



Barbara Kirkmeyer, Chair
Beth Block
Mark Grajeda, Vice Chair
Kay Palmer Marsh
Gary Montoya
Vincent Ornelas
Eugene Reynolds
Carol Ruckel
Zoe A. Stieber

AGENDA

**Fort Lupton Urban Renewal Authority
Regular Meeting
Tuesday, July 19, 2016
6:30 P.M.**

- 1. Call To Order – Roll Call**
- 2. Approval Of The Agenda**
- 3. Consent Agenda**
 - a. Approval of the Minutes of the July 5, 2016 Meeting
- 4. Public Comment**
- 5. New Business**
 - a. Accounts Payable
 - b. Discussion Regarding Reimbursement of Mill Levy Overrides and Bond Indebtedness to Special Districts
 - c. Intergovernmental Agreements
 - d. Project Questionnaire
 - e. Cancel/Reschedule August 2, 2016 Meeting
- 6. Old Business**
- 7. Staff Reports**
 - a. Executive Director
 - b. City Liaisons
- 8. Board Reports**
- 9. Adjournment**

RECORD OF PROCEEDINGS
FORT LUPTON URBAN RENEWAL AUTHORITY
July 5, 2016

The Fort Lupton Urban Renewal Authority met at the City Complex, 130 South McKinley Avenue, the regular meeting place of the Board, on Tuesday, July 5, 2016. Chairperson Barbara Kirkmeyer called the meeting to order at 6:30 p.m.

ROLL CALL

The Authority introduced themselves, those present were Mark Grajeda, Kay Marsh, Gene Reynolds, Carol Ruckel, and Vincent Ornelas. Also present were Executive Director Claud Hanes, and Staff Liaison Alyssa Knutson.

APPROVAL OF AGENDA

It was moved by Kay Marsh and seconded by Carol Ruckel approving the agenda as presented. Motion carried unanimously.

CONSENT AGENDA

The following was on the Consent Agenda: Approval of the Minutes of the June 7, 2016 Meeting.

It was moved by Vincent Ornelas and seconded by Kay Marsh, to approve the Consent Agenda as presented. Motion carried unanimously.

PERSON TO ADDRESS THE AUTHORITY

No one signed up to address the Authority.

NEW BUSINESS

Accounts Payable

Two checks were issued; Chamber of Commerce (membership dues) and Murray Dahl Kuechenmeister (attorney fees), total for the July 7, 2016 accounts payable was \$293.75.

It was moved by Kay Marsh to approve payment to the above mentioned payees, motion was then seconded by Carol Ruckel and motion carried unanimously.

AM 2016-006, Reimbursement of Mill Levy Overrides and Bond Indebtedness to Special Districts

At the last meeting, there was discussion about the possibility of FLURA issuing the Special Districts a check annually, to reimburse mill levy overrides and bond indebtedness. Staff drafted the proposed resolution describing how the mill levy overrides and bond indebtedness withheld by TIF revenues calculated, produced, allocated and transferred to FLURA upon taxable

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property within current and future urban renewal plan areas where there is not otherwise an intergovernmental agreement in place to otherwise ensure such a reimbursement would be handled.

Staff also indicated by issuing these funds to special districts from the tax increment financing revenues, there will be fewer funds available for the FLURA Board to use for its own purposes.

There was discussion about the mill levy overrides and bond indebtedness; which would only effect the school district currently. The Board discussed bond indebtedness and if there are future mill levy overrides or additional bond indebtedness, those affected districts need to converse with the Board to see how it can be addressed. The proposed resolution would be for those districts who do not have an intergovernmental agreement with FLURA currently.

There was discussion about how long the Board would consider reimbursing the mill levy overrides and bond indebtedness to the special districts. The Board determined there would be a two year termination clause or until a special district enters into an intergovernmental agreement.

Staff will amend the resolution to read any reimbursement for mill levy overrides and bond indebtedness within the current urban renewal area will terminate in two years or when an intergovernmental agreement is entered into. A draft version of the proposed resolution will be presented to the Board at their next meeting.

Intergovernmental Agreements

Weld County has looked at the newly proposed intergovernmental agreement; Weld County Attorney will draft the language and report back at a future meeting.

Special Events and Projects

FLURA has paid for membership with the Fort Lupton Chamber of Commerce. It was noted several Board members already attend the Chamber meetings. The FLURA Board and Chamber staff will provide an update to the Chamber at one of the luncheons; additional information regarding this event will be shared when obtained. The Board talked about the relationships that can be built and work together for these projects.

The Board discussed potential small projects they could implement. The Board requested Alyssa Knutson to look at what projects can be completed which would help business owners. The Board would like staff to draft a mini survey; limit it to three items and prioritize them and then have the Board approve the survey.

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Guest Speakers and Field Trips

Downtown Colorado, Inc. has an Urban Renewal Authority workshop scheduled for August 2, 2016. If Board members would like to attend let Alyssa Knutson know by July 26, 2016.

Staff Reports

Executive Director

Executive Director Claud Hanes stated that Bill Teater, owner of Wendy's informed him that the restaurant will be completed and hamburgers will be available in October. The trail from Pearson Park to 14th Street has had a slow start; however, most of the documents requested by CDOT have been obtained and the project should begin soon.

The City Council has approved two ballot questions to go before the citizens of Fort Lupton, both questions refer to term limitation be removed for the Mayor and Council.

Also, City Council approved one million dollars be allocated for street repairs on inner city streets. A survey is being completed to see what streets are most in need of repair.

City Liaisons

Alyssa Knutson stated a business owner within the Urban Renewal Area inquired about using some of the FLURA monies to help spruce up his property by painting the building, additional landscaping, etc. It was the consensus of the Board that they are not yet prepared to address these types of requests. The Board asked staff to keep a list of requests so they are available when they are ready for such projects.

BOARD REPORTS

Mark Grajeda mentioned the 2,500 foot oil and gas set backs ballot measure; if this ballot question passes it would affect the oil and gas companies and impact employment.

Kay Marsh would like the Board to consider completing some type of project, to let the community know they are working on making improvements in Urban Renewal Area.

Barb Kirkmeyer stated she has communicated with other County Commissioners about the "base" amount established by the property value for oil and gas operation and how fluctuations year-to-year presents URA budget challenges. Additional information will be provided at a later date.

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There being no further business, the meeting adjourned at 8:02 p.m. The next FLURA meeting will be held on July 19, 2016.

Respectfully submitted,

Nanette S. Fornof, City Clerk

Approved by Fort Lupton Urban Renewal Authority

Barbara Kirkmeyer, Chairperson

Report Criteria:

Report type: GL detail

Check.Voided = {=} No

[Report].Check GL Account = "8900000000"-8975099999"

Bank.Account description = "Bank of Colorado - FLURA"

Check No	Payee	Invoice Description	Invoice No	Seq	Seq Amount
10004	MURRAY DAHL KUECHENMEISTER	FLURA-JUN16 LEGAL FEES,MATTER 16-242	13139	1	62.50
Total 10004:					62.50
Grand Totals:					62.50

FLURA
7/19

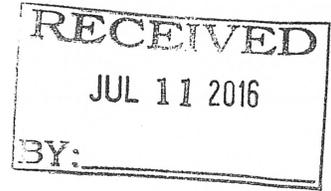
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June 30, 2016

Fort Lupton Urban Renewal Authority
130 S. McKinley Ave
Fort Lupton, CO 80621

Attention: Leann Perino

Matter #: 16-242

Inv #: 13139

RE: General Counsel

DATE	DESCRIPTION	ATTY	RATE	HOURS	AMOUNT
Jun-23-16	telephone call with Stow Witwer	MMM	\$250.00	0.25	62.50
				Totals	0.25 \$62.50
Total Fee & Disbursements					\$62.50
Previous Balance					243.75
Balance Now Due					\$306.25

paid ck# 10003 - \$243.75
6/13/2016

TAX ID Number 20-1943771

TIMEKEEPER LIST

MMM Malcolm M. Murray

FLURA
Senior Partner

Jun 16 Legal Fees

89-750-53120

\$ 62.50

OK
ML