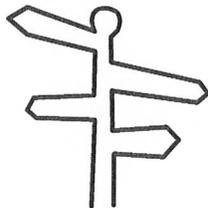
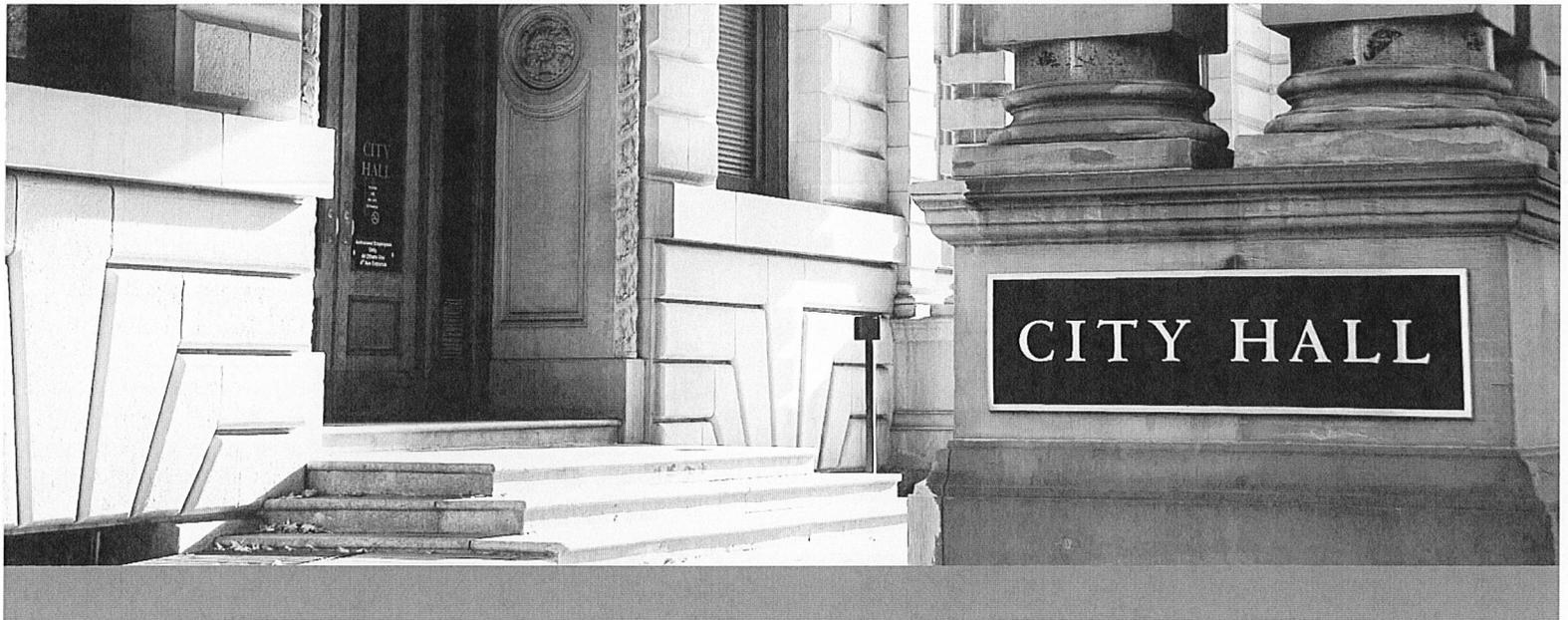
**XI. Financial Considerations:**

The proposed fees for auditing will be budgeted in the general fund, the Library Fund and FLURA the City's financials are as follows:

	City	Single Audit	Library	FLURA
December 31, 2017 Audit	\$ 31,350	\$ 4,600	\$ 11,300	\$ 3,250
December 31, 2018 Audit	\$ 32,100	\$ 4,750	\$ 11,600	\$ 3,350

**XII. Staff Recommendation:**

Staff recommends accepting *Clifton Larson Allen LLP's* proposal for the provision of auditing services for audit years 2017-2018 and this document would register the intent of the City. The appropriation for services for these audit years would be handled in the respective financial budgets for those years.



September 8, 2016

**Fee Proposal to provide auditing services to:  
The City of Fort Lupton**

*Prepared by:*

**CliftonLarsonAllen LLP**

8390 E. Crescent Pkwy., Suite 500  
Greenwood Village, CO 80111

**Paul Niedermuller, CPA, Principal**

303-466-8822

paul.niedermuller@CLAconnect.com



WEALTH ADVISORY | OUTSOURCING | AUDIT, TAX, AND CONSULTING

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.

# DOLLAR COST BID

**Name of Firm:** CliftonLarsonAllen LLP  
**Contact Name:** Paul Niedermuller  
**Title:** Principal

**Signature:**  \_\_\_\_\_

This fee proposal is a firm and irrevocable offer for 60 days, as well as for the two year period of the engagement if selected as your service provider. Please refer all questions regarding this fee proposal to me by phone at 303-466-8822, or by email at paul.niedermuller@CLAconnect.com.

As a principal, I am authorized to make representations and contractually bind the firm.

Please see below for our pricing breakout.

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## Proposed fees

Service	2017	2018
Audit of the City of Fort Lupton's financial statements	\$33,900	\$34,900
Single Audit, if applicable	\$4,600	\$4,750
City of Fort Lupton Library	\$11,300	\$11,600
Fort Lupton Urban Renewal Authority	\$3,250	\$3,350

### ***Additional Charges***

We have estimated fees that are competitive with other regional and national firms and provide the City with a level of quality and commitment that will extend for years to come. Assuming no changes in requested services or unplanned hardships during the audit, our fees will not exceed the amounts shown above. Should significant events occur or regulatory requirements change, we would address with you our fee estimates for these new matters affecting the scope of our work prior to the start of any work performed.

It is not our policy or practice to bill our clients every time we receive a phone call. In the course of providing our services to you, we will regularly consult with you regarding accounting, financial reporting, and significant business issues. If a specific project is complex or requires significant time or resources, we will first discuss with you the scope of the project and its fee, to make sure there are no surprises. While it is difficult to establish an exact policy for billing in these situations, we commit to discussing with you in advance of performing our services if we believe the time requirement to provide you the desired assistance is other than routine. We will discuss the scope of the project and our estimate to complete it prior to commencing work.





To: City Council  
From: Alyssa Knutson, Planner  
CC: Todd Hodges, Planning Director  
Date: September 19, 2016  
Subject: Public Hearing for FL Mountain HZ Wells

The applicant, Kerr-McGee Oil and Gas Onshore LP, has requested a continuance of the public hearings for the FL Mountain HZ Wells oil and gas permit application scheduled for City Council on September 19, 2016 at 7:00 PM. The applicant has requested that the hearing be continued and rescheduled to a date certain as follows:

- City Council on October 3, 2016 at 7:00 PM

Attached to this memo is an e-mail from Kerr-McGee's authorized representative reflecting its desire to reschedule the public hearing.

If you have any questions, please do not hesitate to contact me at 720.466.6128 or [aknutson@fortlupton.org](mailto:aknutson@fortlupton.org).

Attachment

**From:** [Colling, Tracy](#)  
**To:** [Todd Hodges](#); [Alyssa Knutson](#)  
**Subject:** FL Mountain Hearing Continuance  
**Date:** Tuesday, September 13, 2016 10:43:57 AM

---

Todd,

We would like to request a continuance for the FL Mountain Oil and Gas permit hearing until October 3<sup>rd</sup>, to allow time for us to discuss with staff the COA relative to the time restriction proposed for completions of operations on active wells.

Thank you,

**Tracy Colling** | Municipal Planning Analyst

Anadarko Petroleum Corp. | 1099 18th Street | Denver, CO 80202  
Office: 720-929-6160  
[Tracy.Colling@Anadarko.com](mailto:Tracy.Colling@Anadarko.com)



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**CITY OF FORT LUPTON  
CITY COUNCIL**



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-125**

**APPROVE ROCKY MOUNTAIN BUILDINGS, LLC FOR THE PARKS STORAGE BUILDING 26' X 24'X10' W/ ELECTRICAL FOR THE AMOUNT OF \$25,000.00**

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I. **Agenda Date:** Council Meeting – September 19, 2016

II. **Attachments:** a. Updated Quote  
b. Second Lowest bid

III. **Summary Statement:**

Parks storage building to be built at the wastewater treatment plant. Building shall be 26'x24'x10' with and 8' x 16' garage door and a "man door" located on the side of the structure. The foundation will be resurfaced from an existing foundation. The project is budgeted and not to exceed \$25,000.00 with the lowest bid at \$23,800.00.

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IV. **Fiscal Note:** \_\_\_\_\_  
\_\_\_\_\_

Finance Department Use

  
Finance Director

V. **Submitted by:** \_\_\_\_\_  
(Author/Creator of the AM)

VI. **Approved for Presentation:**   
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

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VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk Date

**IX. Detail of Issue/Request:**

Parks storage building to be constructed at the wastewater treatment plant. This building will be used by the Parks and Grounds Department for storage of City of Fort Lupton's lawn maintenance equipment and provide equipment support to Pearson Park and the construction of the South Platte Trail. Six bids were received by the city with the lowest being Dan's Custom Construction, Inc. at \$23,000.00. Due to a contractual disagreement with Dan's Custom Construction, the project was awarded to the second lowest bid. Rocky Mountain Buildings, LLC has agreed to construct the storage building when given the letter to proceed. The building will be 26' x 24' x 10', 8' x 16' garage door with a garage door opener. It will also have a "man door" and windows to supply ambient light to the building. Building with have electrical (3- 110v and 1- 220v outlets, 2- 8' florescent shop lights) installed to supply power to air compressor and other maintenance equipment. The roof with be 26 gauge steel and the walls 29 gauge steel. The foundation will be poured on top of an existing foundation with an 8' foot extension due to the flood way issues that affect the area from the Platte River and how it was previously mapped. The storage building shall not exceed \$25,000.00.

**X. Legal/Political Considerations:**

*None*

**XI. Alternatives/Options:**

- Not Approved - continue to haul the lawn maintenance equipment to support Pearson Park, South Plate Trail and the lawn equipment could suffer weather damage.
- Approved – Rocky Mountain Builders LLC to build the storage shed to store lawn equipment.

**XII. Financial Considerations:**

\$25,000.00 was budgeted for this project in the General Fund.

**XIII. Staff Recommendation:**

The staff recommends that Rocky Mountain Builders LLC, be awarded the project to build the Parks and Grounds Storage Shed not to exceed \$25,000.00.



**PO Box 291  
Mead Co 80542  
Office 720-340-3353**

I/We the owner(s) of the premises described below hereby authorize Rocky Mountain Buildings, LLC herein "RMB", to furnish all necessary materials, labor and workmanship to construct and place the improvements according to the following specifications, terms and conditions.

<b>OWNER NAME (S)</b>		City of Fort Lupton		<b>PHONE #S</b>					
<b>MAILING ADDRESS</b>				<b>EMAIL &amp; FAX</b>					
<b>CITY, STATE, ZIP</b>				<b>ESTIMATED START DATE AFTER PERMIT</b>		21 days			
<b>JOB LOCATION</b>		Pearson Park Building		<b>RMB ESTIMATOR</b>					
<b>CITY, STATE, ZIP</b>				<b>BUILDING TYPE</b>		Post frame			
<b>COUNTY</b>		Weld City Limits? yes		<b>BUILDING STYLE</b>		Gable			
<b>1) Main Building Dimensions:</b>		<b>Width</b>	24	<b>Length</b>	24	<b>Eave Height</b>	10	<b>Roof Pitch</b>	4:12
<b>2) Lean-to (Open) or (Closed):</b>		n/a	<b>Width</b> n/a	<b>Length</b> n/a	<b>Eave Height</b> n/a	<b>Roof Pitch</b> n/a			
<b>3) Other Building Dimensions:</b>		n/a							
<b>4) 2.5" Vinyl Backed Fiberglass Insulation or</b>		<b>Other</b>		<b>Roof</b>		Yes		<b>Walls</b> yes	
<b>5) Primed Steel Overhead Doors:</b>		<b>Size(s)</b>		(1) 16x8 with opener		<b>Insulated</b>		yes	
<b>Panel Design</b>		Raised		<b>Other Door Options</b>					
<b>6) Primed Metal Walk-in Door:</b>		<b>#</b>	1	<b>3' x6'8"</b>		<b>Other Walk-In Doors</b>			
<b>7) Other Doors or Openings:</b>		n/a							
<b>8) Double Pane Vinyl Windows:</b>		<b>#</b>	2	<b>4'x3'</b>		<b>Other Windows</b>			
<b>9) Roof Overhangs:</b>		<b>Gable</b>	n/a	<b>Eave</b>	n/a	<b>Size</b>			
<b>10) Concrete</b>		This bid includes		1/2 Yards of concrete for post holes					
<b>11) Snowload:</b>		30#	<b>Windshear</b>	90	<b>Exposure</b>	C	<b>Bottom Loaded Truss</b>		no
<b>12) Roof and Wall Metal to be 26 gauge Steel (unless otherwise specified) with Colors to be as follows:</b>									
<b>Roof</b>		<b>Roof Corners</b>		<b>Body</b>		<b>Body Corners</b>			
<b>Door &amp; Window Trim</b>		<b>Fascia</b>		<b>Soffit</b>		<b>Wainscot</b>			
<b>13) Other Building Specifications or Details:</b>									
<b>Interior Framing Options Included: <u>**Commercial Girts: No</u></b>									

Customer Initials \_\_\_\_\_

14) Permit	A. Application	<input type="checkbox"/> Owner	<input checked="" type="checkbox"/> RMB	B. Fees	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> RMB
14) Power:	A. Supplied By:	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> RMB	B. Generator	<input type="checkbox"/> Owner	<input type="checkbox"/> RMB
16) Site Prepared:		<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> RMB	Define:		
17) Final Grading:		<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> RMB	Define:		
18) Final Clean-Up:	<input checked="" type="checkbox"/> Owner	<i>Customer to provide receptacle</i>		<input type="checkbox"/> RMB	Haul off charge	\$_____
19) Materials Delivered by:	40' Semi Truck		Small Truck	Other		
20) Soil Conditions:	Rocky <input type="checkbox"/>	Clay <input type="checkbox"/>	Sandy <input type="checkbox"/>	Landscaped <input type="checkbox"/>	Gate code or key needed <input type="checkbox"/>	
Site Conditions:	Check for overhead power/cable lines			<input type="checkbox"/> ILC Required	Yes <input type="checkbox"/>	No <input type="checkbox"/>
21) Legal Description or Tax # with Section, Township, Range or Parcel #			Directions to Job			
Legal owner of the Property			Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>		
22) Payment Terms						
Agreement Amount	\$	Sales Tax	\$	Total Building Investment	\$ 23,800	
SALES PRICE WILL BE HONORED FOR 45 DAYS FROM DATE OF CONTRACT				ITEMS NOT INCLUDED IN TOTAL		
Draw payments are based on 1/3 of contract amount (not including concrete floor, if applicable).				1. Cost of permit		
1/3	\$7933.33	Due upon acceptance of contact		2. Road base		
1/3	\$7933.33	Due upon delivery of lumber		3. Concrete floors		
1/3	\$7933.34	Due when building is metaled or sided				
1 1/2 % per month or such lesser maximum amount as allowed by applicable law will be charged from due date to date of payment. Make all checks payable only to: ROCKY MOUNTAIN BUILDINGS, LLC. Owner may hold back 10% of last payment until installation of garage door(s). This hold back is due upon installation of garage door(s)						
Other Payment Terms						
Financing Required: _____ Yes _____X_____ No						
23) Labor and Material:						
All charges for additional labor or materials shall be payable to Rocky Mountain Buildings, LLC, immediately upon invoicing for same						

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Representative of Rocky Mountain Buildings, LLC

● License Info: \_\_\_\_\_

To be binding, all contracts must be signed by \_\_\_\_\_, President of Rocky Mountain Buildings, LLC Owner(s), by affixing his/her/their signatures hereon, acknowledge that they have read, understand and received a copy of this \_\_\_\_\_ page contract and agree to be bound by its terms including any additional terms or state specific addendums.

By: Owner/Buyer \_\_\_\_\_ Date: \_\_\_\_\_

24) Additional Terms and Conditions:

- a) **Insurance:** Owner(s) shall be responsible for providing all necessary insurance coverage, including Builder's Risk Coverage, for all casualties to the building and materials including, but not limited to, physical damage, including wind, hail, fire and theft. Said insurance coverage shall be for the contract amount and is to commence on the date the materials are delivered to the jobsite. Owner(s) shall obtain Builder's Risk Coverage and such policy shall list RMB as an additional insured.
- c) **Credit Card Payments:** Credit card payments will be accepted with an additional 3% processing fee on each transaction.

- d) **Building Site Preparation:** Leveling of the building site shall be the responsibility of party assuming responsibility for the site preparation as is dictated in paragraph 16. A level site shall not be more than 3" out of grade and shall have all sod, plant material and topsoil removed. Any site which is not prepared as provided herein shall require additional labor and materials pursuant to paragraph 23. Post hole spoils shall be the responsibility of the party assuming responsibility for final grading as indicated in paragraph 17. If RMB is not the responsible party to prepare the site Owner understands Owner will be responsible for calling for utilities locates prior to starting excavation.
- e) **Soil Conditions:** Adverse soil conditions are often encountered during building and the Owner(s) expressly understands that adverse soil conditions may exist at the building site and, should such conditions exist, Owner(s) may incur additional labor and material charges above the amount provide din paragraph 23. Adverse soil conditions include, but are not limited to, situations when RMB is unable to excavate post holes with an auger. RMB's sole discretion shall determine the existence of adverse soil conditions. Owner hereby expressly agrees to pay for additional labor or materials pursuant to paragraph 23.
- f) **Weather Conditions:** Snow removal is not included in our bids, quotes or contracts. Concrete floors cannot be poured on frozen ground without the potential for failure of the floor. Concrete floors require above freezing weather to cure properly after the pour. These conditions can often be overcome by the use of heaters, special mix designs and/or thermal blankets. These extraordinary conditions are not included in our bids, quotes or contracts and if utilized shall constitute an additional charge as provided for in paragraph 23.
- g) **Changes to Building:** Any and all changes by Owner(s) to the building specifications or scope of work, which incur additional changes, shall be executed only by written change order. All change orders are payable and due upon acceptance by Owner.
- h) **Restrictive Covenants (CCR's) and Homeowners Associations:** Owner shall bear full responsibility regarding the existence and scope of any and all restrictive covenants, zoning restrictions or other conditions or constraints impacting the construction or placement of building. Owner(s) hereby agrees to indemnify RMB from any liability, including attorney fees and legal costs, arising from violations or alleged violations of any covenant, zoning restriction, condition or constraint arising from the placement and construction of the building. Does your property have any CCRs (circle one) Yes or No. Is official HOA approval required? (Circle one) Yes or No.
- i) **Start/Completion Dates:** An estimated start date may be included in the Agreement, notwithstanding, RMB makes no representation about actual start date for construction or improvements called for hereunder. No completion date under 60 days will be specified without written approval from RMB. All jobs will be completed as soon as possible, but RMB is not responsible for delays of any kind. No building start or completion date shall bind RMB unless specifically provided for herein.
- j) **Feature or Specification Changes:** All construction features outlined in the Agreement are subject to changes required to comply with local government building permit agencies, building codes or availability of materials. If there is any additional cost created by these changes, the owner agrees to bear these costs or cancel this contract. Snow loads, wind shear and soil conditions vary drastically in some areas. In the event that RMB or its engineers determine that the building requires additional snow load, wind shear, or other changes to maintain structure integrity, there may be additional costs above the stated contract amount. If there is any additional cost created by these changes, the owner agrees to bear these costs or cancel this contract. Should Owner elect to cancel this contract under this subsection, Owner shall be responsible for all costs expended by RMB, including but not limited to, labor, materials, cost of plans, permitting and sales commissions paid, to the date that notice of election to cancel is received by RMB. Notice shall be written and provided to RMB at its above address.

Customer Initials \_\_\_\_\_

- k) **Eave Height/Interior Clearing:** The eave height is based on the wall height of the building exterior. You will not net the same clearance inside the building. There are many variables that affect interior clearance. RMB shall not be responsible for interior clearance issues unless specifically provided for herein.
  
- l) **Utilities:** The law requires the contractor to call 811 and have your public utilities marked before you dig. Utility companies only provide the minimum service available free of charge. They only mark and locate the utility lines they are aware of running directly from the meter to the main. These include electric, gas, oil, sewer, telephone, and water. Many times the main is not located on the house and there are additional secondary lines they do not locate. Most Property owners have several additional utility lines such as: Lines for power to garages and other exterior structures, Electrical cabling for external lighting, Drainage pipes for gardens and gutters, underground sprinkler lines, invisible fencing, gas lines for outdoor grills and fire pits. Owner will be responsible for locating and repair for any utilities not located by 811. If you have any concern of additional utilities there are private location contractors available for an additional fee \*\*The designated party under site preparation under paragraph 16 assumes full responsibility for location and damage to all utilities, underground, overhead or otherwise, improvements and other non-native soil conditions on the property, including but not limited to, any and all power, water, gas, sewer/septic, and communication lines during the site preparation.
  
- m) **Property Boundaries and Easements:** Owner shall be responsible for accurate location and identification of any and all property lines or boundaries, including easements, which may impact placement and construction of the building unless specifically noted herein. Owner is responsible to locate and/or verify final location of building and release contractor from any liability in the event the building is built within an easement or setback. In the event any building is close to any property line, setback, or if the property boundaries and corner pins are unknown it is strongly suggested owner to obtain a survey which will be an additional cost.
  
- n) **Homeowner Site and Property Condition:** During the construction process there will be multiple delivery trucks, concrete trucks, crew trucks, and equipment that will require access to your site. Often with the use of heavy equipment there could be a potential for tire impressions, ruts, or other site damage due to the heavy equipment. Many times the heavy equipment can damage existing concrete driveway, culverts, or other existing site conditions. Owner releases RMB from these damages and understands any repair of these items will be the Owner's responsibility after the construction is completed.
  
- o) **Remedies:** In the event of the breach of this Agreement, the owner also agrees to pay attorney fees for consultation and/or litigation including all expenses and costs. In the event of default of any payment due to Rocky Mountain Building, LLC, Owner hereby irrevocably grants RMB permission and authorization, to the extent provided by the law, to remove the building in any stage of construction from contracted property at the sole option of RMB. Removal of building shall be a cumulative remedy and the election of RMB to remove building shall not be a waiver of any other available remedy. The parties to this Agreement hereby agree to venue jurisdiction in the State of Colorado, County of Boulder for any and all disputes arising hereunder. In the event the purchase and sale agreement is executed in. This contract shall be construed under the laws of the State of Colorado.
  
- p) **Surplus Materials:** Any and all surplus materials are the sole property of Rocky Mountain Buildings, LLC.
  
- q) **Severability:** Should any provision of this Agreement be declared illegal or unenforceable by any court of competent jurisdiction and cannot be modified to be enforceable, such provision shall immediately become null and void, leaving the remainder of the Agreement in full force and effect.

25) **Warranties and Guarantee:** RMB hereby guarantees its workmanship and will replace or repair faulty material or faulty workmanship, at the discretion of RMB, free of charge for 36 months from completion of the building(s).

26) **Disclaimer of Warranties:** RMB hereby disclaims any and all warranties not included in paragraph 25, whether express or implied, including the warranties of merchantability and fitness for a particular purpose, to the fullest extent permitted by law.

27) **Limitations of Liability:** RMB assumes no liability for the existence of potentially hazardous material in the improvements or on site, including but not limited to the presence of urea formaldehyde foam insulation, asbestos, radon gas, mold or toxic water. RMB is not qualified to detect such substances. We urge owner to retain an expert in this field if desired. Further it is understood and agreed that RMB's sole liability whether in contract, in tort, under any warranty, in negligence or otherwise shall not exceed return of the amount of the purchase price paid by the owner and under no circumstance shall RMB be liable for special, indirect, or consequential damages. The price charged by RMB for the products and services provided hereunder is a consideration in limiting RMB's liability.

28) **Final Payment:** Final payment is due upon completion of the building. RMB will guarantee the building structure passes final inspection and/or will make adjustments in a timely manner but will not be subject to awaiting inspection due to other work unrelated to RMB contracted work.

Customer Initials \_\_\_\_\_

**ROCKY MOUNTAIN BUILDINGS, LLC**  
**PO Box 291**  
**Mead Co 80542**

Addendum to All Colorado Contracts

**Customer Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

Purchaser/Buyer agrees to the following terms and conditions in addition to the Contract:

1. Soils Testing: In most Colorado jurisdictions a soils test is not required for the construction of a pole building or Post Frame building. If a soils test or open hole soils inspection is required it will be the responsibility of the purchaser or buyer. If you have an existing soils test please forward to our structural engineer and they will design the building to the exact property soils test and often this satisfies a soils test requirements. In the event a new soils test or open hole soils inspection is required the purchaser agrees to reimburse RMB for the cost of these tests as often they will be required after the permit is when the building official inspects the footings or post holes.
  
2. Taxes in Addition to Sales Tax will be the responsibility of the Purchaser. Special district taxes, use taxes, LID, or other taxes in addition to state sales tax will be the purchaser's responsibility. Rocky Mountain Buildings, LLC has the required state sales tax on materials included in our purchase agreement. If your property is in an area that had additional taxes the jurisdiction will often add to the cost any permits or require an affidavit from the purchaser to pay the taxes or fees after the project is completed. The cost will be the responsibility of the purchaser.
  
3. Surveys or Improvement Location Certificates (ILC) if required: In most cases a survey is not required to obtain a permit. In some circumstances the planning or building departments may require a survey or ILC in the event they cannot confirm where the property lines are located or in the event the county aerals and plats appear to be different than what appears to be the property lines due to fences or other distinguishing property markings. In the event that property owners wish to put their building on or close to the minimum setback the planning or building department may also require verification of where the property line is or an ILC from a surveyor to ensure the building is not construction in the required setback. In the event a survey or ILC is required the purchaser will be responsibility for the cost.
  
4. Concrete Floors, Materials and Excavation (Grading) For Buildings: On page 2 Item 23 of our purchase agreement RMB specifically has materials that are included or not included for concrete and gravel or fill material for our buildings. If you choose a concrete floor option with your building unless otherwise specified RMB has included (2) hours of final grading in our contracts and zero yards of fill material or gravel as the base for under the concrete floor. The purchase will be responsible for cost of all material use to bring building to an acceptable grade and all excavating or grading time over (2) hours will be additional at \$75 per man hour. If you did not chose a concrete floor RMB has zero hours of grading included in our purchase agreement.
  
5. Recycling of Material and Job Site Material Clean-up: RMB will clean up and remove all personal trash on the jobsite. All construction related materials will be the responsibility of the owner/buyer. If owner provides receptacle RMB will put materials in a receptacle. Many jurisdictions have required recycling requirements and this is the responsibility of the owner/buyer.

\_\_\_\_\_  
Purchaser/Buyer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rocky Mountain Buildings, LLC

\_\_\_\_\_  
Date

**CITY OF FORT LUPTON  
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

**AM 2016-128**

**REPLACEMENT TURBIDIMETERS FOR THE WATER TREATMENT PLANT**

- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:**
  - a. Memo Michael Rousey 9/15/2016
  - b. Analysis of Hach Turbidimeter Quotation.
  - c. Analysis of Installation Bids
  - d. Hach Turbidimeter Quotation
  - e. Browns Hill & Controls Installation Bid
  - f. Alpine Controls Installation Bid
  - g. Water Plant Inspection

III. **Summary Statement:**

*Replacement of 4 existing water plant turbidimeters and installation of 6 new turbidimeters per new state requirements and purchase of 1 spare unit for emergency replacement situations*

IV. **Submitted by:** Michael Rousey  
Michael Rousey, OMI

V. **Finance Reviewed** Sean Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** Approved Pending Approval

VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk Date

**IX. Detail of Issue/Request:**

*During the recent state inspection of the water treatment plant it was noted that per the April 1<sup>st</sup>, 2016 update of the Colorado Primary Drinking Water Act each filtration skid is required to have its own Turbidimeter and that a number of specific reporting and monitoring requirements go along with each Turbidimeter. In addition each of the existing turbidimeters were scheduled to be replaced during 2017. Per Sanitary Survey (See Attached) Resolution Date for installation of new turbidimeters is November 24, 2016. We have requested an extension to March 31, 2017 however as of this date no response has been received from CDPHE on extension request.*

*The Hach Turbidimeters have been approved by CDPHE for use and are a sole source item.*

*Installation of the units will require complicated programming and work on the filtration units themselves. Due to this fact we are requesting that the low bid be rejected and the award of the installation be given to the higher bidder who can accomplish all of these tasks in house.*

**X. Legal/Political Considerations:**

*Failure to install the 6 new turbidimeters would be a violation of Reg 11 and could cause an enforcement action to be levied against the city. Replacement of the additional units and would make sense to secure the best price possible from the manufacturer.*

**XI. Alternatives/Options:**

*Install the new turbidimeters and not replace the existing 4 units and wait for them to fail.*

**XII. Financial Considerations:**

*While this was not specifically budgeted for 2016 we have remaining funds in the utility budget from the following projects:*

*Well 7 - \$60,000*

*Well 6 Design - \$25,000*

*Raw Water Tank Painting - \$70,000*

**XIII. Staff Recommendation:**

*Recommend two actions:*

*1. Award Purchase Order to Hach Company for purchase of new Turbidimeters for a price not to exceed \$34,744.60*

*2. Award purchase order to Browns Hill Engineering & Controls for a price not to exceed \$35,867*



CH2M HILL  
9191 S. Jamaica St.  
Englewood, CO 80112  
Tel (303) 771-0900

Date 8/10/2016

City of Fort Lupton  
130 S McKinley  
Fort Lupton, CO 80621

Claud Hanes, City Administrator

Attached is the AM for the replacement of non-potable water pump 2 at the water treatment plant.

Two companies provided quotations.

We recommend the issuing of a PO to Ambiente H2O for a price not to exceed \$14,560.

Please let me know if there is anything else you need from me.

Sincerely,

Michael Rousey  
Project Manager  
CH2M HILL

Company	Phone	Address	Description of Services	Amount of Bid	Comment
Hach	(970) 215-3671	PO Box 608, Loveland, CO 80539	Turbidity Meters	\$34,744.60	Sole Source Tubs

Company	Phone	Address	Description of Services	Amount of Bid	Comment
Browns Hill Engineering	(720) 344-7771	8119 Shaffer Parkway Unit C Littleton, CO 80127	Turbidity Meter Installation	\$35,867.00	
Alpine Controls	(720) 218-2880	992 S 4th Ave Suite 100 #146, Brighton, CO 80601	Turbidity Meter Installation	\$31,360.00	



Be Right™

# Quotation

**Quote Number: 100189681v3**  
Use quote number at time of order to ensure that you receive prices quoted

Hach  
PO Box 608  
Loveland, CO 80539-0608  
Phone: (800) 227-4224  
Email: quotes@hach.com  
Website: www.hach.com

Quote Date: 02-Sep-2016

Quote Expiration: 01-Nov-2016

CITY OF FORT LUPTON  
CITY HALL  
PO BOX 148  
FORT LUPTON, CO 80621

Name: Mike Rousey  
Phone: 303-506-2654  
Email: michael.rousey@ch2m.com

Customer Account Number : 095571

Sales Contact: Shane Mueller Email: smueller@hach.com Phone: 970-215-3671

## PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	% Disc	Net Unit Price	Extended Price
Filter 1-5							
1	LXV404.99.00552	sc200 CONTROLLER, AC-DC, 2 DIG, HACH	11	1,842.00	15%	1,565.70	17,222.70
2	LXV445.99.10112	db ee TU5300sc TURB,EPA	11	1,874.00	15%	1,592.90	17,521.90
Grand Total							\$ 34,744.60

## TERMS OF SALE

**Freight:** Prepaid By Shipper - Agreement

**FCA:** Hach's facility

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at [www.hach.com/terms](http://www.hach.com/terms). Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. law.

**ORDER TERMS:**

Terms are Subject to Credit Review  
Please reference the quotation number on your purchase order.  
Sales tax is not included. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.  
Shipments will be prepaid and added to invoices unless otherwise specified.  
Equipment quoted operates with standard U.S. supply voltage.  
Hach standard terms and conditions apply to all sales.  
Additional terms and conditions apply to orders for service partnerships.  
Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.  
Standard lead time is 30 days.  
This Quote is good for a one time purchase.

Sales Contact:

Name: Shane Mueller  
Title: Regional Sales Manager  
Phone: 970-215-3671  
Email: smueller@hach.com

Prepared By:

Name: Carol Burrill  
Title: Field Sales Support Specialist II  
Phone: 970-669-3050 x6246  
Email: cburrill@hach.com



**Be Right™**

Quotation Addendum

**HACH COMPANY**

**Headquarters**

P.O. Box 389  
5600 Lindbergh Drive  
Loveland, CO 80539-0389

**Purchase Orders**

PO Box 608  
Loveland, CO 80539-0608

Website: [www.hach.com](http://www.hach.com)

**U.S.A.**

Phone: 800-227-4224  
Fax: 970-669-2932  
E-Mail: [orders@hach.com](mailto:orders@hach.com)  
[quotes@hach.com](mailto:quotes@hach.com)  
[techhelp@hach.com](mailto:techhelp@hach.com)

**Export**

Phone: 970-669-3050  
Fax: 970-461-3939  
Email: [intl@hach.com](mailto:intl@hach.com)

**Remittance**

2207 Collections Center Drive  
Chicago, IL 60693

**Wire Transfers**

Bank of America  
231 S. LaSalle St.  
Chicago, IL 60604  
Account: 8765602385  
Routing (ABA): 071000039

**ADVANTAGES OF WORKING WITH HACH**

<p><b><u>Technical Support</u></b> <i>Provides post-sale instrumentation and application support</i></p> <ul style="list-style-type: none"> <li>✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale.</li> <li>✓ Available via phone, e-mail, or live online chat at Hach.com!</li> <li>✓ Toll-free phone: 800-227-4224</li> <li>✓ E-mail: <a href="mailto:techhelp@hach.com">techhelp@hach.com</a></li> </ul> <p><a href="http://www.Hach.com">www.Hach.com</a></p>	<p><b><u>SIRR Delivery Program</u></b> <i>The Scheduled Inventory Reagent Replacement (SIRR) Program offers an uninterrupted supply of reagents</i></p> <ul style="list-style-type: none"> <li>✓ Lower inventory costs and fresh supplies</li> <li>✓ Reduced paperwork – one purchase order for the entire year</li> <li>✓ Automatic shipments on your schedule</li> <li>✓ Easier budgeting</li> </ul> <p><a href="http://www.Hach.com/sirr">www.Hach.com/sirr</a></p>	<p><b><u>Hach WarrantyPlus™ Upgrade</u></b> <i>Instrument Protection and Service</i></p> <ul style="list-style-type: none"> <li>✓ Savings of more than 20% versus a "pay as you go" approach</li> <li>✓ Freedom from maintenance</li> <li>✓ Worry-free compliance with Hach's certification</li> <li>✓ Fixed maintenance budget for the entire year</li> </ul> <p><a href="http://www.Hach.com/warrantyplus">www.Hach.com/warrantyplus</a></p>
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**ADVANTAGES OF SIMPLIFIED FREIGHT**

<p><b><u>Safe &amp; Fast Delivery</u></b></p> <ul style="list-style-type: none"> <li>✓ Receive tracking numbers on your order acknowledgement</li> <li>✓ Hach will assist with claims if an order is lost or damaged in shipment</li> </ul>	<p><b><u>Save Time – Less Hassle</u></b></p> <ul style="list-style-type: none"> <li>✓ No need to set up deliveries for orders or to schedule pickup</li> <li>✓ Hach ships simplified freight orders as the product is available at no additional cost</li> </ul>	<p><b><u>Save Money</u></b></p> <ul style="list-style-type: none"> <li>✓ No additional invoice to process – save on time and administrative costs</li> <li>✓ Only pay shipping once, even if multiple shipments are required</li> </ul>
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STANDARD SIMPLIFIED FREIGHT CHARGES <sup>1, 2, 3</sup>						Collect <sup>4</sup> Handling Fee Effective 8/16/2014
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	
\$0.00 - \$49.99	\$11.99	\$29.99	\$54.99	\$44.95	\$85.45	\$7.79
\$50.00 - \$199.99	\$17.79	\$52.45	\$98.97	\$71.64	\$136.19	\$7.99
\$200.00 - \$449.99	\$30.89	\$79.43	\$161.79	\$100.23	\$195.06	\$8.47
\$450.00 - \$749.99	\$41.67	\$108.95	\$216.68	\$136.20	\$263.73	\$8.89
\$750.00 - \$999.99	\$52.77	\$114.40	\$239.39	\$141.65	\$267.00	\$9.17
\$1,000.00 - \$2,249.99	\$66.39	\$130.75	\$255.01	\$154.73	\$307.33	\$9.49
\$2,250.00 - \$4,999.99	\$79.47	\$174.35	\$294.25	\$181.98	\$336.76	\$11.32
\$5,000.00 - \$9,999.99	\$112.79	\$201.60	\$338.94	\$213.59	\$365.10	\$16.83
Over \$10,000	2% of Net Order Value	4% of Net Order Value	6% of Net Order Value	4% of Net Order Value	6% of Net Order Value	\$29.49

- 1 Freight charges shown are only applicable to orders billing and shipping to U.S. destinations. Freight charges will be prepaid and added to invoice. Freight for the Reagent Delivery Program is charged on each shipment release and is based on the total price of each shipment release. Freight charges are subject to change without notice.
- 2 Additional freight charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified freight charges, and are considered heavy freight. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
- 3 Orders shipping to Alaska or Hawaii: Additional freight charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
- 4 Hach Company will assess a collect handling fee on orders with collect freight terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.

**SALES TAX**

Sales Tax is not included in the attached quotation. Applicable sales and usage taxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

**TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES**

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within 30 days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-statement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, United States (Incoterms 2010). For orders having a final destination within the U.S., legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. For orders having a final destination outside the U.S., legal title and risk of loss or damage pass to Buyer when the Products enter international waters or airspace or cross an international frontier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection

including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See §122 for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. This indemnification is provided on the condition that the Buyer is likewise responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to the negligence or misuse or misapplication of any goods or services by the Buyer or any third party affiliated or in privity with Buyer.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media. In the absence of such terms and for all other software, Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by any and all such license agreements. Title to software remains with the applicable licensor(s).

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Hach represents that all Products delivered hereunder will be produced and supplied in compliance with all applicable laws and regulations. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will not sell, transfer, export or re-export any Hach

Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See <http://danaher.com/integrity-and-compliance> and [www.danaherintegrity.com](http://www.danaherintegrity.com) for a copy of the SOC and for access to our Helpline portal.

17. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

18. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

19. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to Buyer under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of Buyer's customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

20. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

21. **ENTIRE AGREEMENT & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

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## TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

### Additional Provisions

22. WIRE TRANSFERS: Buyer and Hach both recognize that there is a risk of wire fraud when individuals impersonating a business demand immediate payment under new wire transfer instructions. To avoid this risk, Buyer must verbally confirm any new or changed wire transfer instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before transferring any monies using the new wire instructions. Both parties agree that they will not institute wire transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any wire transfer instruction changes before any outstanding payments are due using the new instructions.

\* \* \*



8119 Shaffer Parkway, Unit C  
Littleton, CO 80127  
PHONE: 720-344-7771  
FAX: 720-344-7460

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## Service Quote

Client: Fort Lupton  
Project: Turbidimeters

Browns Hill Job #: 16-040-SQ03  
Date: August 26, 2016

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical specifically listed in the following "Scope of Work".

### Scope of Work:

#### Turbidimeters

- Provide & Install (5) Hach 1720e Turbidimeters & SC200 Controllers
- Provide & Install shielded twisted cable between the SC200 & existing PLCs
- Provide & Install (5) Analog Input modules in existing PLCs
- Provide & Install (5) Solenoid Valves on Filters
- Provide & Install (5) Inline Flowmeters with manually adjustable rate valves on Filters
- Provide associated PLC & HMI Programming for new signals

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs for onsite storage, handling and equipment protection.
- Installation of in-line devices
- All warranties will be FOB the equipment manufacturers repair facility
- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost  
\$35,867 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

*John Suder*

John Suder, Service Manager  
Browns Hill Engineering & Controls, LLC



9/13/16

CITY OF FORT LUPTON  
MIKE ROUSEY

**PROJECT DESCRIPTION**

ALPINE CONTROLS & ENGINEERING IS PLEASED TO PROVIDE THE FOLLOWING PRICING FOR INSTALLATION AND PROGRAMMING AT THE WATER TREATMENT PLANT FOR TURBIDITY MONITORS. CONTINUOUS TURBIDITY MONITORING WILL BE ADDED FOR FILTERS AT THE FACILITY WITH CONTINUOUS MONITORING AND REPORTING.

**LABOR**

- TURBIDITY METER HARDWARE INSTALLATION
- ISOLATION VALVE INSTALLATION
- PLC PROGRAMMING
- SCADA PROGRAMMING
- REPORTING SOFTWARE PROGRAMMING

**MATERIALS**

- 5 ALLEN BRADLEY ANALOG INPUT MODULES
- 5 RED HAT ISOLATION VALVES

PROJECT PRICING: \$31,360

**TERMS & CONDITIONS**

- STANDARD MANUFACTURING LEAD TIMES WILL APPLY TO ALL EQUIPMENT PROVIDED
- ONLY MATERIALS SPECIFIED ABOVE ARE INCLUDED AND TO BE PROVIDED BY ALPINE CONTROLS & ENGINEERING
- INVOICE OF 50% WILL BE SUBMITTED UPON ACCEPTANCE OF PROJECT
- MATERIALS TO BE ORDERED UPON PAYMENT OF INITIAL INVOICE FOR PROJECT
- PROGRESS INVOICES WILL BE SUBMITTED BASED UPON WORK COMPLETED
- PAYMENT TERMS ARE NET 30 DAYS UNLESS NEGOTIATED OTHERWISE
- PRICING IS VALID FOR 30 DAYS AND SUBJECT TO REVISION AFTER THAT TIME
- ADDITIONAL CONDUIT AND WIRING REQUIRED AND NOT SPECIFIED ABOVE IS TO BE PROVIDED BY CUSTOMER
- DEFECTIVE HARDWARE NOT PROVIDED ABOVE AND REQUIRED FOR OPERATION ARE TO BE PROVIDED BY THE CUSTOMER

**WARRANTY**

WARRANTY OF THE EQUIPMENT PROVIDED WILL BE THE MANUFACTURER STANDARD WARRANTY. WORKMANSHIP PERFORMED BY ALPINE CONTROLS & ENGINEERING, LLC WILL BE OF (12) MONTHS UPON SUBSTANTIAL COMPLETION OF PROJECT.

**ALPINE CONTROLS & ENGINEERING, LLC**

992 S. 4<sup>TH</sup> AVE, SUITE 100 #146, BRIGHTON, CO 80601 | MOBILE: 720-218-2880 | BBEGEMAN@ALPINECONTROLS.NET



# COLORADO

Department of Public Health & Environment

Dedicated to protecting and improving the health and environment of the people of Colorado

July 27, 2016

Michael Rousey  
City of Fort Lupton  
PO Box 128  
Fort Lupton, CO 80621

Subject: Sanitary Survey of City of Fort Lupton  
Public Water System Identification No. CO0162291  
Weld County

Dear Mr. Rousey:

A sanitary survey was performed on June 23, 2016 and June 30, 2016 by the Field Services Section of the Colorado Department of Public Health and Environment's Water Quality Control Division (the Department) at City of Fort Lupton (the Supplier) in accordance with *the Colorado Primary Drinking Water Regulations, 5 CCR 1002-11* (Regulation 11), Sections 11.38(1)(b) and 11.38(2). This letter serves to provide the Supplier with written notification of the sanitary survey findings, including any identified significant deficiencies and violations of Regulation 11 and *the Water And Wastewater Facility Operators Certification Requirements, CCR 1003-2* (Regulation 100). The assistance that was provided during the sanitary survey was very helpful and is greatly appreciated. Table 1 identifies the parties present during the sanitary survey.

**Table 1: Parties Present**

Name	Organization
Michael Rousey, Greg Venette and Jeff Owens	CH2M
Roy Bestal, Anthony Gomez and Amber Phillips	City of Fort Lupton
Jorge Delgado, P.E.	Colorado Department of Public Health and Environment

In response to this letter, the Supplier must provide a written response, documenting resolution of all significant deficiencies and/or propose a corrective action plan with a corrective action schedule, as required by Regulation 11, Section 11.38(3)(d,f). The Supplier's written response is due within forty-five (45) days. If a corrective action plan is proposed, it must outline the course of action that has or will be taken and the date by which the Supplier proposes to correct each significant deficiency of Regulation 11 and Regulation 100. Table 2 summarizes the number of findings and the required written response and resolution dates.

**Table 2: Sanitary Survey Findings**

Severity Category	Number Identified	Written Response Due (within 45 days of letter date)	Resolution Due (within 120 days of letter, or Department-approved alternate date)	Public Notice Required (Violations of Regulations 11 or 100)
Significant Deficiencies	5	September 10, 2016	November 24, 2016	Not Required
Significant Deficiencies - also Regulation 11 violation	0	Not applicable	Not applicable	Not applicable
Other Violations	0	Not applicable	Not applicable	Not applicable
Observations - Recommendations	6	No response required	Not applicable	Not applicable

Failure to adequately address all significant deficiencies and violations referenced above may result in additional violations of Regulation 11 and/or Regulation 100. A list of the findings for each category in Table 2 can be found in the following sections:



### **Section I: Significant Deficiencies**

According to Regulation 11, Section 11.3(71), a significant deficiency means:

*any situation, practice, or condition in a public water system with respect to design, operation, maintenance, or administration, that the state determines may result in or have the potential to result in production of finished drinking water that poses an unacceptable risk to health and welfare of the public served by the water system.*

The items in this category are significant deficiencies. Please direct questions regarding resolution of the following items to the Department inspector.

#### **1. F310 - Finished Water Storage: Ft Lupton Hudson SWTP01 (SDWIS ID: 010)**

*Storage Condition:* The condition of the storage structure may allow potential sources of contamination to enter the tank.

At the time of the sanitary survey, the Department inspector evaluated the Ft Lupton Hudson SWTP001 clear well. The Department inspector identified the following sanitary defect: the clear well overflow terminates and discharges into a sanitary sewer. This condition could allow the entrance of contaminants such as bacteria, fecal matter, insects, birds and small animals into the tank. Maintaining a tank overflow in a manner that may allow for potential contamination of potable water presents a risk to public health which meets the definition of a significant deficiency as defined in Regulation 11, Section 11.3(71) and must be corrected. Please note that Section 7.0.3 of the Colorado Design Criteria for Potable Water Systems requires the Supplier to correct the overflow by plugging the overflow or directing the overflow to discharge to daylight. Please submit photographic evidence of the correction(s) to the Department inspector upon completion.

#### **2. F310 - Finished Water Storage: Tank No 1 For Hudson (SDWIS ID: 016)**

*Storage Condition:* The condition of the storage structure may allow potential sources of contamination to enter the tank.

At the time of the sanitary survey, the Department inspector evaluated the Tank No 1 For Hudson (SDWIS ID 016). The Department inspector identified the following sanitary defects: the storage tank access hatch was not gasketed with a watertight seal and the storage tank vent may not be covered with a 24 mesh non-corrodible screen. Maintaining these conditions could allow the entrance of contaminants such as insects, birds and small animals into the tank. Maintaining a tank in a manner that may allow for potential contamination of potable water presents a risk to public health which meets the definition of a significant deficiency as defined in Regulation 11, Section 11.3(71) and must be corrected. The Supplier must correct the identified sanitary defects by installing a watertight gasket on the tank's access hatch and demonstrating that the vent is covered with a non-corrodible 24 mesh screen. Please submit photographic evidence of the corrections to the Department inspector upon completion.

#### **3. F310 - Finished Water Storage: Tank No 2 For Hudson (SDWIS ID: 013)**

*Storage Condition:* The condition of the storage structure may allow potential sources of contamination to enter the tank.

At the time of the sanitary survey, the Department inspector evaluated the Tank No 2 For Hudson (SDWIS ID 013). The Department inspector identified the following sanitary defects: the storage tank access hatch was not gasketed with a watertight seal and the storage tank vent may not be covered with a 24 mesh non-corrodible screen. Maintaining these conditions could allow the entrance of contaminants such as insects, birds and small animals into the tank. Maintaining a tank in a manner that may allow for potential contamination of potable water presents a risk to public health which meets the definition of a significant deficiency as defined in Regulation 11, Section 11.3(71) and must be corrected. The Supplier must correct the identified sanitary defects by installing a watertight gasket on the tank's access hatch and demonstrating that the vent is covered with a non-corrodible 24 mesh screen. Please submit photographic evidence of the corrections to the Department inspector upon completion.

#### **4. T901 - Treatment: Ft Lupton Hudson SWTP01 (SDWIS ID: 010)**

*Cross Connection:* Uncontrolled cross connection that may allow contamination to enter drinking water.

In accordance with Section 11.39(3)(b) of Regulation 11, suppliers of water are prohibited from installing or permitting any uncontrolled cross connections to the distribution system or within a supplier's waterworks. Unprotected cross connections present potential sanitary hazards and health risks which meet the definition of a significant deficiency as defined in Section 11.3(71) of Regulation 11 and must be corrected. At the time of the sanitary survey, the Department inspector identified two cross connections from two membrane units filtered water permeate lines that are connected to the clean in place (CIP) process line. The CIP process water is in use to clean the membrane. The finished water line is not protected in the event of a backflow event during a CIP cycle. The CIP waste enters individual membrane unit using a common line. This cross connection creates a possible path in which water with high levels of high or low pH water or sodium hypochlorite water could be served to the public. In accordance with Section 11.39 of Regulation 11, the Department expects the Supplier to control the cross connection in accordance with the Design Criteria and that the Supplier submit photographic evidence of the correction. If you have any questions regarding the installation of an appropriate control device or cross connections in general please contact Cross-Connection Control Specialist Jorge Delgado of the Water Quality Control Division at 303-692-3511. The Department recommends that the Supplier contact the membrane manufacture and that the Supplier evaluate common industry practices such as block and bleed valve or double block and bleed valve installations for this configuration. The block and bleed valve would have to be installed downstream of the point where the two waters are mixed. The bleed would need to be exercised manually or automatically during CIPs to ensure that the "block" valves are seated shut. If the cross connection is not controlled within 120 days of the date of this letter or in accordance with a Department-approved compliance schedule, a violation may have occurred which may require a Tier 2 public notice.

Additionally, during the sanitary survey, the Department evaluated the Supplier's three block and bleed valve configurations installed at the membrane filtration system effluent lines. The Supplier currently does not operate the bleed due to the discharge configuration. The block and bleed valves are installed to ensure that no chemical solution or unwanted waste enters the distribution system. The bleed works as an indicator mechanism for the operator. If a discharge occurs from the bleed it may signify that the block and bleed configuration has been compromised and unwanted pollutants are entering the drinking water. During the sanitary survey it was discussed that the block and bleed valve is not currently observed to visually inspect unintended discharges from the bleed and does not allow the operators to assess the effective performance of the block and bleed valve. Not operating the bleeds present potential sanitary hazards and health risks which meet the definition of a significant deficiency as defined in Section 11.3(71) of Regulation 11 and must be corrected. The Department expects that the Supplier make the plumbing configurations which will allow for the operation of the bleed and create a standard operating procedure focused on evaluating any potential discharge from the block and bleed valves. Please submit photographic evidence of the corrections and procedures to the Department inspector upon completion.

#### **5. T119 - Treatment: Ft Lupton Hudson SWTP01 (SDWIS ID: 010)**

*Proper Operation:* Surface water or ground water under the direct influence (GWUDI) of surface water treatment operational practices. Regulation 11, Section 11.8(1)(b) and CDPHE-WQCD Policy 4.

During the sanitary survey, the Department inspector discussed the membrane filtration treatment process with the Supplier's certified operator and staff. The membrane filtration process consists of five Siemens Evoqua PVDF CMF-L 5X90L10V membrane units (aka skids). During the sanitary survey, the Department identified that the membrane units do not have individual filter effluent turbidimeters therefore the Supplier is not capable of performing all applicable performance monitoring. Per section 4.3.8.7 of the Design Criteria and per the conditions of approval specified in the *Acceptance of the Evoqua Water Technologies Model L10V/L10N/L20V/L20N as an Alternative Filtration Technology to meet the Colorado Primary Drinking Water Regulations requirements for Giardia lamblia and Cryptosporidium Removal* letter dated May 23, 2014, the Department requires that the membrane units have the capability to monitor turbidity on individual membrane units and that continuous monitoring on each skid meet < 0.1 NTU 95 percent of the time, never to exceed 0.5 NTU. Not performing the appropriate performance monitoring presents conditions where a membrane unit could be in operation which is not producing safe drinking water (turbidity exceedance) and presents an unacceptable health risk to the public which is a significant deficiency as defined by Regulation 11. To resolve

this significant deficiency, the Department expects the Supplier to install online turbidimeters for each of the five membrane skids and submit the results of the individual filter effluent turbidity one month after the turbidimeters have been installed.

### **Section II: Significant Deficiencies that are Violations of Regulation 11**

The items in this category are significant deficiencies that are also violations of Regulation 11. Please direct questions regarding resolution of the following items to the Department inspector.

**No Significant Deficiencies that are also Regulation 11 violations were identified.**

### **Section III: Other Violations**

Other violations of Regulation 11 or Regulation 100 that do not meet the definition of a significant deficiency are listed below. Please direct questions regarding resolution of the following items to Tim Jones at 303-692-2085 or [timothy.jones@state.co.us](mailto:timothy.jones@state.co.us).

**No Other Violations were identified.**

### **Section IV: Observations/Recommendations**

The Department recommends the Supplier follow up and consider the following observations-recommendations. Please direct questions regarding any of the items below to the Department inspector.

#### **1. F332 - Management:**

*Alternative Tank Inspection Plan:* Supplier is using an alternative periodic tank inspection schedule.

Periodic and comprehensive storage tank inspections must be performed quarterly and every five years, respectively per Regulation 11, Section 11.28(2)(a)(iii). If the Supplier wishes to utilize an alternative inspection schedule, the justification for the alternative schedule must be included in the inspection plan which is subject to Department review and revision. At the time of the sanitary survey, the Department inspector reviewed the Supplier's justification for the alternative schedule which included an alternate schedule for annual vent inspections due safety concerns.

#### **2. D990 - Distribution: Distribution System (SDWIS ID: DS001)**

*Other Distribution System Observations:* Department inspector identified distribution system observation.

During the sanitary survey, the Department evaluated the Supplier's distribution system. The following is a list of recommendations:

- The Department recommends that the Supplier continue to address distribution systems lines that have demonstrated lime growth. Improperly maintained distribution system lines could lead to bacteriological regrowth in the distribution system and could present a contamination risk is not addressed.
- The Department recommends that the Supplier record log books which document distribution system activities such as line flushing, valve exercising and meter replacement. The records should include the time, date and activity type as well as the name of the individual performing the activity.
- The Department recommends that the Supplier continue to develop its meter verification program.
- The Department recommends that the Supplier develop standard operating procedures for PRV maintenance and valve exercising.
- The Department evaluated the Supplier's written operation delegation plan as it pertains to Regulation 100. The Supplier needs to further develop the delegation of task as it pertains to the distribution system.

### 3. T995 - Treatment: Ft Lupton Hudson SWTP01 (SDWIS ID: 010)

*Other Treatment Observations:* Department inspector identified treatment observation.

During the sanitary survey, the Department evaluated the Ft Lupton Hudson SWTP01. The following is a list of recommendations:

- The Department recommends that the Supplier contact the membrane manufacture to discuss the maintenance and calibration requirements for the equipment used to perform the required integrity test. Verifying that the integrity testing measurement equipment is properly maintained and calibrated ensures that the values being obtained are representative of filter performance. The procedure should include a performance verification of the pressure gauges utilized on-site.
- The Department recommends that the Supplier develop a performance verification procedure for any handheld chlorine analyzers utilized for compliance analyzes. The drift check should be performed at a minimum frequency of once per quarter.
- The Department would like to remind the Supplier that if a filter fails an integrity test, the filter must be removed from service immediately and replaced with a functional filter or repaired prior to being returned to operation. The public water system must keep records of the following operational parameters (available for Department review): a. Integrity test date, results (pass or fail) and initials of person performing the test b. CIP dates with clean water permeability and integrity test result. c. Filter maintenance and fiber repair results d. Filter replacement date and reason for replacement.
- The Supplier is required to maintain an operation and maintenance manual for the micro/ultrafiltration system. All integrity tests and CIP procedures must follow manufacturer prescribed procedures. The Department recommends that the Supplier develop a document that explains the results of the air hold integrity test and how that value is used to calculate the log removal value for the membrane filtration system.

### 4. T110 - Treatment: Ft Lupton Hudson SWTP01 (SDWIS ID: 010)

*Log Inactivation (Surface Water and GWUDI):* Adequate disinfection is required prior to the entry point to the distribution system. Regulation 11, Section 11.8(1)(b)(i)(A).

During the sanitary survey, the Department evaluated the Supplier's log inactivation practices:

- The Supplier is currently calculating log inactivation daily. The Department evaluated the clear well where contact time is achieved. The clear well is a single baffled clear well. Due to the configuration of the clear well it is possible that the volume and baffling factor used to calculate log inactivation needs to be recalculated. This will be reevaluated during the Department's Disinfection Outreach and Verification Effort (DOVE) and recorded in the Record of Approved Waterworks.
- The Department recommends that the Supplier perform a baffling factor tracer study across the clear well used for disinfection contact time. The Department recommends that the Supplier evaluate the practicability of a study being performed. A baffling factor calculated based on a tracer study helps provide the most accurate log inactivation values for *Giardia lamblia* and virus removal and helps ensure that adequate disinfection is being achieved.
- The Department recommends that the Supplier continue to collect at a minimum daily pH and Temperature readings of water at a location representative of water being served to the public. This data will allow the Department and Supplier the capability of ensuring that all water being served to the public is safe.

### 5. M990 - Management:

*Other Management Observations:* Department inspector identified system management and operation observation.

During the sanitary survey, the Department evaluated the Supplier's emergency response procedures. The Department recommends that the Supplier further evaluate and develop current methods with regards to public notification procedures in the event of an emergency. Such procedures and methods can include but are not limited to; road side message boards, reverses 911, door to door notifications, social media, television and newspapers.

**6. M610 - Management:**

*Backflow Prevention and Cross-Connection Control Program:* Supplier has developed and implemented a written backflow prevention and cross-connection control program as required by Regulation 11, Section 11.39(2)(a).

With regards to the Supplier's Backflow Prevention and Cross-Connection Control Program (BPCCC) the Department recommends that the Supplier:

- Continue to develop the written program and update to include the changes specified in Regulation 11.
- Evaluate the current town ordinance to determine if any changes need to be made due to the change in Regulation 11.
- Further develop the Supplier's tracking database to include for every identified cross connection the backflow prevention assembly type or method, and develop a procedure to ensure that all controlled cross connections are controlled appropriately in accordance with Regulation 11.39 and Safe Drinking Water Program Policy 7.
- Survey all non-single family service connections and ensure that all identified cross connections are controlled appropriately. The Supplier has identified 432 non-single family service connections. The Supplier is currently tracking 138 or 149 total assemblies. At the time of the inspection the Supplier's Survey compliance ratio is approximately 0.22-0.34. Regulation 11.39 requires that the Supplier reach a compliance ratio of 0.6 by the end of 2016. The Supplier may consider applying for the Alternative Survey Compliance Ratio as specified in Section 11.39(3)(c)(iv) of Regulation 11. The Supplier may benefit in applying for an alternative compliance ratio and avoid potential issues with meeting the survey compliance schedule deadlines established for the rule.
- Further develop a process to survey multi-family service connections for cross connections and a resurvey process for change in use or change in customer at already evaluated facilities.

Please contact me by phone at 303-692-3511 or via email at [jorge.a.delgado@state.co.us](mailto:jorge.a.delgado@state.co.us) with any questions regarding BPCCC. Please be aware that Section 11.39 of Regulation 11 requires that an annual written report be complete by May 1 of the following calendar year beginning in 2017 and every year thereafter.

**Section V: Field Verification/Sampling**

While performing the sanitary survey, the inspector verified operator certification requirements and observed water quality sampling for chlorine, turbidity and pressure. Table 3 indicates the operator certification verification for City of Fort Lupton. Table 4 indicates the results of the water quality sampling performed on-site.

**Table 3: Operator Certification Verification**

Category	Required Certification Level	Name of Operator in Responsible Charge	Certification Level Held and No.	Certification Expiration Date
Treatment	B	Greg Venette	"A" & 22592	August 5, 2016
Distribution	2	Anthony Gomez	"2" & 30170	July 10, 2018

**Table 4: Sampling Results**

Parameter	Sample Location	Value	Units	Notes
Disinfectant Residual	Entry Point Sample Tap	1.70	mg/L	
Disinfectant Residual	Aimes Community College	0.50	mg/L	
Pressure Reading	Aimes Community College	90	psi	
Turbidity	CFE	0.03	NTU	

**Reminders**

- Regulation 11, Section 11.4(1)(b) (Prior Approval Required) requires the Department's approval prior to commencement of construction of any improvements, treatment process modifications or the addition of new water sources.
- Most regulations, guidance documents and forms are available on the Department's website at <http://wqcdcompliance.com>.

Attached is a form that the Supplier may use to document the required written response to this letter. While using this form is optional, it will fulfill the requirement to provide a written response if completed and submitted to the Department by the written response due date listed above.

Enclosed with this letter you will find a postage-paid Customer Satisfaction Survey Postcard. Please take a few moments to complete the survey and return it to the Department. Your efforts to provide feedback to improve the sanitary survey process are appreciated.

If you have any questions, please contact me at 303-692-3511 or [jorge.a.delgado@state.co.us](mailto:jorge.a.delgado@state.co.us). Thank you for your time and cooperation.

Sincerely,



Jorge Delgado, P.E.  
Senior Field Engineer  
Field Services Section  
Water Quality Control Division  
Colorado Department of Public Health and Environment

cc: Weld County Health Department  
Drinking Water File, PWSID No. CO0162291  
Aquifer Case No. FS.16.INSP.02682  
Greg Venette

**CITY OF FORT LUPTON  
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zo S. Hubbard, Ward 2  
Bob McWilliams, Ward 3

**AM 2016-129**

**AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A ONE YEAR ADDENDUM OF THE WINDY GAP LEASE FOR 5 UNITS FOR AN AMOUNT OF \$230,950 PLUS PASS THRU COST FUNDED FROM THE WATER SALES TAX FUND**

- I. **Agenda Date:** Council Meeting – September 19, 2016
- II. **Attachments:** a. Addendum to the intergovernmental agreement to lease water.
- III. **Summary Statement:**

*The Council approved an Intergovernmental agreement with Platte River Power Authority in 2012 to lease 10 units of Windy Gap to provide excess second use water for the city's needs. The original agreement included a three year water lease that was extendable. We elected to execute a one year extension in 2015 for similar needs. At this time, we desire to lease 5 units for another one year term to facilitate augmentation needs since the Perry Pit storage vessel will be unavailable during mining for 2017.*

IV. **Fiscal Note:** Included in 2017 Budget

Finance Department Use Only

Leann Perino  
Finance Director

V. **Submitted by:** [Signature]  
City Administrator

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk \_\_\_\_\_ Date \_\_\_\_\_

**IX. Detail of Issue/Request:**

*The Council approved an Intergovernmental agreement with Platte River Power Authority in 2012 to lease 10 units of Windy Gap to provide excess second use water for the city's needs. The original agreement included a three year water lease that was extendable. We elected to execute a one year extension in 2015 for similar needs. At this time, we desire to lease 5 units for another one year term to facilitate augmentation needs since the Perry Pit storage vessel will be unavailable during mining for 2017.*

**X. Legal/Political Considerations:**

*None*

**XI. Alternatives/Options:**

- *Execute the extension agreement*
- *Elect not to extend the agreement*

**XII. Financial Considerations:**

*This expense is included in the Water Sales Tax fund budget.*

**XIII. Staff Recommendation:**

*Staff Recommends authorizing the City Administrator to execute a one year extension of the Windy Gap lease for 5 units for an amount of \$230,950 plus pass thru cost funded from the Water Sales Tax fund.*

**SECOND ADDENDUM TO THE INTERGOVERNMENTAL AGREEMENT TO LEASE WATER**

Through this Second Addendum the parties to the Intergovernmental Agreement to Lease Water, dated October 22, 2012 (the "Lease") agree to extend the Lease for one additional year from October 1, 2016 through and including September 30, 2017 (the "Renewal Period"). Notwithstanding that the Lease provides that the City of Fort Lupton may lease ten (10) Windy Gap Units from Platte River Power Authority, for purposes of this Renewal Period the parties agree that Platte River Power Authority shall lease five (5) Windy Gap Units to the City of Fort Lupton at a price of \$46,190/Unit, for a total Renewal Period cost of \$230,950, plus pass-through costs described in paragraph 2 of the Lease. All other terms of the Lease remain unchanged.

Dated this \_\_\_\_ day of September, 2016

**Platte River Power Authority**

By: \_\_\_\_\_

Jason Frisbie  
General Manager/CEO

**City of Fort Lupton**

By: \_\_\_\_\_

Claud Hanes  
City Administrator

**CITY OF FORT LUPTON  
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-131**

**TANK FARM VFD REPLACEMENTS**

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- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:**
  - a. Memo from Michael Rousey dated 9/15/2016.
  - b. Analysis of bids.
  - c. Alpine Controls Bid
  - d. Browns Hill Engineering & Controls Bid

III. **Summary Statement:**

*Replace 2 – 100 HP VFD's at the tank farm along with install new radios at Golf Course and Greenhouse and re-program new VFD's into SCADA System*

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IV. **Submitted by:** Michael Rousey  
Michael Rousey, OMI

V. **Finance Reviewed** Sean Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** Approved Pending Approval

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VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk Date

**IX. Detail of Issue/Request:**

*Replace 2 – 100 HP Variable Frequency Drives at the high pressure zone pump station. At that time replace 2 communications PLC's needed to operate the drives and install two repeating radios one at the greenhouse and a second at the golf course to strengthen communications with tank farm site. Finally, update SCADA system programming for new drives and radios.*

**X. Legal/Political Considerations:**

*The two drives have been out of service for a number of years. While it may not be necessary to run these for normal operations in the event of an extreme fire event, however unlikely, they may become necessary.*

**XI. Alternatives/Options:**

*Leave them out of service*

**XII. Financial Considerations:**

*\$60,000 was budgeted for this project was budgeted in the utility budget*

**XIII. Staff Recommendation:**

*Staff recommends awarding this project to Alpine Controls of Brighton, CO for an amount not to exceed \$60,000*



CH2M HILL  
9191 S. Jamaica St.  
Englewood, CO 80112  
Tel (303) 771-0900

Date 9/15/2016

City of Fort Lupton  
130 S McKinley  
Fort Lupton, CO 80621

Claud Hanes, City Administrator

Attached is the AM for the replacement of 2 100 HP Variable Frequency Drives and Associated Programming work

Staff recommend the issuing of a PO to Alpine Controls for a price not to exceed \$60,000.

Please let me know if there is anything else you need from me.

Sincerely,

Michael Rousey  
Project Manager  
CH2M HILL

Company	Phone	Address	Description of Services	Amount of Bid	Comment
Alpine Controls	(720) 218-2880	992 S 4th Ave Suite 146 Brighton, CO 80601	Install and Program 2 100 HP Variable Frequency Drives and associated equipment	\$60,000.00	
Browns Hill Engineering	(720) 344-7771	8119 Shaffer Parkway, Unit C, Littleton, CO 80127	Install and Program 2 100 HP Variable Frequency Drives and associated equipment	\$70,082.00	



7/4/16

CITY OF FORT LUPTON  
MIKE ROUSEY

#### PROJECT DESCRIPTION

ALPINE CONTROLS & ENGINEERING IS PLEASED TO PROVIDE THE FOLLOWING PRICING FOR UPGRADES TO THE BOOSTER STATION DRIVES AND CONTROLS, GREENHOUSE FLOW MONITORING, AND GOLF COURSE FLOW MONITORING.

#### LABOR

- BOOSTER STATION
  - INSTALL 2 VFD'S
  - INSTALL COMPACT LOGIX CONTROLLER
  - CLEAN UP WIRING IN MCP
  - PLC PROGRAMMING AND DRIVE NETWORKING
  - SCADA PROGRAMMING FOR STATION CONTROLS
- GREENHOUSE
  - CONTROL PANEL ASSEMBLY
  - HARDWARE INSTALLATION
  - PLC PROGRAMMING
  - SCADA PROGRAMMING
- GOLF COURSE
  - HARDWARE INSTALLATION
  - PLC PROGRAMMING
  - SCADA PROGRAMMING

#### MATERIALS

- BOOSTER STATION
  - 2 ALLEN BRADLEY 100 HP POWERFLEX 400 VFD
  - COMPACT LOGIX CONTROLLER AND REQUIRED I/O
- GREENHOUSE
  - HOFFMAN ENCLOSURE
  - ALLEN BRADLEY MICROLOGIX CONTROLLER
  - SOLAR PANEL & REQUIRED HARDWARE
  - WIRELESS RADIO
  - MISC. REQUIRED WIRE, PANDUIT, ETC.
- GOLF COURSE
  - PLC REPLACEMENT OPTION
    - ALLEN BRADLEY SLC 5/05
    - WIRELESS RADIO
  - SERIAL TO ETHERNET CONVERTER OPTION
    - SERIAL TO ETHERNET CONVERTER
    - WIRELESS RADIO

PROJECT PRICING: \$60,000

#### TERMS & CONDITIONS

- STANDARD MANUFACTURING LEAD TIMES WILL APPLY TO ALL EQUIPMENT PROVIDED

#### ALPINE CONTROLS & ENGINEERING, LLC

992 S. 4<sup>TH</sup> AVE, SUITE 100 # 146, BRIGHTON, CO 80601 | MOBILE: 720-218-2880 | BBEGEMAN@ALPINECONTROLS.NET



- ONLY MATERIALS SPECIFIED ABOVE ARE INCLUDED AND TO BE PROVIDED BY ALPINE CONTROLS & ENGINEERING
- INVOICE OF 50% WILL BE SUBMITTED UPON ACCEPTANCE OF PROJECT
- MATERIALS TO BE ORDERED UPON PAYMENT OF INITIAL INVOICE FOR PROJECT
- PROGRESS INVOICES WILL BE SUBMITTED BASED UPON WORK COMPLETED
- PAYMENT TERMS ARE NET 30 DAYS UNLESS NEGOTIATED OTHERWISE
- PRICING IS VALID FOR 30 DAYS AND SUBJECT TO REVISION AFTER THAT TIME
- ADDITIONAL CONDUIT AND WIRING REQUIRED AND NOT SPECIFIED ABOVE IS TO BE PROVIDED BY CUSTOMER
- DEFECTIVE HARDWARE NOT PROVIDED ABOVE AND REQUIRED FOR OPERATION ARE TO BE PROVIDED BY THE CUSTOMER

#### **WARRANTY**

WARRANTY OF THE EQUIPMENT PROVIDED WILL BE THE MANUFACTURER STANDARD WARRANTY.  
WORKMANSHIP PERFORMED BY ALPINE CONTROLS & ENGINEERING, LLC WILL BE OF (12) MONTHS UPON SUBSTANTIAL COMPLETION OF PROJECT.

**ALPINE CONTROLS & ENGINEERING, LLC**

992 S. 4<sup>TH</sup> AVE, SUITE 100 #146, BRIGHTON, CO 80601 | MOBILE: 720-218-2880 | BBEGEMAN@ALPINECONTROLS.NET



8119 Shaffer Parkway, Unit C  
Littleton, CO 80127  
PHONE: 720-344-7771  
FAX: 720-344-7460

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## Service Quote

Client: Fort Lupton  
Project: Booster Station Upgrades

Browns Hill Job #: 16-040-SQ05  
Date: August 26, 2016

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical specifically listed in the following "Scope of Work".

### Scope of Work:

#### **Booster Station Upgrades**

- Demo existing 100HP VFDs
- Provide & Install (2) 100HP Mitsubishi VFDs in existing enclosure
- Demo existing PLC Processor
- Provide & Install CompactLogix PLC, Pwr Supply, and required I/O Modules
- Convert existing PLC Program to RSLogix 5000
- Program SCADA system for Pump Control of the Booster Station
- Startup & Test

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs for onsite storage, handling and equipment protection.
- Installation of in-line devices
- All warranties will be FOB the equipment manufacturers repair facility
- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost  
\$47,314 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

*John Suder*

John Suder, Service Manager  
Browns Hill Engineering & Controls, LLC



8119 Shaffer Parkway, Unit C  
Littleton, CO 80127  
PHONE: 720-344-7771  
FAX: 720-344-7460

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## Service Quote

Client: Fort Lupton  
Project: Golf Course Upgrades

Browns Hill Job #: 16-040-SQ06  
Date: August 26, 2016

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical specifically listed in the following "Scope of Work".

Scope of Work:

**Golf Course Upgrades**

- Provide & Install SLC 5/05 PLC
- Install existing PLC program on SLC 5/05
- Provide & Install Ethernet Radio
- Add site to SCADA System
- Program Alarms on WTP & WWTP HMIs

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs for onsite storage, handling and equipment protection.
- Installation of in-line devices
- All warranties will be FOB the equipment manufacturers repair facility
- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost  
\$12,778 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

*John Suder*

John Suder, Service Manager  
Browns Hill Engineering & Controls, LLC



8119 Shaffer Parkway, Unit C  
Littleton, CO 80127  
PHONE: 720-344-7771  
FAX: 720-344-7460

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## Service Quote

Client: Fort Lupton  
Project: Greenhouse Upgrades

Browns Hill Job #: 16-040-SQ04  
Date: August 26, 2016

Subject: Browns Hill Engineering & Controls, LLC herein proposes to furnish instrumentation, control systems and electrical specifically listed in the following "Scope of Work".

Scope of Work:

**Greenhouse**

- Provide & Install new Solar Kit  
(Solar Array, Battery, Charge Controller, Enclosure)
- Provide & Install I/O Radios at Greenhouse & Booster Station
- Connect existing Instrument at Greenhouse to I/O Radio
- Provide associated PLC & HMI Programming for new signal

Only items listed on this scope of work are included in this pricing.

Exclusions: The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs for onsite storage, handling and equipment protection.
- Installation of in-line devices
- All warranties will be FOB the equipment manufacturers repair facility
- All costs associated with cutting, patching and painting

Browns Hill Engineering & Controls, LLC agrees to perform all work described per this proposal for the following lump sum price.

Proposal lump sum cost  
\$9,990 and no/100 dollars

This proposal is valid for 30 days and subject to revision after that time.

We are now accepting all major credit cards.

We appreciate the opportunity to provide this proposal and should you have any questions please contact the undersigned at 720-344-7771.

Sincerely,

*John Suder*

John Suder, Service Manager  
Browns Hill Engineering & Controls, LLC

**CITY OF FORT LUPTON  
CITY COUNCIL**



COME PAINT YOUR FUTURE WITH US

Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespino, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-134**

**MID-YEAR ALLOCATION TO HIRE A PART-TIME RECORDS ASSISTANT**

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- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:** a. None
  
- III. **Summary Statement:**

*New requirements have been enacted by the Weld county Courts and the Weld County District Attorney's Office which have impacted the work load of the records section of the police department. This added work load is exceeding the capacity of one employee. A part time employee will relieve this burden and will effectively deal with the added legal requirements.*

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IV. **Submitted by:** \_\_\_\_\_  
Chief of Police

V. **Finance Reviewed** \_\_\_\_\_  
*Sean Perino*  
Finance Director

VI. **Approved for Presentation:** \_\_\_\_\_  
*[Signature]*  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

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VIII. **Certification of Council Approval:** \_\_\_\_\_  
City Clerk \_\_\_\_\_ Date \_\_\_\_\_

**IX. Detail of Issue/Request:**

*New requirements enacted by the Weld County Court Systems and the Weld County District Attorney's Office, specifically the requirement that all case submissions including all evidentiary documentation, be submitted electronically has negatively impacted the work load of the records section of the police department. The functions of the part time employee we are requesting to hire would be to prepare of case submissions for transmission to the district attorney's office. This would be accomplished in the evenings which would create less impact on office space and the equipment required to fulfill the mandate.*

**X. Legal/Political Considerations:**

*The courts and district attorney's office will no longer accept paper documents and require all submissions to be done electronically. There are also time constraints and requirements which are imposed by the courts. This creates an additional burden on the records technician. Failure to fund this position will reduce the time the records clerk has to do other tasks. If time deadlines are missed in case submittal, case prosecution may be impacted, criminals may get released, and victims may get re-victimized.*

**XI. Alternatives/Options:**

- A. *Fund this part time position.*
- B. *Don't fund position.*
- C. *Wait to fund the position until 2017.*

**XII. Financial Considerations:**

*This proposed position will work up to a 20 hours per week at \$14.00 per hour or \$14,560.00 annually. With payroll taxes the 2017 budget for this position will be \$15,718.*

*If the position is filled by the end of September, the 2016 budget will need to be supplemented a total of \$3,628.*

*Funding for this position would come from the general fund.*

**XIII. Staff Recommendation:**

*Fund this part time position.*

# CITY OF FORT LUPTON CITY COUNCIL



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

## AM 2016-136

APPROVE BID FOR PLAYGROUND EQUIPMENT AND SOFT SURFACE LOCATED AT THE RECREATION CENTER CHILD CARE AREA FROM CHURCHICH RECREATION FOR AN AMOUNT NOT TO EXCEED \$23,337.76.

I. **Agenda Date:** Council Meeting – September 19, 2016

II. **Attachments:**

- a. Design of Playground
- b. Analysis of bids.
- c. Project pricing

III. **Summary Statement:**

The department is requesting to purchase and install a playground at the Recreation Center Child Care area and to resurface the soft surface area due to concerns from CIRSA that the area is a potential hazard. The existing play structure is nearing 12 years old and is beginning to show substantial wear. The surface area has developed a number of cracks and needs to be replaced.

IV. **Submitted by:**

  
Monty Schuman, Recreation Director

V. **Finance Reviewed**

  
Finance Director

VI. **Approved for Presentation:**

  
City Administrator

VII. **Attorney Reviewed**

\_\_\_\_\_ Approved

\_\_\_\_\_ Pending Approval

VIII. **Certification of Council Approval:**

\_\_\_\_\_ City Clerk

\_\_\_\_\_ Date

**IX. Detail of Issue/Request:**

The Recreation Department requested proposals. Each bidder was instructed to present designs that would fit in the space and be of similar size as the existing structure. There were three very good proposals and a fourth bid that was extremely high. Churchich Recreation was the lowest bid. It fits in the space and meets all of the safety issues. It also provides activities for 2 to 5 year olds. This Playground will be located in the Child Care Room play area located on the west side of the building just south of the Gym. Churchich Recreation is the same supplier that installed the playground behind the Recreation Center. They will install and provide the soft surface area for the playground. This playground will be handicapped accessible. The bids were as follows:

Churchich Recreation	\$23,337.76 – Low Bid
Go Play, Inc	\$23,886.25
Children’s Play Structure	\$24,184.00
Made in the Shade	\$38,439.00

**X. Legal/Political Considerations:**

*None is expected. CIRSA has requested replacement during lasts inspection. .*

**XI. Alternatives/Options:**

*We could decide to go with one of the other bids or close off the entire area for use.*

**XII. Financial Considerations:**

*The CIRSA inspection took place after last year’s budget process was completed so this was not included in the 2016 budget. We do have money that was budgeted for the recreation center slid Of \$45,000.00 that we are not going to use and feel this money could be used for this as it is a safety concern brought up by CIRSA.*

**XIII. Staff Recommendation:**

Staff recommends approving the bid for playground equipment for the Recreation Center Child Care area and to resurface the soft surface for an amount not to exceed \$23,337.76.



**MIRA-COTE**  
ANTI-MICROBIAL COATINGS

**FORT LUPTON RECREATION CENTER PLAYGROUND  
FORT LUPTON, COLORADO**

**Churchick Recreation, LLC**  
PO Box 1174 • Niwot, CO 80544  
Tel: Front 970.329.7329 • Office 970.329.7414 • Fax: 970.329.7329  
Web Site: www.churchickrecreation.com • Email: info@churchickrecreation.com

**FOR KIDS  
AGES  
2-5  
YEARS**



**Miracle**

FTL201613 Playground Equipment

Tuesday, August 30, 2016

Time: 3:06 PM

Raul Valmuseano - 8/30/16  
 Sean Perino 8/30/2016

Vendor Name	Bid			
Go Play, Inc.	23,886.25			
Children's Play Structures & Recreation	24,184.00	27,670.00	22,751.00	
Churchich Recreation, LLC	23,337.76			
Brandon Smith - Made in the Shade	38,439.00			

PO BOX 204757  
 DALLAS, TX 75320-4757  
 Tel: (303) 530-4414 Fax: (303) 530-9239

Date	Estimate #	E.O. #
8/29/2016	10657	

**Bill To Address:**  
 CITY OF FORT LUPTON  
 203 SOUTH HARRISON AVENUE  
 FORT LUPTON, CO 80621

**Ship To Address:**

Project	Rep	Terms	FOB
RECREATION CENTER PLAYGROUND BID	HH	Net 30	Jobsite

Item	Description	Qty	Unit Cost	Total
733003PB	MIRACLE: TODDLERS CHOICE MODEL 3 PRIMARY BOLT DOWN	1	2,991.00	2,991.00
704-000-C	MIRACLE: CUSTOM TOTS' CHOICE EXTENDED MUSIC PANEL CLUSTER TO INCLUDE: - CALYPSO 3 DRUM PANEL - BELL (POST MOUNT) (2) - CHIME PANEL - XYLOPHONE PANEL - POSTS	1	4,957.88	4,957.88
M-Freight	MIRACLE FREIGHT	1	588.00	588.00
InstallPG	INSTALL PLAYGROUND EQUIPMENT	1	3,850.00	3,850.00
PLAYBOUND PIP	SURFACE AMERICA: PLAYBOUND POURED IN PLACE SURFACING SYSTEM TO INCLUDE: - 1.75" THICKNESS - 50/50 STANDARD COLOR, BLACK SPECKLED MIX - DELIVERY TO JOBSITE - INSTALLATION OF PRODUCT	650	16.84751	10,950.88

Quotation Valid for 60 days.

**Sales Tax (0.0%) \$0.00**

**Total \$23,337.76**

**CITY OF FORT LUPTON  
CITY COUNCIL**



Shannon Rhoda, Ward 1  
Chris Ceretto, Ward 2  
Chris Cross, Ward 3

Tommy Holton, Mayor

David Crespin, Ward 1  
Zoe A. Stieber, Ward 2  
Bob McWilliams, Ward 3

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**AM 2016-137**

**ACCEPTING THE 2017 PROPERTY/CASUALTY PRELIMINARY CONTRIBUTION QUOTATION  
FROM CIRSA ESTIMATED AT \$184,480**

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- I. **Agenda Date:** Council Meeting – September 19, 2016
  
- II. **Attachments:** a. 2017 Property/Casualty Preliminary Contribution Quotation
  
- III. **Summary Statement:**

*CIRSA annually submits an estimated billing for City's Property/Casualty Insurance coverage. The estimate for the 2017 fiscal year is \$184,480. This will be billed on January 1, 2017. This should be compared to the estimated cost for the 2016 year of 167,640.*

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IV. **Submitted by:** Leann Perino  
Leann Perino, Finance Director

V. **Finance Reviewed** Leann Perino  
Finance Director

VI. **Approved for Presentation:** [Signature]  
City Administrator

VII. **Attorney Reviewed** \_\_\_\_\_ Approved \_\_\_\_\_ Pending Approval

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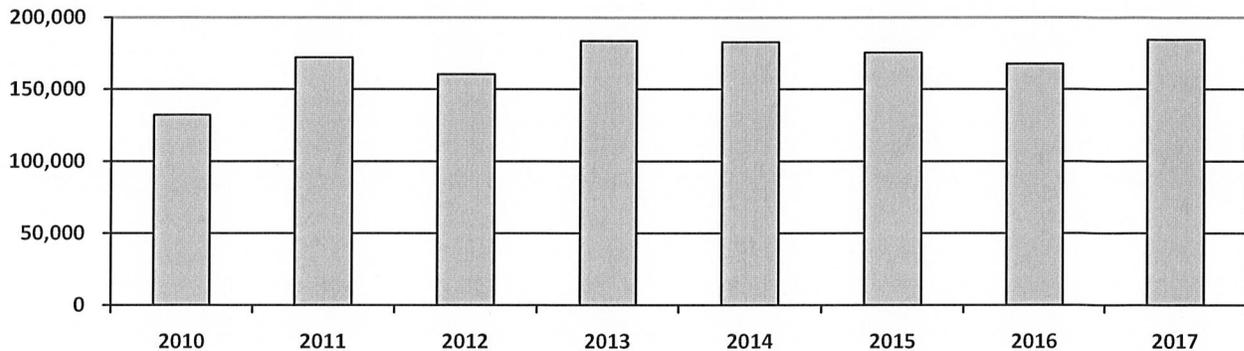
VIII. **Certification of Council Approval:** \_\_\_\_\_ Date \_\_\_\_\_  
City Clerk

**IX. Detail of Issue/Request:**

*Based on the performance of the City during the year, we are provided a preliminary billing by CIRSA for our Property/Casualty Insurance coverage for the following year. The City will not be billed for this payment until after January 1, 2017.*

*As a result of the City's claims history, premium contributions have changed over time as follows (it should be noted that "legal" expenses incurred by CIRSA to represent the City are also included in the claims costs):*

2010	\$ 132,153	2014	\$ 182,823
2011	\$ 172,175	2015	\$ 175,430
2012	\$ 160,448	2016	\$ 167,640
2013	\$ 183,668	*2017	\$ 184,480



*(\*Denotes the preliminary/estimated cost of contribution. This may increase due to actual costs at the end of the year).*

*Please note that the City insures all plant and equipment property for the utility infrastructure, management contracted out through CH2MHill/OMI and the golf infrastructure contracted to Escalante Golf.*

**IX. Legal/Political Considerations:**

*The City must carry Property/Casualty coverage for its properties and vehicles as required by law.*

**X Alternatives/Options:**

*None*

**XI. Financial Considerations:**

*The estimate from CIRSA will be included in the 2017 budget.*

**XII. Staff Recommendation:**

*Accepting the 2017 Property/Casualty Preliminary Contribution Quotation from CIRSA estimated at \$184,480.*

**CIRSA Property/Casualty Pool**  
**Preliminary 2017 Contribution Quotation for:**  
**Fort Lupton**

Current Deductibles:

Liability *	Auto Liability	Auto	Physical Damage	Property **	To Continue with This Deductible Option for 2017 Initial Here:
\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	

(or choose another option below)

Contribution Before Reserve and Loss Experience: \$175,950  
 Reserve Fund Contribution: \$0  
 Impact of Loss Experience: \$8,530  
 Total 2017 Preliminary Quotation Before Credits: \$184,480

*Credit Options: You must write in the amount that you wish to use. Amounts may be split between available options.*

Credit PC Contribution	Deposit / Leave in Account	Send Check

2016 Loss Control Audit Credit: \$0  
 Balance Remaining from Prior Years' LC Credits: \$0

**Preliminary Quotation at Current Deductible**  
**With All Available Credits Applied: \$184,480**

Or, select a different deductible option:  
*You did not request any other deductible options. Contact your Underwriting Representative if you are interested in other options.*

The Board has established two options for payment of your 2017 Property/Casualty Pool billing for 2017.

Please select one of the boxes below indicating how you would like to be billed:

- Annual billing on January 1, 2017
- Quarterly billing on January 1, April 1, July 1 and October 1, 2017

This preliminary quotation includes all exposures reported on your entity's 2017 Property/Casualty Renewal Application and any Application Amendment Requests received by CIRSA before August 16, 2016.

- \* Regarding the Liability Deductible shown on page 1, a \$500 deductible quotation is offered to members, if requested, for general liability. However, police professional and public officials errors and omissions deductibles cannot go below \$1,000.
- \*\* Regarding the Property Deductible shown on page 1, an additional property deductible will apply separately to each location in a National Flood Insurance Program (NFIP) Zone A if total building and contents values at that location are in excess of \$1,000,000. The deductible will be the maximum limit of coverage which could have been purchased through NFIP, whether it is purchased or not.

Based upon the selections made in your 2017 Property/Casualty Renewal Application, the City of Fort Lupton has elected to participate in Uninsured/Underinsured Motorist Coverage.

\*\* Indicates the selection is a change from your entity's selection in 2016.

If this is incorrect, or you wish to change your selection at this time, please contact your Underwriting Representative at (800) 228-7136 or (303) 757-5475.

**The undersigned is authorized to accept this preliminary quotation on behalf of the City of Fort Lupton.**

*We accept this preliminary quotation for January 1, 2017 to January 1, 2018. We understand our final invoice may increase or decrease depending upon the number of CIRSA Property/Casualty members for 2017, actual excess insurance premiums, and any changes made to our 2017 renewal application.*

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature must be that of the Mayor, Manager, Clerk or equivalent (such as President of a Special District.)**

**Both pages of this form must be returned by Friday, September 30, 2016.** A mailed, faxed or e-mailed copy is acceptable. Please return to:

Amanda Rick, Underwriting Administrative Assistant  
 3665 Cherry Creek North Drive  
 Denver, CO 80209  
 Fax: (303) 757-8950 or (800) 850-8950  
 E-Mail: AmandaR@cirsa.org

## **PROPOSED 2017 PROPERTY/CASUALTY COVERAGES**

The types and monetary limits of the proposed coverages to be provided to CIRSA Property/Casualty members for the coverage period of January 1, 2017 to January 1, 2018 are generally described below. The scope, terms, conditions, and limitations of the coverages are governed by the applicable excess and/or reinsurance policies, the CIRSA Bylaws and Intergovernmental Agreement, and other applicable documents.

**I. TYPES OF COVERAGES** (subject to the limit on CIRSA's liability as described in Section II below):

- A. Property coverage (including auto physical damage and public relations expense and privacy breach expense)
- B. Liability coverage:
  - 1. General liability
  - 2. Automobile liability
  - 3. Law enforcement liability
  - 4. Public officials errors and omissions liability
  - 5. Cyber (security and privacy breach liability)
- C. Crime coverage (including employee dishonesty and theft of money and securities)

### **II. CIRSA RETENTIONS, LOSS FUNDS, AGGREGATE LIMITS, AND MEMBER DEDUCTIBLES:**

For the coverages described in Section I, CIRSA is liable only for payment of the applicable self-insured retentions and only to a total annual aggregate amount for CIRSA members as a whole of the amount of the applicable CIRSA loss fund for the coverage period. There is no aggregate excess coverage over any loss fund.

Coverages in excess of CIRSA's self-insured retentions are provided only by the applicable excess insurers and/or reinsurers in applicable excess and/or reinsurance policies, and shall be payable only by those excess insurers and/or reinsurers. The limits of coverage provided by the excess insurers and/or reinsurers for the coverage period shall be described in the coverage documents issued to the members. Aggregate and other limits shall apply as provided in said documents.

#### **A. CIRSA PROPOSED SELF-INSURED RETENTIONS FOR THE COVERAGE PERIOD:**

- 1. \$500,000 per claim/occurrence property
- 2. \$100,000 per claim/annual aggregate public relations expense and privacy breach expense
- 3. \$1,000,000 per claim/occurrence liability
- 4. \$1,000,000 each and every claim public officials liability
- 5. \$500,000 per claim/annual aggregate cyber (security and privacy breach liability)
- 6. \$150,000 per claim/occurrence crime

#### **B. CIRSA LOSS FUND AMOUNTS FOR THE COVERAGE PERIOD:**

Loss fund amounts are as adopted or amended from time to time by the CIRSA Board of Directors based on the members in the Property/Casualty Pool for the year and investment earnings on those amounts. Information on the current loss fund amounts is available from the Chief Financial Officer.

*Proposed Coverages (continued)*

**C. PROPOSED EXCESS INSURANCE LIMITS FOR THE COVERAGE PERIOD:**

1. Excess property: to \$500.5 million each claim/occurrence
2. Excess liability: to \$10 million each claim/occurrence; \$5 million excess auto liability; \$10 million annual aggregate for public officials errors and omission liability
3. Excess crime (optional): to \$5 million per claim/occurrence

**D. MEMBER DEDUCTIBLES:**

A member-selected deductible shall apply to each of the member's claims/occurrences. Payment of the deductible reduces the amount otherwise payable under the applicable CIRSA retention. Allocated loss adjustment expenses are included in the member deductible.

## EXPLANATION OF CREDITS AVAILABLE AND ACCEPTANCE OR WITHDRAW PROCEDURES

### LOSS CONTROL AUDIT SCORE CREDIT

CIRSA members who received a Loss Control Audit Score of 80 or higher in 2016, and renew their membership in 2017, are eligible for a Loss Control Audit Score Credit. This credit is offered to all members that take an active role in preventing or reducing their losses by complying with the CIRSA Loss Control Standards.

If you did not receive a credit for 2017 and would like to receive one in future years, please contact your Loss Control Representative.

### LOSS CONTROL CREDIT ACCOUNT

The CIRSA Board of Directors has approved your use of any balance in the Loss Control Credit Account, except any Special Credit monies, to pay 2017 contributions. Your entity's balance in this account on August 19, 2016, if any, is shown on the quote letter.

### ACCEPTANCE PROCEDURES

Please complete the enclosed acceptance form indicating your decision for 2017, and return it to the CIRSA office *on or before Friday, September 30, 2016*. **Failure to return the form in time may result in the imposition of penalties under CIRSA Bylaw Article XIV upon withdrawal.**

### WITHDRAWAL PROCEDURES (*if applicable*)

The enclosed Article XIV of the CIRSA Bylaws describes withdrawal procedures from CIRSA. **Written notice of withdrawal must be received by CIRSA no later than Friday, September 30, 2016, for a withdrawal without penalty effective January 1, 2017.** No withdrawing member shall be eligible for the above-described credits.

Article XIV should be read in its entirety for any penalties which would otherwise apply. Withdrawing members who subsequently apply to rejoin CIRSA may be subject to such terms and conditions as established by the CIRSA Board of Directors.



## Upcoming Events

September 20, 2016	FLURA Meeting – 130 South McKinley Avenue – 6:30 p.m.
September 24, 2016	Fall Clean-Up Day – 800 12 <sup>th</sup> Street – 8:00 a.m. – Noon
September 28, 2016	Town Hall Meeting – 130 South McKinley Avenue – 6:30 p.m.
October 1, 2016	Cemetery Walk – 13750 CR 12- Hillside Cemetery – 2:00 p.m.